



# ANNUAL ACTION PLAN PROGRAM YEAR 2025

For U.S. Department of Housing and Urban Development  
Planning and Reporting Activities

OCTOBER 1, 2025 – SEPTEMBER 30, 2026

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# PROCESS

## AP-05 EXECUTIVE SUMMARY

### Introduction

The City of Caldwell's Community Development Department is responsible for overseeing the entitlement funds received from the U.S Department of Housing and Urban Development (HUD).

The City of Caldwell received its designation as an entitlement community in 2016 and has been administering the Community Development Block Grant (CDBG) since that time. As an entitlement community the City of Caldwell is required to complete a Five-Year Consolidated Plan that identifies goals and objectives that the city will use CDBG funding to address.

The program year of 2025 will be the fifth year of the current five-year consolidated plan and will run from October 1, 2025, to September 30, 2026.

The 2025 Annual Action Plan will identify the resources being made available in the plan and outline the anticipated use in support of activities primarily for the benefit of low-to moderate income Nampa residents. Both current and prior program years entitlement grant funding will be used to meet the goals and objectives identified in the 2025 Action Plan.

### Summarize the objectives and outcomes identified in the Plan.

*This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The City of Caldwell staff and City Council have proposed a funding allocation for activities that will support the goals and objectives as identified in the City's Five-Year Consolidated Plan.

The City of Caldwell has dedicated staff overseeing the administrative and planning requirements of the Community Development Block Grant. The City of Caldwell will continue to support activities that address the priority needs specified within the five-year consolidated plan.

The City of Caldwell's program year 2025 CDBG Action Plan represents the goals and programming of funds for activities to be undertaken in year five of the five-year consolidated plan. The city will address the priority needs listed above during the program year through the following funding of activities:

1. Provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing.
2. Create a suitable living environment through safer, more livable neighborhoods, greater integration of LMI residents throughout Caldwell, increased housing



opportunities, and reinvestment in deteriorating neighborhoods.

3. Expand economic opportunities through homeownership opportunities, development activities that promote long-term community viability, and the empowerment of low- and moderate-income persons to achieve self-sufficiency.

**Table: Priority Needs**

<b>Priority #</b>	<b>Priority Need</b>	<b>Description</b>	<b>Geographic Areas Affected</b>	<b>Associated Goals</b>
<b>1</b>	<b>Provide Decent Housing</b>	A decent place to live removes the barriers to opportunity, success, and health that have been part of a family's life for years, if not generations. Creating safe and decent places to live can have incredibly positive effects on a family's health, on study habits of students, and on a neighborhood's overall attractiveness and stability. Decent housing includes a spectrum of solutions: new construction, repair and renovation, housing finance, infrastructure development, secure land tenure, among others.	City-Wide	Acquisition and Disposition Public Facilities and Improvements Housing General Administration & Planning
<b>2</b>	<b>Creating a Suitable Living Environment</b>	A good living environment is essential for a good quality of life. A functional and sound living environment allows different groups of people to lead their daily lives and fulfil their basic needs: living, the use of services, working, recreation, hobbies, but also rest and privacy.	City-Wide	Acquisition and Disposition Public Facilities and Improvements Public Services Housing General Administration & Planning
<b>3</b>	<b>Expand Opportunities for LMI Persons</b>	Expanding opportunities to low- and moderate-income persons helps to foster local economic development, neighborhood improvement, and individual self-sufficiency	City-Wide	Public Facilities and Improvements Public Services General Administration

### Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The city has continued to make progress toward the goals and objectives identified in the current Five-Year Consolidated Plan. During PY23, twenty-six (26) affordable housing units were constructed and rented out within thirty (30) days to provide housing for 63 persons,

with 44% earning less than 30% AMI, 40% earning between 30-50% AMI and 16% earning between 50-80% AMI. Also, in PY23, the city utilized CDBG funds for the acquisition of ten (10) lots for the construction of affordable homeowner housing units. All ten (10) homes are under construction and are expected to be completed during PY24.

In PY24, a minimum of 15-20 homeowner rehabilitation / critical repair projects will have been completed.

Public Services are successfully being provided to Caldwell's low- to moderate-income and vulnerable residents, including homeless households and those at risk of homelessness. Eighty-one (81) persons and twenty-seven (27) households will be provided emergency rental assistance coupled with individualized case management to families at risk of immediate eviction and homelessness.

A summary of these past performances is reported to HUD at the end of its program year in a report called the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER must include a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, the families and persons assisted (including the racial and ethnic distribution of persons assisted), the actions taken to affirmatively further fair housing, and other actions indicated in the Strategic Plan and the Action Plan.

Performance reporting meets three basic purposes:

Provides HUD with the necessary information to meet its statutory requirement to assess each grantee's ability to carry out relevant CPD programs in compliance with all applicable rules and regulations;

Provides information necessary for HUD's Annual Report to Congress, also statutorily mandated; and,

Provides grantees an opportunity to describe to citizens their successes in meeting objectives stipulated in their Con Plan.

#### Summary of Citizen Participation Process and consultation process

##### **Summary from citizen participation section of plan.**

Citizen participation includes actively encouraging citizens, particularly the low and moderate-income population, to participate in the planning process for the five-year Con Plan, the Action Plan, the submission of Substantial Amendments, and the development of the Consolidated Annual Performance Report (CAPER)

The city encouraged and sought broad participation but especially encouraged participation from low- and moderate-income persons, residents of predominantly low- and moderate-income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents, local and regional institutions, businesses, developers, and nonprofit organizations.

A survey was sent out to public agencies, non-profit organizations and developers.

All public meetings were held in a location convenient to residents, particularly potential or actual beneficiaries.

Citizen participation played a critical role in the needs assessment, market analysis, and the construction of the goals and priorities featured in the Con Plan. It was also vital in developing this year's Action Plan, ensuring that previously identified goals and priorities continue to meet the community's needs.

### Summary of public comments

***This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.***

The city accepts and records all comments via email, in person, through survey results, through online website comment forms, and during public meetings. The comments and survey results played a critical role in shaping the specific priorities and goals outlined in the Con Plan and subsequently addressed in the current Action Plan. By incorporating public input, Caldwell ensures that the Action Plan continues to align with the identified needs and goals of the community.

The public comment period was open from June 23, 2025 – July 24, 2025. Public comments were also taken at a public hearing on August 4, 2025.

The top housing priority needs based on comments received were that affordable rental housing and housing for seniors were strongly needed in the community, followed by the need for affordable homeownership housing and housing for persons with disabilities. The comments also reflected a need for homeless assistance programs and shelters for homeless families.

For economic development, 78.57% of respondents stated that the feel a business façade improvement program is necessary in qualified areas.

When asked to rank the types of public facilities, infrastructure and other public improvements, homeless facilities and transitional housing came in at #1, followed by youth centers, senior centers, childcare centers, sidewalk improvements, accessibility improvements at parks and public facilities, and broadband infrastructure.

Additional comments were provided in regard to the need for crosswalks, especially connecting into local parks, public transportation, homeless services, and looking at how to use existing facilities and space for the needs of the community.

For public service needs, early learning childcare and education services came in as a top priority, followed by mental health services, emergency rental payment assistance, senior services, food security and food pantry services, domestic violence services, substance abuse services and treatment, and housing counseling.

78.57% of respondents felt that the construction of new affordable rental housing units should

be a top priority, followed by services for homeless persons at 71.43%, case management and other supportive services at 50%, and construction of affordable homeowner housing at 35.71%.

Other priorities were listed as services for senior citizens, childcare, health and wellness, public facilities (shelters), housing rehabilitation programs, and infrastructure improvements.

One last comment was regarding the domestic violence program and the need for assistance through CDBG. There is only one domestic violence shelter serving all of Canyon County, it is 100 years old and in need of critical upgrades—such as improved accessibility, secure entry points, private family spaces, and modern safety systems—directly enhancing the well-being and dignity of those they serve.

#### Summary of comments or views not accepted and the reasons for not accepting them.

Caldwell accepts and records all comments.

#### Summary

Caldwell has implemented and adopted a Citizen Participation Plan (CPP), which was followed when developing this 2025 Action Plan. This CPP serves as a framework for facilitating public input and engagement in the allocation of Community Development Block Grant (CDBG) funds granted to the City. The Plan outlines the methods and procedures for providing notice and conducting outreach to residents regarding public hearings related to all aspects of the CDBG process. The CPP ensures that the community has opportunities to participate and provide input in the decision-making processes related to CDBG funding.

The City remains focused on listening to residents and stakeholders in ensuring that CDBG funds are being allocated in a way that benefits and impacts the lives of LMI residents.

## PR-05 LEAD & RESPONSIBLE AGENCIES

Agency/entity responsible for preparing/administering the Consolidated Plan

**Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.**

Agency Role	Name	Department/Agency
Community Development Director / CDBG Administrator	CALDWELL	City of Caldwell Community Development Department – CDBG Division

**Table 1 – Responsible Agencies**

### Narrative

The City of Caldwell's Community Development Block Grant Division is located within the Community Development Department. The division is responsible for administration of funds received from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant Program (CDBG).

### Consolidated Plan Public Contact Information

The City of Caldwell's Community Development Department - CDBG Division contact person for the Five-Year Consolidated Plan is:

Robin Collins, PCED, CBO  
Community Development Director  
City of Caldwell  
[cdbg@cityofcaldwell.org](mailto:cdbg@cityofcaldwell.org)  
208-455-3021

## AP-10 CONSULTATION

### Introduction

The City of Caldwell is located in Canyon County in Southwestern Idaho. Several organizations serve the region and coordinate programs for the region's low- and moderate-income households. The City of Caldwell values the feedback received from agencies and public participation. These comments help to identify and prioritize needs within the community. This inclusive process involves active participation from non-profit organizations, private citizens, and public agencies, fostering a collaborative effort. Through extensive outreach and consultation, the city engaged with citizens, local municipal officials, non-profit agencies, public housing agencies, governmental agencies, private organizations, and the Continuum of Care (CoC) in the development of the Plan. By involving a wide range of stakeholders, the city ensures that the Con Plan and subsequent Action Plans accurately reflect the needs and aspirations of the community.

### Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies:

The City of Caldwell worked with the local public housing authority (SICHA), area non-profits, government agencies to help craft the 2025 Annual Action Plan. The City of Caldwell participates in several regional committees and commissions that have overlapping goals with the HUD CDBG programs.

The city participates in the Fair Housing Working Group and the CDBG entitlement communities of Nampa, Boise, and Meridian. The Group provides community outreach and landlord training seminars. The City of Caldwell is a member of the Fair Housing Council and participates in the Fair Housing Forum.

