

**Type of Review Requested (check all that apply)**

- Administrative Determination
- Business Permit
- Certificate of Compliance
- Commercial Kennel License
- Home Occupation
- Mobile Food Unit
- Property Boundary Adjustment
- Simple Lot Split
- Temporary Use
- Time Extension/Renewal
- Transient Merchant License
- Other \_\_\_\_\_

**STAFF USE ONLY:**  
File number(s): \_\_\_\_\_  
\_\_\_\_\_  
Project name: \_\_\_\_\_  
Received by: \_\_\_\_\_ Date received: \_\_\_\_\_  
Related files: \_\_\_\_\_

**Subject Property Information**

Address: \_\_\_\_\_ Parcel Number(s): \_\_\_\_\_  
Subdivision: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Acreage: \_\_\_\_\_ Zoning: \_\_\_\_\_  
Prior Use of the Property: \_\_\_\_\_  
Proposed Use of the Property: \_\_\_\_\_

**Applicant Information:**

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_ Cell: \_\_\_\_\_  
Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_ Cell: \_\_\_\_\_  
Agent Name: (e.g., architect, engineer, developer, representative) \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_ Cell: \_\_\_\_\_

**Authorization**

Print applicant name: \_\_\_\_\_  
Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_