



CITY OF
Caldwell, Idaho

Planning & Zoning

TRANSIENT MERCHANT

Project Name:	File #:
Applicant/Agent:	

Applicant (v)	Description	Staff (v)
	Completed and signed Administrative Review Application	
	Narrative fully describing the proposed use/request, including the following: <ul style="list-style-type: none"> ➤ Proposed days and hours of operation ➤ Any and all types of items to be offered for sale 	
	Deed for the subject property	
	Signed Property Owner Acknowledgement (if applicable)	
	Vicinity map, showing the location of the subject property	
	Site Plan The following are suggested items that may be shown on the site plan:	
	<ul style="list-style-type: none"> • Property boundaries of the site • Existing buildings on the site • Parking stalls and drive aisles • Proposed location of transient merchant facility, including signage 	
	Fee	

*The applicant shall comply with City Code: Chapter 10-02-13 at all times. Any violations of City Code, including but not limited to: hours of operation, signage, garbage accumulation, excessive noise and/or disturbances, shall render any approvals null and void. **The City Clerk will collect an additional \$25.00 fee for the License at the time the license is issued.***

P&Z STAFF USE ONLY:

Start Date: _____ End Date: _____

Transient Merchant License issued within the past 30 days for the site: Yes No

Comments: _____

Reviewed by: _____

FIRE DEPT. STAFF USE ONLY:

Approve Approved w/ Conditions Deny

Comments: _____

Reviewed by: _____