Additionally, the city is a member of the Region III Continuum of Care meetings. The City of Caldwell is also a member of the Southwest Idaho Healthcare Coalition, chaired by SW District Health and the Caldwell Health Coalition. Southwest Idaho Healthcare Coalition members include area hospitals, EMS, emergency management, long-term providers, mental and behavior health providers, support services, specialty providers, public health, local and state law enforcement, fire services, public works, and volunteer groups. This is a clear and consistent way that the City of Caldwell can coordinate and communicate with area health, mental health, and other services agencies.

This year the city created a survey that was sent out to multiple stakeholders and partner agencies in order to gather input on the annual action plan and to discuss approaches to address the needs of the community. One need that is readily apparent is the need for housing affordability and rental support. Caldwell is dedicated to increasing its affordable housing inventory to ensure residents of all income levels can find housing in Caldwell and provide necessary supportive services.

City staff will continue to collaborate with the housing affordability and supportive service community so the city can better provide important tools and resources to affordable housing

developers and supportive service providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness:

The City of Caldwell is a member of the Idaho Balance of State Continuum of Care, otherwise known as the House Idaho Collaborative (HIC). IHFA manages the balance of state CoC application process and submits all required CoC documents to HUD. IHFA is also responsible for coordinating and monitoring CoC grant projects.

In development of this plan, the city consulted with several local service providers who work with homeless and at risk populations to discuss the needs of homeless households or persons, and those at risk of homelessness, including survivors of domestic violence. The City of Caldwell does not receive ESG or HOPWA funding.

The city works to reduce homelessness through homelessness prevention and other public service and housing programs as part of the City's CDBG allocation. The city works with IHFA on affordable housing projects and the environmental review process on overlapping projects.

Over the next few years, the city will continue to look for opportunities to forge partnerships with social service agencies, housing developers/managers, and organizations serving special needs populations including elderly, people with disabilities, and youth. Funding for these agencies will be made available annually through a competitive application process.

By bringing together these diverse stakeholders, the city aims to develop comprehensive strategies and initiatives to prevent homelessness, provide support and resources to homeless individuals and families, and address the underlying causes of homelessness.

This collaborative effort ensures that the city works closely with publicly funded institutions and systems of care that may discharge individuals into homelessness, such as health-care facilities, mental health facilities, foster care and youth facilities, and corrections programs and institutions.

Through the coordinated efforts of the CoC, the City of Caldwell strives to enhance services, improve access to affordable housing, provide necessary healthcare and mental health support, and create a supportive environment for individuals and families at risk of or experiencing homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies, and procedures for the operation and administration of HMIS:

As a member of the Continuum of Care, the City of Caldwell provides input regarding local needs and priorities related to homelessness. As part of the ESG Interim Rule that took effect on January 4, 2012, the Emergency Solutions Grants (ESG) program provides funding to

engage homeless individuals and families living on the street, help operate emergency shelters, rapidly re-house homeless individuals and families, and prevent families and individuals from becoming homeless. However, the City does not receive, allocate or administer any ESG funds. The Office of the Governor designates the Idaho Housing and Finance Association (IHFA) to administer the allocation of ESG funds awarded from HUD on behalf of the State. Through its programs and the Balance of State Continuum of Care, which oversees six regions in Idaho including Canyon County, the IHFA administers Coordinated Entry and HMIS. Subrecipients of ESG funding are required to use the Coordinated Entry system, which prioritizes individuals or families in need of assistance. Housing prioritization is determined based on the length of time an individual has been homeless or whether there are children in the household in order to help minimize trauma. The IHFA prioritizes groups such as domestic violence survivors, youth, households with elderly members, and veterans.

Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See table following.



**Table 1 – Agencies, groups, organizations who participated**

<b>1</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>SOUTHWESTERN IDAHO COOPERATIVE HOUSING AUTHORITY</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. Southwestern Idaho Cooperative Housing Authority (SICHA) provides rental assistance to qualified low-income families in Canyon County. The outcome was to gain up-to-date information on public housing and affordable housing needs in Caldwell.
<b>2</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>IDAHO HOUSING AND FINANCE ASSOCIATION</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims Services - Narrowing the Digital Divide Other government - State Planning organization

<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Communication was through email and a survey. IHFA serves as a financial institution and administrator of affordable housing resources in the state of Idaho. They are responsible for managing HUD's statewide ESG (Emergency Solutions Grants), HOPWA (Housing Opportunities for Persons With AIDS), and HOME funds. The city engages in consultations with IHFA through in-person meetings, phone calls, and meetings. The outcome is to gain a better understanding of the available resources for Caldwell residents, ensuring that the city is aware of the programs and funding options that can benefit the community. Additionally, the consultations aim to enhance coordination and collaboration with statewide resources, enabling the city to leverage and align resources effectively to address affordable housing needs across the state. The City of Caldwell also works with IHFA in the distribution of Low-Income Housing Tax Credits (LIHTC) and the environmental review process. The City will continue its partnership with IHFA and discuss other opportunities to help provide more affordable housing options in Caldwell.</p>

3	AGENCY/GROUP/ORGANIZATION	CITY OF CALDWELL DEPARTMENTS
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Agency - Managing Flood Prone Areas Agency - Emergency Management Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Communication was through regular discussions on planning and zoning regulations, building codes, disaster recovery, public housing, homelessness, housing affordability, broadband access, population growth, and the specific needs of low- to moderate-income residents and how the city can strategically plan for and fund projects and programs through policy changes, infrastructure improvements, and partnerships. Additionally, the city actively participates in various projects and initiatives to improve connectivity and access to high-speed internet services. The city just completed a kiosk at the Caldwell library to provide free Wi-Fi to residents. Caldwell has also collaborated with TDS and other providers such as Sparklight and Lumen to bring more competition to the area, resulting in improved pricing for residents. By engaging with these service providers, the city aims to enhance options and affordability for high-speed internet services. Through these initiatives, the City of Caldwell demonstrates its commitment to addressing the connectivity needs of its residents and fostering a competitive market for internet service providers. By actively seeking partnerships and exploring innovative solutions, Caldwell strives to ensure that its community has access to reliable and affordable internet services.</p>
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4	AGENCY/GROUP/ORGANIZATION	CALDWELL HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. Caldwell Housing Authority (CHA) provides rental housing to eligible farm labor families with limited income. The outcome was to gain up-to-date information on the affordable housing and public housing needs. The City regularly collaborates with staff from the housing authority on key issues impacting the community and how to find solutions to address them.

<b>5</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>SALVATION ARMY -CALDWELL</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. The outcome was to discover ways to provide new services in Caldwell through the partnership with the Salvation Army and to gain up-to-date homeless data.
<b>6</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>THE JESSE TREE OF IDAHO, INC.</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. The Jesse Tree is an organization that serves as a vital resource in the community for individuals and families facing housing instability and the risk of eviction due to rising rents. The outcome was to gather information on the specific challenges faced by residents, to gain a better understanding of the current housing landscape, including the impact of rising rents, and to identify strategies and resources to support individuals and families at risk of homelessness.
<b>7</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>SOUTHWEST DISTRICT HEALTH</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Health Health Agency Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. The outcome was to learn how the city could align with the agency to identify health needs, implement programming to improve health, and participate in important community events.
<b>8</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>WESTERN IDAHO COMMUNITY ACTION PARTNERSHIP</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. Western Idaho Community Action Partnership (WICAP) provides services such as child Care, Head Start (Educational), Emergency Food Assistance, Community Action Food Bank, Energy Assistance, Senior Services, and Project LAUNCH (a program identifying developmental & behavioral concerns in children from birth to 8 years old) and more. The City of Caldwell works closely with WICAP on several regional coalitions. The outcome was to better alignment of city goals and goals of the Consolidated Plan.
<b>9</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>METRO COMMUNITY SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Non-Homeless Special Needs Food Security
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. Metro Community Services provides assistance to seniors citizens, people with disabilities, and financially limited individuals through a variety of human service programs to promote self-sufficiency and to protect dignity, safety, and independence. Services include Prescription Assistance, Transportation Services, Food Security, and Energy Conservation to name a few. The City of Caldwell works with Metro Community Services on the Caldwell Health Coalition. The outcome was gathering insight on how to increase services to address the needs and priorities for the community.



<b>10</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>IDAHO FOODBANK</b>
	<b>Agency/Group/Organization Type</b>	Regional organization Food Assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Food Security
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. The outcome was understanding the current food assistance being provided, the need for access to food and how to distribute food to families in need. In fiscal year 2024, food for 21.8 million meals was distributed statewide with 86% of all food being nutritious. Over 211,324 people served any given month from their facilities in Meridian, Pocatello, and Lewiston, with 133,334 people served in Southwest Idaho.
<b>11</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>SPARKLIGHT</b>
	<b>Agency/Group/Organization Type</b>	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	<b>What section of the Plan was addressed by Consultation?</b>	Broadband Access
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was made through email. Outcome was understanding the service area for broadband and the barriers or residents to access services.

<b>12</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>CATCH, INC.</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. CATCH serves as the centralized point of entry for the Continuum of Care (CoC) program, where those experiencing housing insecurity can access assessments to determine their eligibility for various housing and supportive services programs. They also operate the Taking Root Program which provides assistance with deposits and/or first month of rent for those in need and meet the qualifications. The outcome was to gain data on the housing and homeless needs in Caldwell.
<b>13</b>	<b>Agency/Group/Organization</b>	<b>ADVOCATES AGAINST FAMILY VIOLENCE</b>
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Public Housing Needs Homeless Needs – Families with Children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. Advocates Against Family Violence (AAFV) works to eliminate violence in families and homes by empowering individuals to make positive life choices through advocacy, support, education, affordable housing, awareness, and community involvement. They serve Caldwell, Nampa, Meridian, Boise and the Surrounding Treasure Valley by providing Emergency Shelter, Crisis Services and Abuse Resources 24 Hours a Day. The outcome was to get up-to-date information on homeless and the needs for the Caldwell community.

14	AGENCY/GROUP/ORGANIZATION	CAN/ADA COLLABORATIVE
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Communication was through email and a survey sent to the City of Nampa, City of Boise, and the City of Meridian.</p> <p>The Can/Ada Collaborative is a collaborative group consisting of local entitlement communities in the region. Through regular meetings and email communication, the collaborative aims to ensure compliance with federal regulations, particularly related to HUD funding. The participating municipalities strive to align their activities and initiatives with regional needs while addressing local needs, maximizing the impact of CDBG funds. The outcome was to learn about community challenges in order to address the needs from a regional perspective.</p>
<b>15</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>CALDWELL SCHOOL DISTRICT</b>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children  Services-Persons with Disabilities  Services-homeless  Services-Education  Other government - Local</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Unaccompanied youth  Non-Homeless Special Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Communication was through email and a survey.</p> <p>The Caldwell School District is a Community School with a formal Community School Strategy. The outcome was to gain insight on the needs for Caldwell families and children, and to get up-to-date information on children experiencing some level of homelessness.</p>

<b>16</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>VALLIVUE SCHOOL DISTRICT</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-homeless Services-Education Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey. The outcome was to learn about the needs of the children and families within the school district.
<b>17</b>	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>COMPASS</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Public Transit
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Caldwell actively engages in regular meetings with COMPASS, including involvement in the housing affordability workgroup and the transportation workgroup. The outcome is to improve access to affordable housing and transportation for Caldwell residents.

