

RESOLUTION NO. 309-25

**A RESOLUTION FOR ADOPTING THE FY2026 FEE SCHEDULE FOR
COMMUNITY DEVELOPMENT – PLANNING & ZONING**

WHEREAS, Community Development-Planning& Zoning has conducted a review of the current fee structure and determined that an adjustment is necessary to maintain the financial sustainability and quality of services provided;

WHEREAS, the last review was completed October 1st 2024, and since that time, operational costs have increased;

WHEREAS, a fee schedule has been prepared and reviewed, outline proposed adjustments to existing fees and/or implementation of new fees;

NOW, THEREFORE BE IT HEREBY RESOLVED by the Mayor and Council of the City of Caldwell, Idaho, as follows:

1. Approves the proposed fee schedule, which reflects changes to fees for FY2026
2. Authorizes the implementation of the fees effective October 1st, 2025
3. Directs staff to provide appropriate notice to all affected stakeholders and to publish the revised fee schedule on the City's website

PASSED BY THE COUNCIL of the City of Caldwell, Idaho this 18th Day of August 2025.

APPROVED BY THE MAYOR of the City of Caldwell, Idaho this 18th Day of August 2025.

By 
Jarom Wagoner
Mayor

ATTEST:

By 
City Clerk



City of Caldwell -Community Development
2026 Fee Schedule

Description	2025 Current	2026 Proposed	2026 Amount Increase
Abatement Fees (Code Compliance)			
Per Abatement Fee	\$ 110.00	\$ 110.00	\$ -
Administrative Fee (per abatement)	\$ 190.00	\$ 190.00	\$ -
Late Fee	10%	10%	\$ -
Lien Certification Fee	\$ 54.50	\$ 54.50	\$ -
Accessory Structures (Non- Residential)			
Accessory Structures (< or = 200 sqft)	\$ 140.00	\$ 140.00	\$ -
Administrative Determination (Director Level Approvals)			
Admin Determination (Major/Complex)	\$ 580.00	\$ 580.00	\$ -
Admin Determination (Minor)	\$ 285.00	\$ 285.00	\$ -
Administrative Development Reviews			
Major (construction drawings, subdivisions, or projects > 2 acres)	\$ 690.00	\$ 690.00	+ \$20/unit \$ -
Minor (parking lots, change of use, specific use review, or other projects less than 2 acres)	\$ 388.00	\$ 388.00	\$ -
Alternative Compliance			
Alternative Compliance Application	\$ 285.00	\$ 285.00	\$ -
Annexation and Deannexation			
Annexation- Less than 2 Acres	\$ 1,607.00	\$ 1,607.00	\$ -
Annexation- More than 2 Acres	\$ 3,080.50	\$ 3,080.50	\$ -
De-Annexation	\$ 3,482.50	\$ 3,482.50	\$ -
Application Prescreening			
Prescreening Fee	\$ -	\$ 50.00	\$ 50.00
Bonding (Landscaping, Parking Lots, and Public Amenities)			
Bonding and Bonding Renewal	\$ 335.00	\$ 335.00	\$ -
Business Permits (Business Licensing)			
Business Permit (no Change in Use)	\$ 116.00	\$ 116.00	\$ -
Business Permit (Change in Use)	\$ 121.00	\$ 121.00	\$ -
Business Permit Penalty (Failure to obtain permit after 30 day notice)	\$ 25.00	\$ 25.00	per day \$ -
Business Permit (Annual) Renewal	\$ 58.00	\$ 58.00	\$ -
Comprehensive Plan Text and Map			
Comprehensive Plan Text and Map Amendment	\$ 3,482.50	\$ 3,482.50	\$ -
Conditions of Approval Modification			
Administrative	\$ -	\$ 690.00	\$ 690.00
Hearing Body Level	\$ -	\$ 1,570.00	\$ 1,570.00
Design Review Fees			
Hearing Level (New Construction)	\$ 1,097.00	\$ 1,097.00	\$ -
Staff Level (Exterior Renovations/ Landscaping)	\$ 580.00	\$ 580.00	\$ -
Staff Level (Additions)	\$ 690.00	\$ 690.00	\$ -
Staff Level (Building Maintenance)	\$ 360.00	\$ 360.00	\$ -
Staff Level (Wall Signs)	\$ 200.00	\$ 200.00	\$ -
Staff Level (Freestanding/ Monument Signs)	\$ 360.00	\$ 360.00	\$ -
Development Agreements			
Development Agreements	\$ 950.00	\$ 950.00	\$ -
Development Agreement Modification	\$ 1,103.00	\$ 1,103.00	\$ -
Historic Preservation			
Historic Preservation (Staff Level- Minor Repair & Maintenance)	\$ 55.00	\$ 55.00	\$ -
Historic Preservation (Staff Level- All Other)	\$ 178.21	\$ 178.21	\$ -
Historic Preservation (Public Hearing)	\$ 680.00	\$ 680.00	\$ -
Home Occupation Permits (In-Home Business)			
Home Occupation Permits	\$ 116.00	\$ 116.00	\$ -
Home Occupation Renewal	\$ 58.00	\$ 58.00	\$ -
Home Occupation Inspection Fee	\$ 55.00	\$ 55.00	\$ -
Lots Line Adjustments/ Lot Splits/ Parcel Consolidations			
Lot Line Adjustments	\$ 591.00	\$ 591.00	\$ -
Lot Splits (Administrative and Simple)	\$ 591.00	\$ 591.00	\$ -
Parcel Consolidation	\$ 295.50	\$ 295.50	+ \$20 per lot/parcel \$ -
Mural and Public Art Permits			
Mural/Public Art	\$ 75.00	\$ 75.00	\$ -
Ordinance Text and Map Amendments			
Zone Change or Map Amendments (less than 2 Acres)	\$ 2,183.00	\$ 2,183.00	\$ -
Zone Change or Map Amendments (ore than 2 Acres)	\$ 3,080.50	\$ 3,080.50	\$ -