18	AGENCY/GROUP/ORGANIZATION	AUTUMNGOLD AFFORDABLE HOUSING
	<b>Agency/Group/Organization Type</b>	Housing Services – Housing Services - Seniors
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs – Veterans Homelessness Needs - Seniors Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Communication was through email and a survey.  The outcome was to get up-to-date information on those in need of affordable homeowner and rental housing and how to provide more ways to expand opportunities for LMI households to access affordable housing.

**Table 2 – Agencies, groups, organizations who participated**Identify any Agency Types not consulted and provide rationale for not consulting:

Stakeholders, providers, and partners were invited to complete the stakeholder survey and asked to share out the community survey to Caldwell clients/residents.

No affected agencies were intentionally left out of the planning process.

Other local/regional/state/federal planning efforts considered when preparing the Plan:

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	IHFA	Idaho Housing and Finance Authority (IHFA) and the City of Caldwell are both committed to ensuring greater access to fair and affordable housing, the reduction/prevention of homelessness, and access to credit for homeownership. The City participates in many joint efforts and organizations with IHFA to help support increasing housing options for residents.

**Table 3 – Other local / regional / federal planning efforts**Narrative:

Caldwell is committed to engaging residents and stakeholders in the planning process, recognizing the value of diverse perspectives and inclusive decision-making. Pursuant to the ConPlan regulations, during the process of developing the Consolidated Plan the City's consultation process included gathering information on broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, and emergency management agencies.

**Broadband Internet Service Providers/Organization Engaged in Narrowing the Digital Divide:**

The city has three types of internet service providers: cable, DSL, fiber and fixed wireless. The internet service providers include Sparklight, Lumen, CenturyLink, TDS Telecom, and CenturyLink Fiber.

Addressing broadband internet access and narrowing the digital divide is a priority for Caldwell and these goals have been incorporated into many of the city's master plans. The Caldwell Public Library provides computers with internet access as a resource to all its patrons. Each year, the city budgets funds to bring connectivity around the city. This year, the city spent funds to address fiber at the O'Conner Field House. The city works in partnership with the Idaho Department of Commerce and the Link Up Idaho initiative. The Link Up Idaho initiative is led by the Idaho Broadband Advisory Board (IBAB) and Idaho Department of Commerce, in coordination with the Idaho Office of Information Technology Services.

This multifaceted initiative aims to gather information about connectivity challenges in Idaho communities to provide insight into broadband availability across the state, provide outreach across Idaho to inform communities of the availability of broadband funds and through the work of the Idaho Broadband Advisory Board, disperse funds to communities to improve broadband access. The city will continue to explore other options for further installation of conduit infrastructure in order to expand broadband access throughout the city.

Caldwell's commitment to stakeholder engagement and consultation extends beyond the Con Plan. The city intends to continue prioritizing this approach in the development of subsequent Action Plans and surveys. This iterative process allows for ongoing feedback, adaptability, and addressing emerging needs and priorities within the community. By maintaining an open dialogue with stakeholders, Caldwell can ensure that its plans and actions remain responsive to the evolving requirements of its residents.

### **Emergency Management Agencies:**

The City's resilience efforts are comprehensive, focusing on flood-prone areas, public land or water resources, and emergency situations. Through partnerships with agencies like the Canyon County Emergency Management (CCEM), Caldwell develops local response plans and implements hazard mitigation strategies. This collaboration encompasses various aspects, including flood response, hazardous materials incidents, wildfire response, emergency response, and hazard mitigation efforts. The mutual aid agreement with neighboring communities further strengthens Caldwell's emergency response capabilities, allowing for the mobilization of additional first responders when necessary. The City participates in the national flood insurance program and the community rating system program, demonstrating its commitment to going above and beyond basic requirements. Caldwell's hazard mitigation plan, which includes flood risk mitigation strategies, is designed to protect the community and minimize the impact of flooding incidents.



## AP-12 PARTICIPATION

### Summary of citizen participation process/Efforts made to broaden citizen participation.

#### Summarize citizen participation process and how it impacted goal setting:

The City of Caldwell reached out and consulted with local groups, organizations, and units of government as listed in 24 CFR 91.100, 200 and 220 through email and through an online survey.

Consultation with individuals occurs throughout the year. Staff have been trained to raise the issue of CDBG funding when the project is located in an LMI area or will serve LMI clientele. This helps increase awareness of the program. Consultation occurs when staff attend meetings, receive emails and telephone inquiries and distribute fliers for programs and CDBG information. City staff also consult with local non-profits throughout the year via email and phone consultations. Staff also created a spot on the city website for the public to upload any comments or questions regarding CDBG.

A 30-day public review and comment period was open for submission of written comments, beginning June 23, 2025, and concluding July 24, 2025. Additional public comments were taken during a public city council meeting on August 4, 2025.

A survey and emails were sent out to various stakeholders, agencies, and nonprofit organizations to gain input and comments surrounding the annual action plan and community needs.

Input from residents and stakeholders was used to help determine priority needs and goals to be addressed by annual projects and activities, in alignment with the broader goals of the City's Five-year Consolidated Plan.

Opportunities for public participation and input are advertised with legal notices, website updates, social media, email outreach, and through partner organization networks.

All legal notices are posted in both English and Spanish in the newspaper and on the City of Caldwell website. The City also advertised the availability of interpretation services available upon request for the public meetings/hearings, as well as the availability of Idaho Relay Services (toll-free) for TTY services. All public meetings/hearings are held in an ADA-accessible location. Public hearings are held in-person with a virtual option to maximize participation.

- The feedback collected through these various methods significantly impacts the goal-setting process for the CDBG Program. The main outcomes include:
- Identifying Community Priorities: The input helps prioritize projects that are most important to the residents, ensuring that the

goals align with the community's needs.

- Enhancing Transparency and Accountability: By actively involving citizens, the process becomes more transparent, and the community feels a sense of ownership over the decisions made.
- Improving Project Design and Implementation: The detailed feedback provides insights into potential improvements for project plans, making them more effective and efficient.
- Ensuring All Voices are Heard: The process ensures that varied voices, including those from low to moderate-income households, are heard and considered in the planning and implementation phases.

Overall, the citizen participation process ensures that the goals set for the CDBG Program are reflective of the community's needs and preferences, leading to more successful and impactful projects.

## Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response and attendance	Summary of comments received	Summary of comments not accepted and reasons
Written Contact and Survey	<ul style="list-style-type: none"> <li>Targeted stakeholders, agencies, and organizations, to include broadband service providers and organizations narrowing the digital divide.</li> </ul>	42.86% of respondents were housing related organizations. 28.57% provided services for homeless or prevention of homelessness, 7.14% provided services for survivors of domestic violence or trafficking, 7.14% provided educational services, 7.14% provided food services, and 7.14% were government agencies.	<p>The top housing priority needs based on comments received were that affordable rental housing and housing for seniors were strongly needed in the community, followed by the need for affordable homeownership housing and housing for persons with disabilities. The comments also reflected a need for homeless assistance programs and shelters for homeless families. For economic development, 78.57% of respondents stated that the feel a business facade improvement program is necessary in qualified areas. When asked to rank the types of public facilities, infrastructure and other public improvements, homeless facilities and transitional housing came in at #1, followed by youth centers, senior centers, childcare centers, sidewalk improvements, accessibility improvements at parks and public facilities, and broadband infrastructure. Additional comments were provided in regard to the need for crosswalks, especially connecting into local parks, public transportation, homeless services, and looking at how to use existing facilities and space for the needs of the community.</p> <p>For public service needs, early learning childcare and education services came in as</p>	All comments were accepted

			<p>a top priority, followed by mental health services, emergency rental payment assistance, senior services, food security and food pantry services, domestic violence services, substance abuse services and treatment, and housing counseling. 78.57% of respondents felt that the construction of new affordable rental housing units should be a top priority, followed by services for homeless persons at 71.43%, case management and other supportive services at 50%, and construction of affordable homeowner housing at 35.71%. Other priorities were listed as services for senior citizens, childcare, health and wellness, public facilities (shelters), housing rehabilitation programs, and infrastructure improvements. One last comment was regarding the domestic violence program and the need for assistance through CDBG. There is only one domestic violence shelter serving all of Canyon County, it is 100 years old and in need of critical upgrades such as improved accessibility, secure entry points, private family spaces, and modern safety systems directly enhancing the well-being and dignity of those they serve.</p>	
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<b>Public Comment Period</b>	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking - Specify other language: Spanish</li> <li>• Persons with disabilities</li> <li>• Non-targeted/broad community</li> <li>• Agencies, nonprofits, schools and broadband providers, to organizations narrowing the digital divide.</li> </ul>	The draft Action Plan was open for public comment from June 23 to July 24, 2025. The comment period was noticed in the local newspaper.	No Comments Received	No Comments Received
<b>Public Workshop / Meeting</b>	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking - Specify other language: Spanish</li> <li>• Persons with disabilities</li> <li>• Non-targeted/broad community</li> <li>• Agencies, nonprofits, schools and broadband providers, to organizations narrowing the</li> </ul>	<p>A public workshop was held on July 21, 2025 to review over the draft Annual action plan and answer any questions.</p> <p>Notice of the workshop was published in the Idaho Press Tribune in both English and Spanish.</p>	All questions were answered during the workshop	N/A

	digital divide.			
<b>Public Meeting</b>	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking - Specify other language: Spanish</li> <li>• Persons with disabilities</li> <li>• Non-targeted/broad community</li> <li>• Targeted stakeholders, agencies, and organizations, to include broadband service providers and organizations narrowing the digital divide.</li> </ul>	<p>On August 4, 2025, the city held a community presentation and public hearing.</p> <p>Notice of the workshop was published in the Idaho Press Tribune in both English and Spanish.</p> <p>There was no one in attendance to comment on the annual action plan.</p>	<p>No one was present at the public hearing No comments received</p>	<p>No Comments Received</p>

<b>Internet Outreach</b>	<ul style="list-style-type: none"> <li>• Non-targeted/broad community</li> </ul>	The draft plan was posted on the city's website, and a comment form was used to obtain any comments.	No Comments Received	<a href="https://www.cityofcaldwell.org/Residents/Block-Grant-Program">https://www.cityofcaldwell.org/Residents/Block-Grant-Program</a>
<b>Library</b>	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking - Specify other language: Spanish</li> <li>• Persons with disabilities</li> <li>• Non-targeted/broad community</li> <li>• Residents of Public and Assisted Living</li> </ul>	A draft of the plan with comment cards was placed at the public counter at the Caldwell Library.	No Comments Received	
<b>Newspaper Ad</b>	<ul style="list-style-type: none"> <li>• Minorities</li> <li>• Non-English Speaking - Specify other language: Spanish</li> <li>• Persons with disabilities</li> <li>• Non-targeted/broad community</li> <li>• Residents of Public and Assisted Living</li> <li>• Agencies, nonprofits, schools</li> </ul>	Notices regarding the public comment period, workshop, and public hearing were published in the Idaho Press Tribune per the guidelines identified in the City's Citizen Participation Plan.	N/A	N/A

	and broadband providers, to organizations narrowing the digital divide.			
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**Table 4 – Citizen Participation Outreach**



# ANNUAL ACTION PLAN

## AP-15 EXPECTED RESOURCES

### Introduction

The City of Caldwell receives federal assistance from the U.S. Department of Housing and Urban Development (HUD) under its Community Development Block Grant Program for entitlement communities. This Annual Action Plan is the fifth year of the Consolidated Plan.

The City of Caldwell prioritized goals and objectives for using CDBG funding to strategically and effectively benefit low- and moderate-income residents by increasing decent housing, creating a suitable living environment, and expanding economic opportunities.

The City of Caldwell follows HUD guidelines and limits public services to no more than 15% and administration to 20% of the annual entitlement.

The total resources anticipated for Program Year 2025 include the anticipated entitlement grant of \$464,994.00, combined with \$286,096.47 of unexpended funds from Grant Year 2022 and \$357,882.35 unexpended funds from Grant Year 2023. The 2022 and 2023 grant year funds will be expended primarily on land acquisition to support LMI rental housing and/or for public infrastructure and improvements. An anticipated \$118,774.18 of unexpended funds from Grant Year 2024 and from Grant Year 2020 (CV) funds will also be allocated in PY2025 towards activities and services specified within this action plan.

## Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-Federal	Acquisition, Admin & Planning, Housing Public Services Economic Development Public Improvements	\$464,994	\$0.00	\$762,753	\$1,227,747	\$0	Funding will be invested in the preservation of existing units, direct financial assistance for homebuyers, public services, infrastructure and public facilities, and acquisition of property for housing.

**Table 1 - Expected Resources – Priority Table**

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

The City of Caldwell does not participate in or receive funding from any additional HUD programs that have matching requirements, such as HOME, HOPWA, or ESG. Our housing and public service projects are expected to leverage funds from local, state, federal, and/or private sources, but expect all partners to leverage CDBG funding to the fullest extent possible to implement robust programs that will help further the needs of area residents. The city continues its efforts to leverage activities with other available resources and partnerships such as:

- Low-income Housing Tax Credit (LIHTC) Program: The Idaho Housing and Finance Association is Idaho's designated Housing Tax Credit administrator.
- Housing Choice Voucher Program: The Southwestern Idaho Cooperative Housing Authority administers the Housing Choice Voucher program for Canyon County.
- The HOME-ARP Program: The Idaho Housing and Finance Association administers this program which aims to homelessness and increase housing stability across Idaho.
- The HOME Program: This federal block grant is designed to create and sustain safe, decent, and affordable housing for low-income households. The program is administered by the Idaho Housing and Finance Association.
- The Federal Housing Trust Fund: This fund administered by Idaho Housing supports the development and operations of rental housing for households earning 0-30% of Area Median Income.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

Current land holdings that may be available for affordable housing developments or public facilities serving low-income households and homeless persons include:

Galveston / 1.05 acres

Discussion

Caldwell will continue to improve the livability of low- and moderate-income neighborhoods and buildings. Projects centered around walkability improvements will help residents with mobility challenges better access to the neighborhoods, public transportation, and outdoor recreation. The buildout of the public infrastructure improves low- and moderate-income neighborhoods. The city will support multi-modal paths, park upgrades, and public infrastructure improvements in low- to moderate-income areas.

## **AP-20 ANNUAL GOALS AND OBJECTIVES**

### Goals Summary Information

See Table Next Page

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	<b>Acquisition and Disposition</b>	2025	2026	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City-wide	Provide Decent Housing  Create a Suitable Living Environment	CDBG: \$400,000	Acquisition of land for construction of new affordable Rental units: 31 Household Housing Unit
2	<b>Public Facilities and Improvements</b>	2025	2026	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Caldwell	Provide Decent Housing  Create a Suitable Living Environment  Expand Opportunities for LMI Persons	CDBG: \$600,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7000 Persons Assisted
3	<b>Public Services</b>	2025	2026	Homeless Non-Homeless Special Needs Public Services	City of Caldwell	Create a Suitable Living Environment  Expand Opportunities for LMI Persons	CDBG: \$69,749	Public service activities for Low/Moderate Income Housing Benefit: 80 Persons Assisted

4	<b>Housing</b>	2025	2026	Affordable Housing	City of Caldwell	Provide Decent Housing Create a Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$65,000	Homeowner Housing Rehabilitated: 3 Household Housing Unit  Direct Financial Assistance to Homebuyers: 3 Households Assisted  Emergency Repairs to Existing Housing: 0 Housing Units
5	<b>General Administration</b>	2025	2026	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Caldwell	Provide Decent Housing Create a Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$92,998	Other: 1 Other

**Table 6 – Goals Summary**

## Goal Descriptions

Goal Name	Acquisition and Disposition
<b>Goal Description</b>	<p>Projects may include acquisition, demolition, and disposition of property. <b>Caldwell generally does acquisition, disposition, and clearance activities as a way to support the creation of new rental housing and new homeowner housing.</b></p> <p><b>Acquisition</b></p> <p>CDBG funds may be used to acquire real property either in whole, or in part by purchase, long-term lease, donation, or otherwise for any public purpose. CDBG funds may be used under this category by the grantee; a public agency; a public nonprofit entity, or a private nonprofit entity.</p> <p>Real property to be acquired may include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Land;</li> <li>• Air rights;</li> <li>• Easements;</li> <li>• Water rights;</li> <li>• Rights-of-way; and</li> <li>• Buildings and other real property improvements.</li> </ul> <p>CDBG funds may be used to pay for the cost of surveys to identify the property to be acquired, appraisals, the preparation of legal documents, recordation fees, and other costs that are necessary to the acquisition process.</p> <p><b>Disposition</b></p> <p>Disposition refers to the sale, lease, and donation of real property. CDBG funds may be used to pay the costs associated with the disposition of real property acquired with CDBG funds through sale, lease, donation, or other means, including its disposition at less than fair market value if the property will be used to meet a national objective of the CDBG program.</p> <ul style="list-style-type: none"> <li>• Disposition costs may include:</li> <li>• Preparation of legal documents;</li> <li>• Surveys;</li> <li>• Marketing;</li> <li>• Financial services;</li> </ul>

	<ul style="list-style-type: none"> <li>• The transfer of taxes;</li> <li>• Other costs involved in the transfer of ownership; and</li> <li>• Reasonable costs of temporarily managing property with CDBG funds or acquired under urban renewal until final disposition is made. Costs of long-term management of properties for which there are no plans for disposition in the near future are not CDBG- eligible.</li> </ul> <p><b>Clearance</b></p> <p>Clearance activities are usually related to demolishing structures or preparing a site for development.</p>
<b>Goal Name</b>	<b>Public Facilities and Infrastructure</b>
<b>Goal Description</b>	<p>Public Facilities and Improvements are publicly owned facilities and infrastructure such as streets, playgrounds, underground utilities, and buildings owned by non-profits open to the general public. Safe and accessible infrastructure is essential to the quality of life and building communities that support community diversity and stability. In general, public facilities and public improvements are interpreted to include all facilities and improvements that are publicly owned or owned by a nonprofit and open to the general public. Acquisition, construction, reconstruction, rehabilitation, and installation of public facilities and improvements are eligible activities.</p> <p>Caldwell's goal to improve and expand public facilities may include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Handicapped accessibility improvements (including improvements to buildings used for the general conduct of government); and</li> <li>• Senior Centers</li> <li>• Homeless and Domestic Violence Facilities</li> <li>• Neighborhood Facilities</li> <li>• Health Facilities</li> <li>• Sidewalks</li> <li>• Architectural design features and other treatments aimed at improving aesthetic quality</li> <li>• ADA accessible playground equipment</li> <li>• Lighting</li> <li>• The acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and improvements are eligible activities under CDBG and can be carried out by the City of Caldwell, a subrecipient, or another nonprofit.</li> </ul>



Goal Name	Public Services
<b>Goal Description</b>	<p>Public services are an integral part of a comprehensive community development strategy. Public Service activities provide a wide range of activities that address needs in the community provided for the target population. Public services can strengthen communities by addressing the needs of specific populations. They can address a range of individual needs and increase CDBG dollars' impact by complementing other activities.</p> <p>The City of Caldwell may allocate up to 15% of CDBG funds to public services programs that provide supportive services for low- to moderate-income persons or prevent homelessness. In general, these services are provided by local non-profit partners. This funding is capped at 15% of the CDBG entitlement plus program income.</p> <p>Caldwell's goal to improve and provide public services may include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Childcare</li> <li>• Health services</li> <li>• Behavioral health services</li> <li>• Services for homeless persons or those at risk of homelessness</li> <li>• Services for seniors</li> <li>• Welfare services (excluding income payments)</li> <li>• Subsistence Payments</li> <li>• Case Management</li> </ul>

Goal Name	Housing
<b>Goal Description</b>	<p>The city prioritized goals and objectives for using CDBG funding to strategically and effectively benefit low- and moderate-income residents by increasing access to decent housing and creating a suitable living environment while expanding economic opportunities for LMI persons. Caldwell is committed to improving and expanding access to safe and affordable housing for low- and moderate-income (LMI) residents. Affordable and safe housing helps to provide financial stability, reduces the chances of a person becoming homeless, and promotes housing sustainability.</p> <p>Caldwell's projects to improve housing sustainability may include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Homeownership Assistance</li> <li>• Rehabilitation (single-unit residential and/or multi-family residential)</li> <li>• Energy efficiency improvements</li> <li>• Acquisition</li> <li>• The administrative cost for rehabilitation activities</li> <li>• Lead-based paint testing/abatement</li> <li>• Housing counseling</li> </ul>
Goal Name	General Administration
<b>Goal Description</b>	<p>Administering federal funds and ensuring compliance is a critical part of utilizing federal resources. The City of Caldwell is committed to using CDBG entitlement funding for administration to help to continue growing a community development program that is efficient, effective, and resourceful.</p> <p>Caldwell may have administration projects that include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• General management, oversight, and coordination</li> <li>• Providing local officials and citizens with information about the CDBG program</li> <li>• Preparing budgets and schedules</li> <li>• Preparing reports and other HUD-required documents</li> <li>• Program planning</li> <li>• Public Information</li> <li>• Monitoring program activities</li> <li>• Fair Housing activities</li> <li>• Indirect costs</li> <li>• Submission of applications for Federal programs</li> </ul>

	The City of Caldwell may allocate up to 20% of CDBG funds towards eligible program administration costs.
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Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

- Extremely low income: 0
- Low-income: 3
- Moderate-income: 0

## AP-35 PROJECTS

### Introduction

The City of Caldwell has selected a variety of proposed projects and activities aimed at meeting the goals and priority needs established in the Consolidated Plan. The city has allocated an allowable maximum 15% Public Services Cap for PY2025. The 20% Administrative Cap will be utilized for staffing, administration and planning. The remaining 65% will be utilized to fund other eligible activities.