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	2025 Current	2026 Proposed	2026 Amount Increase
Ordinance Text Amendment	\$ 1,893.00	\$ 1,893.00	\$ -
Outdoor Dining Permits			
Outdoor Dining Permit	\$ 83.00	\$ 83.00	\$ -
Parking			
Overtime parking	\$ 50.00	\$ 50.00	\$ -
Parking in no parking zone	\$ 50.00	\$ 50.00	\$ -
Parking within 15' of a fire hydrant	\$ 50.00	\$ 50.00	\$ -
Blocking driveway with parked vehicle	\$ 35.00	\$ 35.00	\$ -
Parking in alley	\$ 35.00	\$ 35.00	\$ -
Parking within 25' of a street corner	\$ 35.00	\$ 35.00	\$ -
Double parking	\$ 35.00	\$ 35.00	\$ -
Parking with vehicle headed in wrong direction	\$ 35.00	\$ 35.00	\$ -
Parking on or within 20' of a crosswalk	\$ 35.00	\$ 35.00	\$ -
Parking on or across sidewalks, or in such a manner as to obstruct the route	\$ 50.00	\$ 50.00	\$ -
Parking with wheels over 18" from curb	\$ 20.00	\$ 20.00	\$ -
Parking within 20' of or closer to a stop sign, flashing beacon, or traffic control	\$ 35.00	\$ 35.00	\$ -
Parking in fire lane or along any yellow or red painted curb	\$ 50.00	\$ 50.00	\$ -
Parking commercial trucks/commercial vehicles in prohibited zone	\$ 35.00	\$ 50.00	\$ 15.00
Parking in city parks after sunset	\$ 35.00	\$ 35.00	\$ -
Parking or driving on grass	\$ 20.00	\$ 20.00	\$ -
Unauthorized parked in handicap stall or adjacent access aisle	\$ 150.00	\$ 150.00	\$ -
Parking on a bike lane or bike path	\$ 35.00	\$ 35.00	\$ -
Camper, motor home, or trailer parked on the street for more than forty-	\$ 20.00	\$ 20.00	\$ -
Parking where official signs prohibit parking	\$ 50.00	\$ 50.00	\$ -
Unauthorized parking on streets and public property	\$ 35.00	\$ 35.00	\$ -
Parking in violation of 10-02-05 of the Caldwell City Code	\$ 35.00	\$ 35.00	\$ -
Parking in front of a mailbox in a manner that would prevent the distribution	\$ 75.00	\$ 75.00	\$ -
Junk motor vehicles parked, placed, or stored on public or private property	\$ 35.00	\$ 35.00	\$ -
Parking - Administrative Late Fee - Unpaid Parking Ticket	\$ 25.00	\$ 25.00	\$ -
Parking - Administrative Fee - Collection Processing	\$ 25.00	\$ 25.00	\$ -
Parking - Administrative Fees			
Parking Ticket - Administrative Late Fee - Unpaid Parking Ticket	\$ 25.00	\$ 25.00	\$ -
Administrative Fee - Collection Processing	\$ 25.00	\$ 25.00	\$ -