All public services and housing projects will be solicited via competitive application process. Opportunities to apply for CDBG funds will be advertised via the City's website and shared through partner networks and via social media. Applications will be reviewed for alignment with Consolidated Plan Goals and the City's housing-related strategies, capacity of the applicant, financial strength, feasibility, and other qualifications before funds are awarded.

### Projects

#	Project Name
1	Public Services
2	Acquisition and Disposition
3	Public Facilities & Improvements
4	Housing Rehabilitation
5	Housing Emergency Home Repairs
6	Homeownership Assistance
7	General Program Administration & Planning

**Table 7 - Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs:

The CDBG Program offers local government, along with citizen participation, the opportunity to fund certain projects, programs and/or public services provided that they meet one of the following required national objectives:

- Benefit low/moderate-income (LMI) persons, OR
- Prevent or eliminate slums and blight, OR
- Meet an urgent need.

Priorities were based on feedback from stakeholders and the community, and a housing analysis performed in 2024 by the city through the comprehensive plan update process. Other factors considered when determining the priorities for the annual action

plan were:

- Coordination and leveraging of resources;
- Sustainability and long-term impact; and
- The ability to demonstrate measurable progress and success.

## AP-50 GEOGRAPHIC DISTRIBUTION

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

The City of Caldwell does not specifically target the goals and associated strategies in this Plan by geography. Allocated funds are distributed for projects and services within the city's municipal boundaries based on identified needs and the priorities and goals set forth in the Five-Year Consolidated Plan and this Annual Action Plan. Public Services may also extend to eligible residents within the city's area of impact to prevent gaps in the services needed for Caldwell residents living on the outskirts.

The needs of Caldwell residents identified in this planning effort are better prioritized by income levels than geography. CDBG funds are to be distributed and allocated to households and individuals in the very low, low, and moderate-income categories.

Themes such as access to and inventory of affordable housing, preservation of existing affordable housing stock, homelessness prevention, rapid re-housing, and the need for support services exist throughout the city.

### Geographic Distribution

Target Area	Percentage of Funds
Citywide	100%

**Table 8 - Geographic Distribution**

### Rationale for the priorities for allocating investments geographically:

The City does not plan to target funds in any specific geographical area during this program year.

## AP-55 AFFORDABLE HOUSING

### Introduction

The mission of the City of Caldwell Community Development Department is the same as that of the Department of Housing and Urban Development (HUD): To create strong, sustainable communities and quality affordable homes for all. All Caldwell residents have an equal right to live in decent, safe and affordable housing in a suitable living environment for the long-term well-being and stability of themselves, their families, their neighborhoods and their community. The housing vision for Caldwell is to maintain a community of homeowners and renters who are afforded this right.

The availability of decent, safe, and sanitary affordable housing is one of the pressing needs in Caldwell, along with the constant challenge associated with an elevated housing cost burden. The 2025 Action Plan will take specific steps to help LMI residents gain access to affordable housing and to prevent homelessness.

The City of Caldwell will support:

- Development of new housing for LMI residents including homeownership and rental opportunities
- The rehabilitation of owner-occupied housing for LMI residents; and
- Homeowner assistance programs aimed to benefit LMI households

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	20
Special-Needs	0
<b>Total</b>	<b>20</b>

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	17
The Production of New Units	0
Rehab of Existing Units	3
Acquisition of Existing Units	0
<b>Total</b>	<b>20</b>

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## Discussion

The city continues to work with developers to increase the number of affordable rental units available for low to moderate-income households. By providing CDBG funding towards acquisition or homeownership direct assistance, the city is able to ensure quality housing is created and remains affordable.

Rehabilitation is a focus for CDBG funds, primarily for owner-occupied homes owned by low to moderate-income households. There continues to be a high demand for assistance with addressing life-safety issues and critical repairs primarily for households below 60% AMI, seniors and those with disabilities. These rehabilitation activities help ensure the homeowners are able to maintain stable housing with a suitable living environment in the community.

The city also works with non-profit organizations to provide services for the homeless or those at risk of becoming homeless.

## **AP-60 PUBLIC HOUSING**

### Introduction

Southwestern Idaho Cooperative Housing Authority (SICHA) provides rental assistance to qualified low-income families in Adams, Boise, Canyon, Elmore, Gem, Owyhee, Payette, Washington, and Valley counties in Southwest Idaho.

SICHA strives to maintain high-quality management and operations of its housing programs and units. SICHA uses various HUD devised manuals in implementing its management and maintenance policies including Admissions and Continued Occupancy Handbook, PH Maintenance Document, FSS Action Plan, Public Housing Assessment System Manual, Section 8 Administrative Plan, Housing Inspection Manual, Section 8 and Voucher Program Master Book, and HUD Handbook 7420.7.

### Actions planned during the next year to address the needs to public housing.

City staff coordinate with SICHA regularly. Both agencies are active participants in Idaho's Region III Housing Coalition.

The Coalition has the following activities: The House Idaho Collaborative (HIC) and SHARE the Day, Point-In-Time Homeless Count, and Housing Forum.

### Actions to encourage public housing residents to become more involved in management and participate in homeownership.

SICHA is committed to providing quality, affordable housing to residents. A Resident Advisory Board (RAB) was formed to assist SICHA with various issues relevant to apartment living. Staff and residents are working together and making new strides in creating safer communities. The RAB members are key players in the quest to build safe communities and are committed to making their complexes a place they are proud to call home.

## **Family Self-Sufficiency Program**

Family Self-Sufficiency (FSS) is a HUD program that encourages communities to develop local

strategies to help voucher families obtain employment that will lead to economic independence and self-sufficiency. The goal of the program is to assist families in overcoming the obstacles that keep them from being self-sufficient. This may mean job training, education, homeownership counseling, budgeting, working on credit issues, etc. Any family now being assisted on the Section 8 housing program who want to become economically self-sufficient is eligible.

As a family's goal is accomplished, and they start to pay more towards their rent, an amount comparable to their rent increase is deposited into an escrow/savings account for them if the increase in rent is due to earned income. When the family successfully completes their goals and fulfills their obligations in the contract, they will receive the money in the account. Many of the families who complete the FSS program use the escrow funds to purchase a home.

### **Housing Choice Voucher Homeownership Option**

The Housing Choice Voucher Homeownership Option (HCVHO) is a Southwestern Idaho Cooperative Housing Authority program designed to promote and support homeownership. Qualifying families must be currently receiving Section 8 rental assistance in Canyon, Gem, or Elmore Counties to use their HCV toward the purchase of a home. Your mortgage payment will be subsidized rather than your rent. The HCVHO program is administered locally by SICHA, who receives federal funds from the Department of Housing and Urban Development (HUD) to administer the HCVHO program.

The income requirement for the program is:

- Disabled and/or Elderly Families must meet a minimum income standard equal to the monthly Federal SSI benefit for an individual living alone multiplied by twelve. ( $\$674 \times 12 = \$8,088.00$ )
- All Other Families must have a total annual income of not less than the Federal minimum hourly wage (presently \$7.25) multiplied by 2000 hrs. ( $\$7.25 \times 2000 = \$14,500$ )

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.

N/A – not a troubled PHA.

### Discussion

SICHA has been a valuable partner by making available Section 8 vouchers, project-based vouchers, and affordable housing rentals.



## AP-65 HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES

### Introduction

The City of Caldwell is not currently eligible as a recipient of other HUD funds, including HOME, ESG, or HOPWA. Idaho Housing and Finance (IHFA) is the agency designated by the State to administer these funds to communities in Idaho who are not eligible to receive direct funding. The Continuum of Care plan funds are distributed through IHFA with input from regional coalitions. The City of Caldwell participates as a member of the Region III Housing Coalition. While the City of Caldwell does not receive these funds directly, agencies within the City may apply for these funds through IHFA as needed.

### Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness, including:

#### ***Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.***

The City of Caldwell will continue to work with the local Continuum of Care (IHFA) and local partners in reaching the local homeless population and assessing their needs. The city will provide short-term emergency assistance to low- and moderate-income residents who are facing an immediate risk of becoming homeless. Additionally, the city will help support other projects that help transition persons experiencing homelessness into permanent housing.

#### ***Addressing the emergency shelter and transitional housing needs of homeless persons.***

The City of Caldwell will provide emergency short-term housing assistance to LMI households who are at risk of becoming homeless due to short-term challenges making rental or mortgage payments through public service providers.

#### ***Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for***

#### ***homeless individuals and families to affordable housing units and preventing individuals and families who were recently homeless from becoming homeless again.***

The 2025 Action Plan places a high priority on helping homeless persons transition to permanent housing and independent living. Local partners have experience in implementing successful rapid rehousing programs in neighboring CDBG communities that are replicable in Caldwell.

***Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.***

The House Idaho Collaborative (HIC) is comprised of homelessness service providers, resource administrators, housing providers, state of Idaho leaders and other stakeholders whose mission is to combat homelessness. HIC is instrumental in the development and implementation of comprehensive statewide strategies to reduce, and ultimately end, homelessness. This response network includes emergency shelter, rapid re-housing, permanent supportive housing, and prevention strategies to address the various needs of people experiencing homelessness or at risk of becoming homeless.

HIC's jurisdiction includes regions 1 through 6, which includes Canyon County. HIC is supported by multiple committees and regional housing and homelessness coalitions. Committee input ensures that scarce resources devoted to alleviating homelessness are maximized in communities throughout Idaho.

Local housing and homeless service providers and HIC have partnered to create a comprehensive statewide homelessness response system to help standardize the process for persons experiencing a housing crisis and help families or individuals gain access to the supportive services they need. The process ensures clients experience consistency when accessing housing resources by documenting the clients' needs and coordinating housing and service referrals. Local housing and homeless providers within the homelessness response system share guiding principles and a set of common operational policies that seek to:

- Provide ease of access to resources.
- Ensure housing volume and type is proportionate to the population.
- Increase system uniformity.
- Build partnerships among various resources/programs.
- Reduce first time homelessness and return to homelessness.
- The city provides funding to Jesse Tree to provide emergency rental assistance and case management to those that are homeless or are at risk of homelessness.

### Discussion

The City of Caldwell does not specifically target persons with disabilities or other special needs for receiving services related to homelessness.

The city will work with partners to better understand the scope of homelessness in Caldwell and what actions in future years might best assist the population.

The Point-In-Time Count conducted by IHFA counts homelessness by region 3 and does not

provide specific data on the City of Caldwell.

There is a general understanding that Caldwell may have a large percentage of homeless persons who are children, teenagers, and young adults.

## **AP-75 BARRIERS TO AFFORDABLE HOUSING**

### Introduction

The city has undertaken efforts to both create new codes and change existing codes and ordinances to address housing affordability, ensure development is sustainable, increase walkability/bikability and public transportation options. The city continues to take important actions within the limitations in place by the State of Idaho.

The City will continue to explore methods and policies that could reduce barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

### **Updated Comprehensive Plan and Zoning Code**

In 2025, the city updated its comprehensive plan to include more varieties of housing types and associated land uses within the city and the planning boundary. The plan recommended policies around affordable housing, variety of housing stock, and zoning ordinances and land use controls.

From the recommendations within the Comprehensive Plan, the city worked to amend their existing Zoning Code. The largest of the amendments were adopted in February of 2025. The new code was designed to support more housing types including the allowance of accessory dwelling units, increase density in key areas, and streamline the development process.

The new code incentivizes the construction of affordable rental and/or homeowner unit, accessory dwelling units and a mix of housing types for varying income levels in exchange for increased density. Affordable rental and housing units would be required to be deed restricted and follow the income limits for low-to-moderate income as set by HUD.

To better understand the impact of the code's affordability and sustainability incentives, the city asked consultants to complete a housing analysis and recommendations for a density bonus program that included affordable units. Once these new codes have been in place for at least 6 months, the city will review the current incentives and propose refinements to offer enough value to make affordability feasible for most developers. This will likely result in future updates to the zoning code later next year with targeted changes to improve the program's effectiveness.

### Discussion:

In program year 2025, the City is continuing to partner with IHFA to fund affordable housing projects and researching ways to remove the barriers to affordable housing within our community.

## **AP-85 OTHER ACTIONS**

### Introduction

The City of Caldwell continues to remain involved in several efforts to address the needs of the underserved and promote efforts to coordinate the many components related to housing, suitable living environments, and promoting safer & healthier living environments for all low- to moderate- income residents.

### Actions planned to address obstacles to meeting underserved needs.

Community data demonstrates a clear need for additional housing units in Caldwell serving those making less than 80% AMI and households exiting homelessness, as well as support services for homeless/at-risk of homeless and other vulnerable/underserved populations.

By investing the maximum funds allowed for CDBG Public Services (15% cap), the City supports nonprofit organizations providing crucial services to our community's low to moderate-income and vulnerable/underserved residents, such as homeless/at-risk of homeless, victims of domestic violence, kids in need of before/after-school care, etc. Providers' expertise and relationships in the community help to increase trust and decrease barriers for residents.

The City of Caldwell will continue to pursue creative partnerships, both financially & actively in structuring projects, to leverage the available funds, and to seek ways to expand how those whose needs are underserved are informed about the financial informational resources available to them, specifically the programs funded through the CDBG program.

### Actions planned to foster and maintain affordable housing.

In addition to the CDBG funds the City receives from HUD, the city will continue to research and seek funding through other federal programs to support the development of affordable housing.

The City of Caldwell will continue to partner with local agencies to create more units of housing for low to moderate income households, particularly those at 50% or less of the area median income (AMI).

The city will also explore the option of Caldwell's Section 108 loan guarantee borrowing authority for allowing the city to maximize access to low-interest capital, and provide long-term financing to invest in Opportunity Zones, or further address gap financing for big projects that you envision for your community.

### Actions planned to reduce lead-based paint hazards.

Both the U.S. Department of Housing and Urban Development (HUD) and the Environmental Protection Agency (EPA) have Lead Safe Housing Rules and/or Requirements/Regulations for all pre-1978 Housing and/or Child Occupied Facilities, defined as Target Housing. Idaho is part of the EPA's Region 10, which also includes Alaska, Oregon, and Washington.

The main differences between HUD's Lead Safe Housing Rule (LSHR) and the EPA's Renovation Repair and Painting (RRP) are the workers and/or company training and certification requirements and third-party Clearance Testing upon completion of renovation activities and/or prior to occupancy. HUD's LSHR also requires that all Lead Based Paint (LBP) Hazards be abated and/or permanently removed on all renovation projects that exceed \$25,000.00 per unit.

All housing receiving CDBG assistance will comply with both EPA's RRP and HUD's LSHR as applicable based upon the activity being undertaken and/or the amount of funding used and/or received. Grantees involved in leasing, acquiring, rehabilitating, or maintaining housing units must keep files that provide compliance with these rules and regulations. Sub-grantees must provide clients with a disclosure of known LBP and the "Protect Your Family from Lead in Your Home" and/or the "Renovate Right pamphlet" as applicable. Verification of the disclosure notification and certification of the pamphlet delivery must be maintained in client files.

As housing providers purchase, rehabilitate, and lease housing units located in Caldwell, they are required to assess and mitigate lead hazards according to the guidelines provided in the LSHR. The City will provide technical assistance and/or training on HUD's LSHR and/or EPA's RRP rules and/or regulations as needed during the program year.

In addition, the city will support outreach and training to area contractors.

### Actions planned to reduce the number of poverty-level families.

Recognizing that limited funds should be focused where the need is greatest, the City gives preference to projects that directly benefit low- and moderate-income residents or serve low- and moderate-income neighborhoods over those that will benefit the City as a whole. The city will continue to focus funding on projects and activities that address poverty's root causes and assist people in becoming self-sufficient through permanent affordable housing and support services. Housing efforts include housing advocacy, eviction/homelessness prevention and rapid-rehousing, preservation of affordable rental units, new rental development, homeowner rehabilitation, and homeownership assistance.

The City also invested local funds in building a long-term transportation plan that provides for greater connectivity, which would provide households with a more affordable option for accessing employment centers than driving a car.

### Actions planned to develop institutional structure.

The CDBG Program Manager position a full-time position within the Community Development Department. This full-time position is designed to effectively manage the CDBG program and provide flexibility for the position to expand efforts into economic and other areas that can help meet the community development needs of the city.

Staff will continue to work to attain relevant and appropriate professional development training during the program year to learn and address current and future institutional problems. Discussions will continue about the expansion and opportunities to add new program staff to assist in this community development work as the city grows.

The city will continue to update and receive feedback from the City Council on the status of projects and the progress of meeting program goals.

Institutional transparency and communication with the community are top priorities for all city projects. City staff will continue meeting with area stakeholders and hold public listening sessions. The City of Caldwell has utilized HUD technical assistance in providing staff with IDIS training and the development of the CDBG program policies and procedures manual.

The City of Caldwell is a member of the National Community Development Association (NCDA) and the regional Northwest Association of Community Development Managers (NWACDM). These organizations help to provide policy guidance and training to their member cities on HUD programs such as CDBG.

The city hopes to identify new institutional structures that can be developed, reformed, or changed to better support those most at risk in the region.

### Actions planned to enhance coordination between public and private housing and social service agencies.

City staff will be working with the CoC to identify ways to enhance coordination between public and private housing and social service agencies. As in many communities, there is not enough funding to provide the necessary level of services, so the City uses CDBG Public Service funds to support local nonprofit organizations providing services to the community such as case management, childcare/after-school programs, and emergency rental assistance. Most of these organizations participate and/or collaborate with other agencies to meet community needs and reduce duplicative efforts.

Caldwell's participation in the local CoC, housing and homelessness roundtables, and other regional coordination efforts outlines the City's continued action plan for enhancing the networking and coordination between public and private housing and social service agencies. The city also participates in the Fair Housing Council, Caldwell Health Coalition, Southwest Idaho Healthcare Coalition and the House Idaho Collaborative.

The city will continue to strengthen its partnership with its urban renewal agency, to increase affordable housing in its project portfolio, which the city will monitor for compliance. In addition, the city will expand its collaboration and knowledge-sharing in the nonprofit service field with

agencies such as Neighborworks Boise, Habitat for Humanity, Terry Reilley, and all members associated with the local CoC (including private housing developers) to improve networks, coordination, and problem solving in the jurisdiction.

Lastly, the city collaborates annually with the cities of Nampa, Meridian, and Boise to provide Fair Housing and Landlord Training that is available to all landlords and housing partners. The four cities facilitate the Fair Housing Forum, which focuses efforts specifically on training for property managers and increased awareness of Fair Housing protections and resources for community members.

#### Discussion:

The City intends to fund projects that will improve access to affordable housing and suitable living environments for Caldwell residents. Staff will be working with subrecipients to identify barriers within their programs and find ways to address them to provide more effective services. Staff will also identify ways to improve and expand Caldwell's CDBG Program for future years.

**P-90 PROGRAM SPECIFIC REQUIREMENTS**

Community Development Block Grant Program (CDBG)

The City is in compliance with the program-specific requirements outlined in 24 CFR 91.220(l)(1), (2), and (4) for the Community Development Block Grant (CDBG) Program. The Projects Table identifies the planned use of all CDBG funds, including program income and other funding sources.

***Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.***

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed:	\$ 0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan:	\$ 0.00
3. The amount of surplus funds from urban renewal settlements:	\$ 0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan:	\$ 0.00
5. The amount of income from float-funded activities:	\$ 0.00
<b>Total Program Income:</b>	<b>\$ 0.00</b>



Other CDBG Requirements

- |  |                |
|--|----------------|
| 1. The amount of urgent need activities:   | 0              |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income (Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan): | 1 year<br>100% |

## **ATTACHMENTS**

Citizen Participation Comments

Grantee Unique Appendices

Grantee SF-424's and Certification(s)

## **CITIZEN PARTICIPATION COMMENTS**

### **Order of Attachments:**

1. Legal Notice for Public Comment Period
2. Stakeholder Survey Results
3. Legal Notice for Public Workshop and Public Hearing
4. Agenda for Public Meeting Workshop
5. Agenda for Public Hearing
6. Public Hearing Presentation
7. Public Hearing Comment Sign in Sheets
8. Resolution Accepting Action Plan

**LEGAL NOTICE****NOTICE OF PUBLIC COMMENT PERIOD  
Caldwell Community Development Block Grant**

Notice of comment period for Caldwell's Community Development Block Grant (CDBG) 2024 One-Year Annual Action Plan for Housing and Urban Development (HUD). The City of Caldwell will receive approximately \$464,994 for the HUD program year 2025, beginning October 1, 2025, and ending September 30, 2026.