Parking - Permit Parking (Downtown)			
5th Avenue Lot	\$ -	\$ 35.00	per month \$ 35.00
Kimball Lot 1	\$ -	\$ 35.00	per month \$ 35.00
Kimball Lot 2	\$ 40.00	\$ 35.00	per month \$ (5.00)
Main Street Lot	\$ 40.00	\$ 35.00	per month \$ (5.00)
8th Avenue Lot	\$ 40.00	\$ 35.00	per month \$ (5.00)
Arthur Street Lot	\$ 40.00	\$ 35.00	per month \$ (5.00)
TVCC Lot	\$ 40.00	\$ 35.00	per month \$ (5.00)
***Parking for residents, employees, and business owners in downtown city center districts	\$ 25.00	\$ 25.00	per month \$ -
PUD			
Planned Unit Development (up to 5 Acres)	\$ 2,173.00	\$ 2,173.00	+ \$20/unit \$ -
Planned Unit Development (5 Acres- 10 Acres)	\$ 2,400.00	\$ 2,400.00	+ \$20/unit \$ -
Planned Unit Development (over 10 Acres)	\$ 3,482.50	\$ 3,482.50	+ \$20/unit \$ -
Sign Permits (Freestanding / Monument - less than 6' high)			
Sign Permits (Freestanding/ Monument- Less than 6' high)	\$ 150.00	\$ 150.00	\$ -
Special Use Permit			
Less than 1/2 acre	\$ 721.00	\$ 721.00	+ \$20/unit \$ -
More than 1/2 acre- less than 1 acre	\$ 1,447.00	\$ 1,447.00	+ \$20/unit \$ -
More than 1 Acre- Less than 2 acres	\$ 1,810.00	\$ 1,810.00	+ \$20/unit \$ -
More than 2 acres- less than 5 acres	\$ 2,173.00	\$ 2,173.00	+ \$20/unit \$ -
More than 5 acres- less than 10 acres	\$ 2,280.00	\$ 2,280.00	+ \$20/unit \$ -
over 10 acres	\$ 2,400.00	\$ 2,400.00	+ \$20/unit \$ -
Administrative Time Extension (other than subdivision)	\$ 690.00	\$ 690.00	\$ -
SUP Modification	Calculated (1/2 of base fee)	Calculated	
Subdivision Plats			
Preliminary	\$ 2,688.00 + \$20/lot	\$ 2,688.00 + \$20/lot	\$ -
Final	\$ 1,438.00 + \$20/lot	\$ 1,438.00 + \$20/lot	\$ -
Short Plat	\$ 1,889.00 + \$20/lot	\$ 1,889.00 + \$20/lot	\$ -
Manufactured Home Park- Prelim	\$ 2,399.00 + \$20/lot	\$ 2,399.00 + \$20/lot	\$ -
Manufactured Home Park- Final	\$ 1,889.00 + \$20/lot	\$ 1,889.00 + \$20/lot	\$ -
Plat Amendment (Administrative)	\$ 800.00	\$ 800.00	\$ -
Plat Amendment (Public Hearing- City Council Only)	\$ 1,570.00	\$ 1,570.00	\$ -
Plat Amendment (Public Hearing- P&Z/ HE and City Council)	\$ 2,688.00	\$ 2,688.00	\$ -
Plat Renewal	\$ 896.00	\$ 896.00	\$ -
Plat Time Extension (1st Request)	\$ 1,570.00	\$ 1,570.00	\$ -
Plat Time Extension (2nd and each subsequent Request)	\$ 800.00	\$ 800.00	\$ -
Subdivision Name Change	\$ 116.00	\$ 116.00	\$ -