The 2025 One-Year Annual Action Plan designates how CDBG funding will be utilized and what projects will be supported with federal HUD CDBG funding. These proposed activities include the acquisition of land for new affordable housing, housing activities, public services, housing rehabilitation activities, critical home repairs, and public facility/infrastructure improvements.

The comment period for Caldwell's Community Development Block Grant (CDBG) Annual Action Plan for Housing and Urban Development (HUD) Program Year 2025 **will begin at noon on June 23, 2025, and end at 4:00 pm on July 24, 2025.** We encourage all residents, community organizations, and stakeholders to participate and share their valuable insights.

The draft Action Plan paper copy is available for review in person at the Caldwell Public Library's Reference Desk during normal business hours at 1010 Dearborn St, Caldwell, ID 83605. A draft Action Plan electronic report copy will also be available on the City's website, [www.cityofcaldwell.org](http://www.cityofcaldwell.org).

A copy of the plan may also be received by request from the CDBG Specialist at (208) 455-3021 or [cdbg@cityofcaldwell.org](mailto:cdbg@cityofcaldwell.org).

The public is invited to submit written comments in 3 different capacities: 1) Via email: [cdbg@cityofcaldwell.org](mailto:cdbg@cityofcaldwell.org) 2) Visit the City's CDBG website: <https://www.cityofcaldwell.org/Residents/Block-Grant-Program>. Click on "Feedback on Action Plan".

3) Leaving written comments in a folder at the library after reviewing the action plan at the Reference Desk.

For additional information, contact the CDBG Program Manager at (208) 455-3021 or [cdbg@cityofcaldwell.org](mailto:cdbg@cityofcaldwell.org)

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**AVISO DEL PERÍODO DE COMENTARIOS PÚBLICOS  
Subvención para el Desarrollo Comunitario de Caldwell**

Aviso del período de comentarios para el Plan de Acción Anual de un Año 2024 de la Subvención para el Desarrollo Comunitario (CDBG) de Caldwell para la Vivienda y el Desarrollo Urbano (HUD). La Ciudad de Caldwell recibirá aproximadamente \$464,994 para el año del programa HUD 2025, que comienza el 1 de Octubre de 2025 y termina el 30 de Septiembre de 2026.

El Plan de Acción Anual de un Año 2025 designa cómo se utilizarán los fondos CDBG y qué proyectos serán apoyados con la financiación federal CDBG de HUD. Estas actividades propuestas incluyen la adquisición de terrenos para nueva vivienda asequible, actividades de vivienda, servicios públicos, actividades de rehabilitación de viviendas, reparaciones críticas en el hogar y mejoras a instalaciones públicas/infraestructura.

El período de comentarios para el Plan de Acción Anual de la Subvención para el Desarrollo Comunitario (CDBG) de Caldwell para el programa de Vivienda y Desarrollo Urbano (HUD) del año 2025 comenzará a las 12:00 p.m. del 23 de Junio de 2025 y finalizará a las 4:00 p.m. del 24 de Julio de 2025. Animamos a todos los residentes organizaciones comunitarias y partes interesadas para participar y compartir sus valiosos comentarios.

Una copia en papel del borrador del Plan de Acción está disponible para su revisión en persona en el mostrador de referencia de la Biblioteca Pública de Caldwell durante el horario comercial normal en 1010 Dearborn St, Caldwell, ID 83605. También estará disponible una copia del informe electrónico del borrador del Plan de Acción en el sitio web de la ciudad, [www.cityofcaldwell.org](http://www.cityofcaldwell.org).

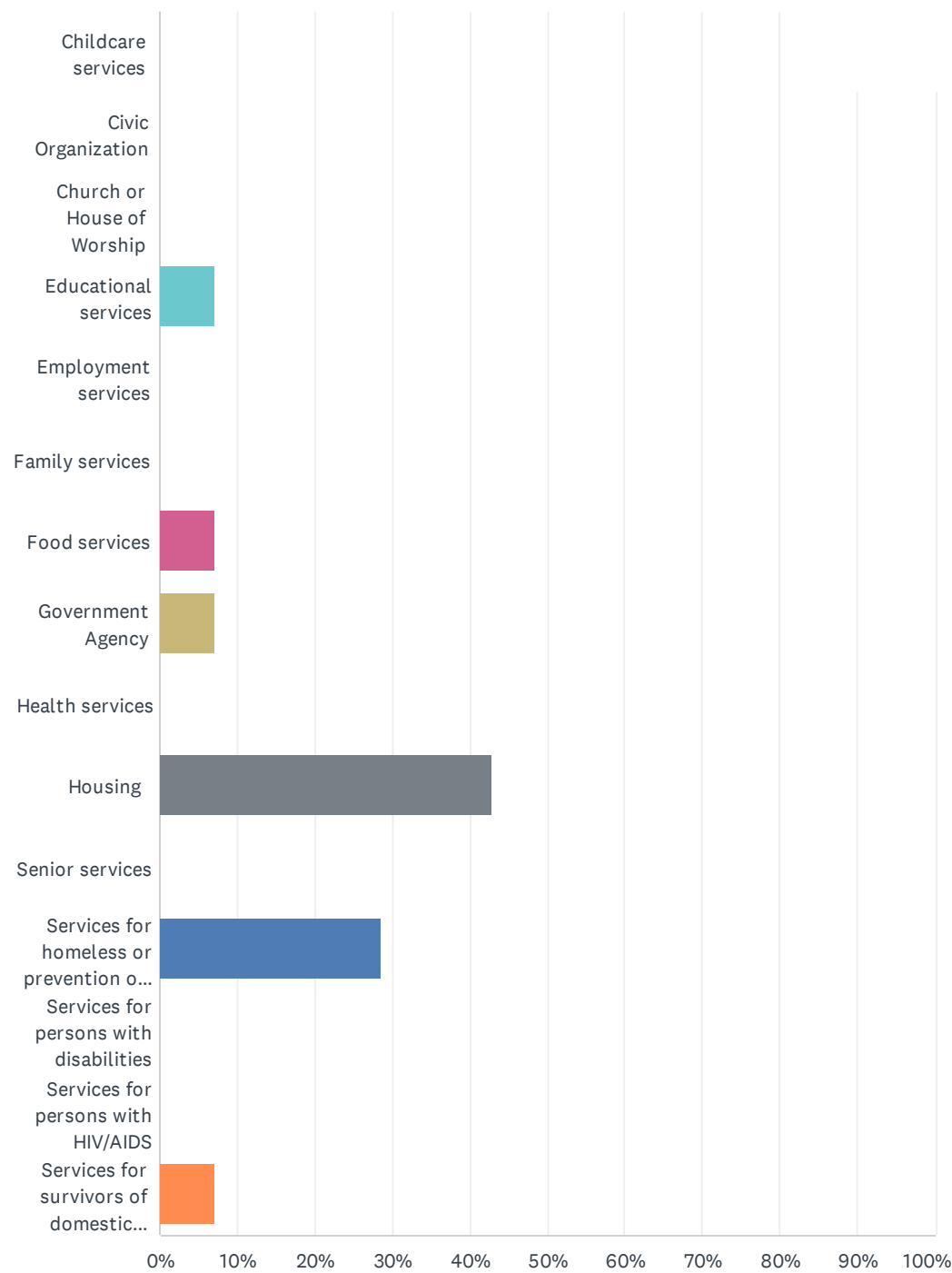
Una copia del plan también puede recibirse a solicitud del Especialista en CDBG al (208) 455-3021 o [cdbg@cityofcaldwell.org](mailto:cdbg@cityofcaldwell.org).

El público está invitado a presentar comentarios por escrito en 3 capacidades diferentes: 1) Por correo electrónico: [cdbg@cityofcaldwell.org](mailto:cdbg@cityofcaldwell.org) 2) Visitando el sitio web de CDBG de la Ciudad: <https://www.cityofcaldwell.org/Residents/Block-Grant-Program>, haga clic en Comentarios del Plan de Acción.

3) Dejar comentarios por escrito en una carpeta en la biblioteca después de revisar el Plan de Acción en el Escritorio de Referencia.

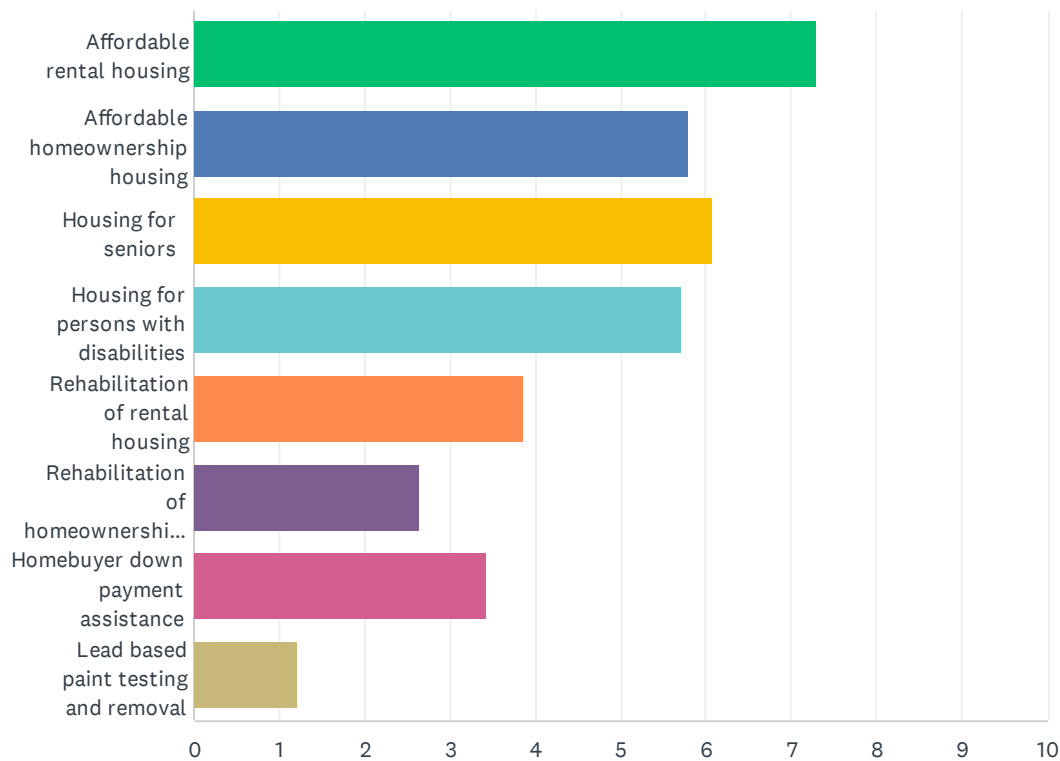
Para información adicional, contacte al Gerente del Programa CDBG al (208) 455-3021 o [cdbg@cityofcaldwell.org](mailto:cdbg@cityofcaldwell.org)

Q3 If responding as an agency, non-profit or business, please select which best describes your organization?