**City of Caldwell -Community Development
2026 Fee Schedule**

	2025 Current	2026 Proposed	2026 Amount Increase
Temporary Use Permits			
Other Temporary Structures or Uses	\$ 125.00	\$ 125.00	\$ -
Mobile Food Units	\$ 116.00	\$ 116.00	\$ -
Temporary Use Permit Renewals (Minor Land Use Renewal)	\$ 58.00	\$ 58.00	\$ -
Residing in RV during dwelling construction/ remodel	\$ 312.00	\$ 312.00	\$ -
Vacations			
Vacation (Hearing)	\$ 1,889.00	\$ 1,889.00	\$ -
Variances			
Variance (Hearing)	\$ 1,889.00	\$ 1,889.00	\$ -
Zoning Verifications/ Letters/ Reports			
Dwelling Rebuild Letter	\$ 55.00	\$ 55.00	\$ -
Legal Non-Conforming Use Letter	\$ 60.00	\$ 60.00	\$ -
Certificate of Zoning Compliance	\$ 60.00	\$ 60.00	\$ -
Zoning Verification Letter (Residential/Tenet Improvement)	\$ 60.00	\$ 60.00	\$ -
Zoning Verification Letter (Multi-Family /Commercial /Industrial)	\$ 150.00	\$ 150.00	\$ -
Zoning Property Report	\$ 150.00	\$ 150.00	\$ -
Additional Fees (Applications and Hearings)			
Additional Hearing	\$ 1,570.00	\$ 1,570.00	\$ -
Additional Inspections 3rd and each subsequent inspection	\$ 150.00	\$ 150.00	\$ -
Additional Plan Reviews (Fee applies to 4th and subsequent submissions)	Calculated	Calculated	
4th Review	50% of Base Fee	125% of Base Fee	
5th Review	75% of Base Fee	150% of Base Fee	
6th Review	100% of Base Fee	175% of Base Fee	
7th Review	100% of Total Application Fees	Requires all new application fees	
Appeals (include Request for Reconsiderations)	\$ 1,303.00	\$ 1,303.00	\$ -
Certified Mailing	\$ 11.00	\$ 15.00	\$ 4.00
Pre-Application Submittal Meeting w/ Planner (optional)	\$ 70.00	\$ 70.00	\$ -
Roundtable Plan Review Meeting (4th and subsequent meetings on same project)	\$ 70.00	\$ 70.00	\$ -
Additional Fees (Sales)			
Audio Tape Duplication	\$ 3.00	\$ 3.00	\$ -
Bike and Pedestrian Master Plan	\$ 23.80	\$ 23.80	\$ -
Comprehensive Plan	\$ 22.75	\$ 22.75	\$ -
Copies (black and white)	\$ 0.15	\$ 0.30	\$ 0.15
Copies (Color)	\$ 0.25	\$ 0.30	\$ 0.05
Parks and Recreation Master Plan	\$ 11.90	\$ 11.90	\$ -
Subdivision Ordinance	\$ 10.82	\$ 10.82	\$ -
Treasure Valley Tree Selection Guide	\$ 7.00	\$ 7.00	\$ -
Zoning Ordinance	\$ 33.50	\$ 33.50	\$ -

**10% late fee on nuisance abatements. referenced in City Code: 07-11-05 (7)