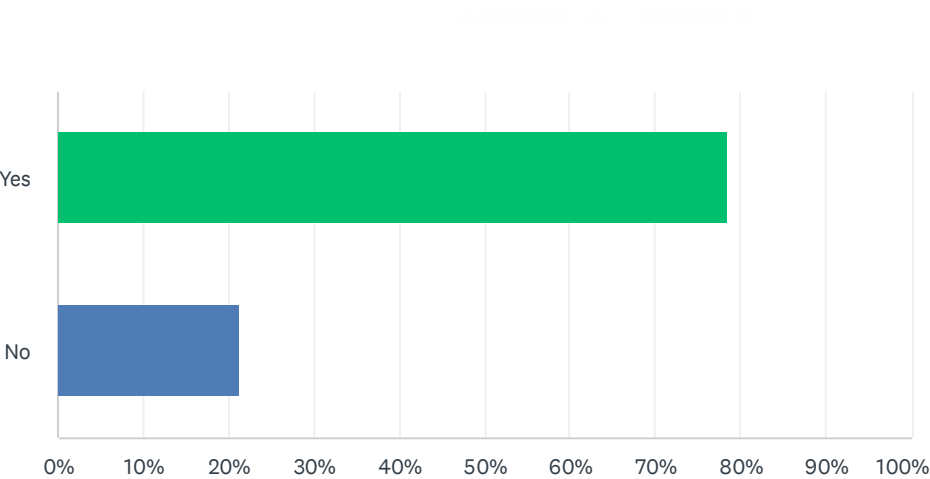
## Q4 Housing: Please rank housing needs in Caldwell from highest to lowest.

Answered: 14 Skipped: 0



	1	2	3	4	5	6	7	8	9	10	Average
Affordable rental housing	54.29%	7.14%	21.43%	7.14%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	7.29
Affordable homeownership housing	21.43%	21.43%	0.00%	42.86%	7.14%	0.00%	7.14%	0.00%	0.00%	0.00%	5.79
Housing for seniors	7.14%	21.43%	42.86%	28.57%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	6.07
Housing for persons with disabilities	7.14%	21.43%	28.57%	21.43%	21.43%	0.00%	0.00%	0.00%	0.00%	0.00%	5.71
Rehabilitation of rental housing	0.00%	7.14%	7.14%	0.00%	42.86%	35.71%	7.14%	0.00%	0.00%	0.00%	3.86
Rehabilitation of homeownership housing	0.00%	0.00%	0.00%	0.00%	14.29%	42.86%	35.71%	7.14%	0.00%	0.00%	2.64
Homebuyer down payment assistance	0.00%	21.43%	0.00%	0.00%	14.29%	14.29%	42.86%	7.14%	0.00%	0.00%	3.43
Lead based paint testing and removal	0.00%	0.00%	0.00%	0.00%	0.00%	7.14%	7.14%	35.71%	0.00%	0.00%	1.23

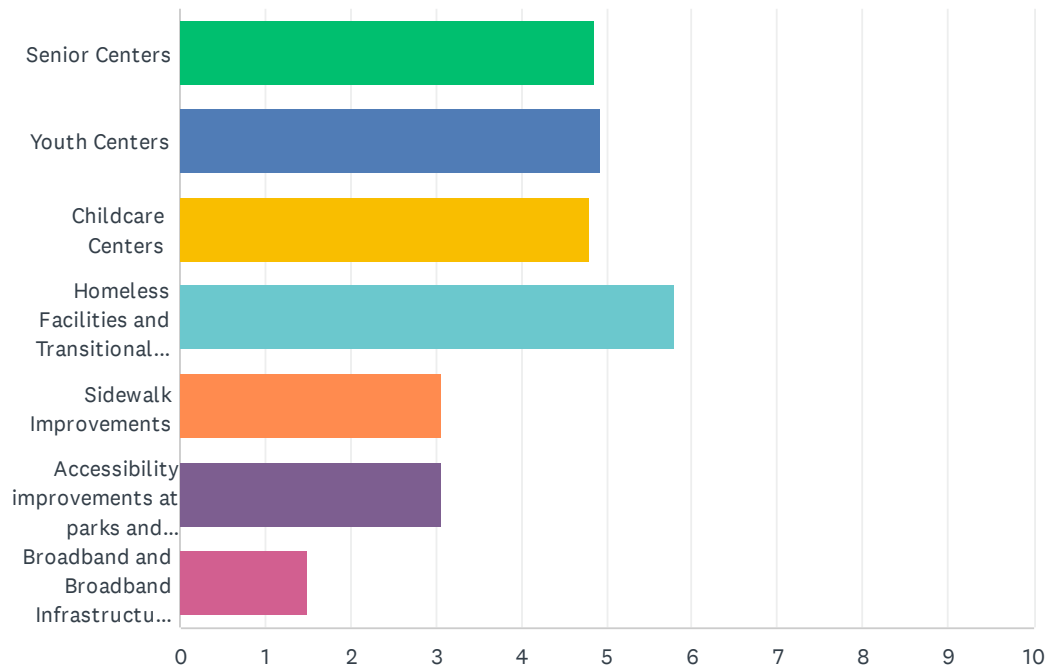
Q6 Economic Development Needs. Do you feel a business facade improvement program is necessary in the community in qualified areas?



ANSWER CHOICES	RESPONSES	
Yes	78.57%	14
No	21.43%	4

## Q7 Public Facilities, Infrastructure and other Public Improvements. Please rank these needs from highest to lowest.

Answered: 14 Skipped: 0

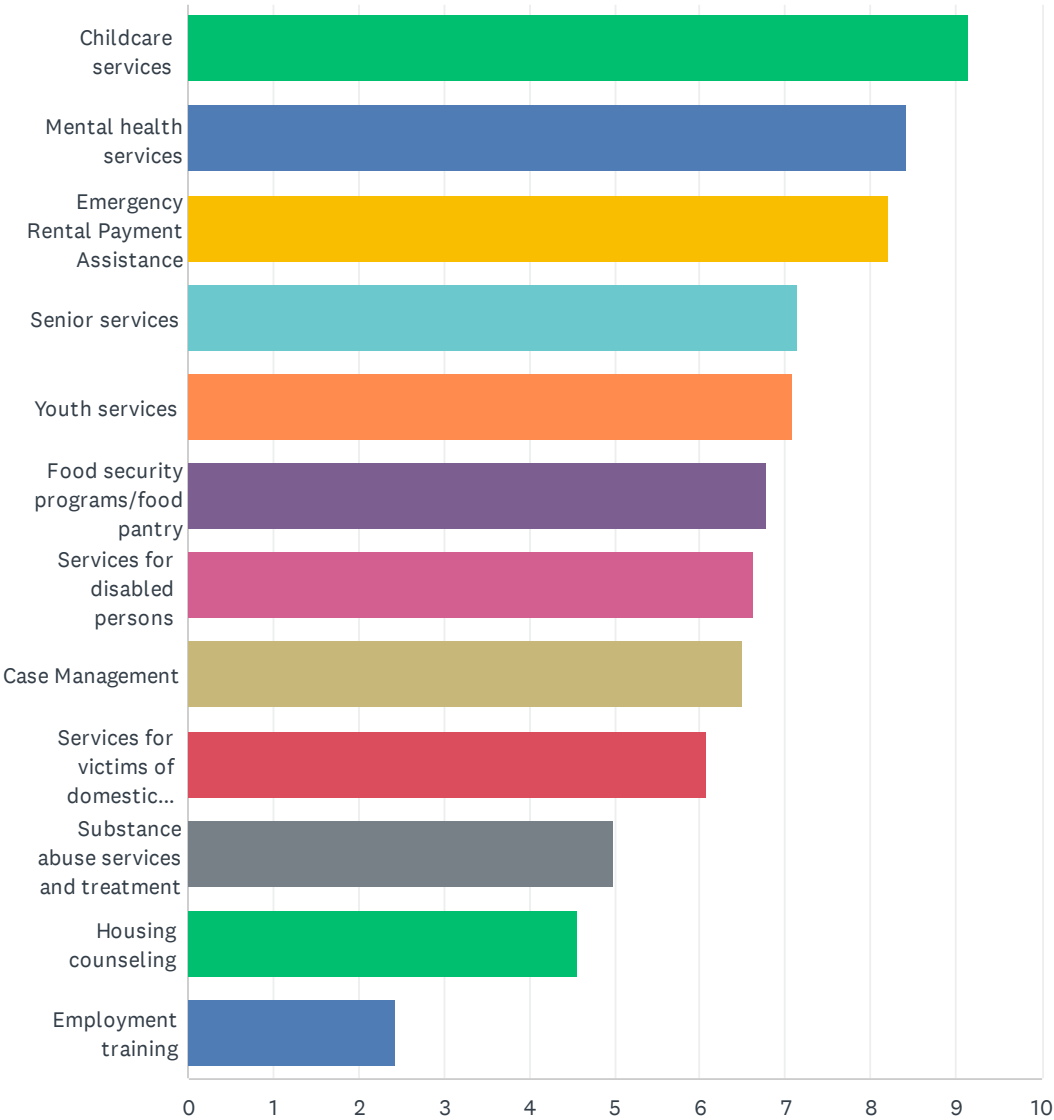


	Rank 1		Rank 2		Rank 3		Rank 4		Rank 5		Rank 6		Rank 7		Rank 8		Rank 9		Rank 10		Avg
Senior Centers	14.29%	21.43%	14.29%	42.86%	0.00%	7.14%	0.00%														4.36
Youth Centers	0.00%	28.57%	42.86%	21.43%	7.14%	0.00%	0.00%														4.93
Childcare Centers	28.57%	7.14%	21.43%	21.43%	7.14%	7.14%	7.14%														4.70
Homeless Facilities and Transitional Housing	50.00%	21.43%	7.14%	14.29%	0.00%	0.00%	7.14%														5.76
Sidewalk Improvements	7.14%	7.14%	7.14%	0.00%	42.86%	14.29%	21.43%														3.07
Accessibility improvements at parks and public facilities	0.00%	14.29%	7.14%	0.00%	28.57%	50.00%	0.00%														3.07
Broadband and Broadband Infrastructure (high-speed internet)	0.00%	0.00%	0.00%	0.00%	14.29%	21.43%	64.29%														1.50



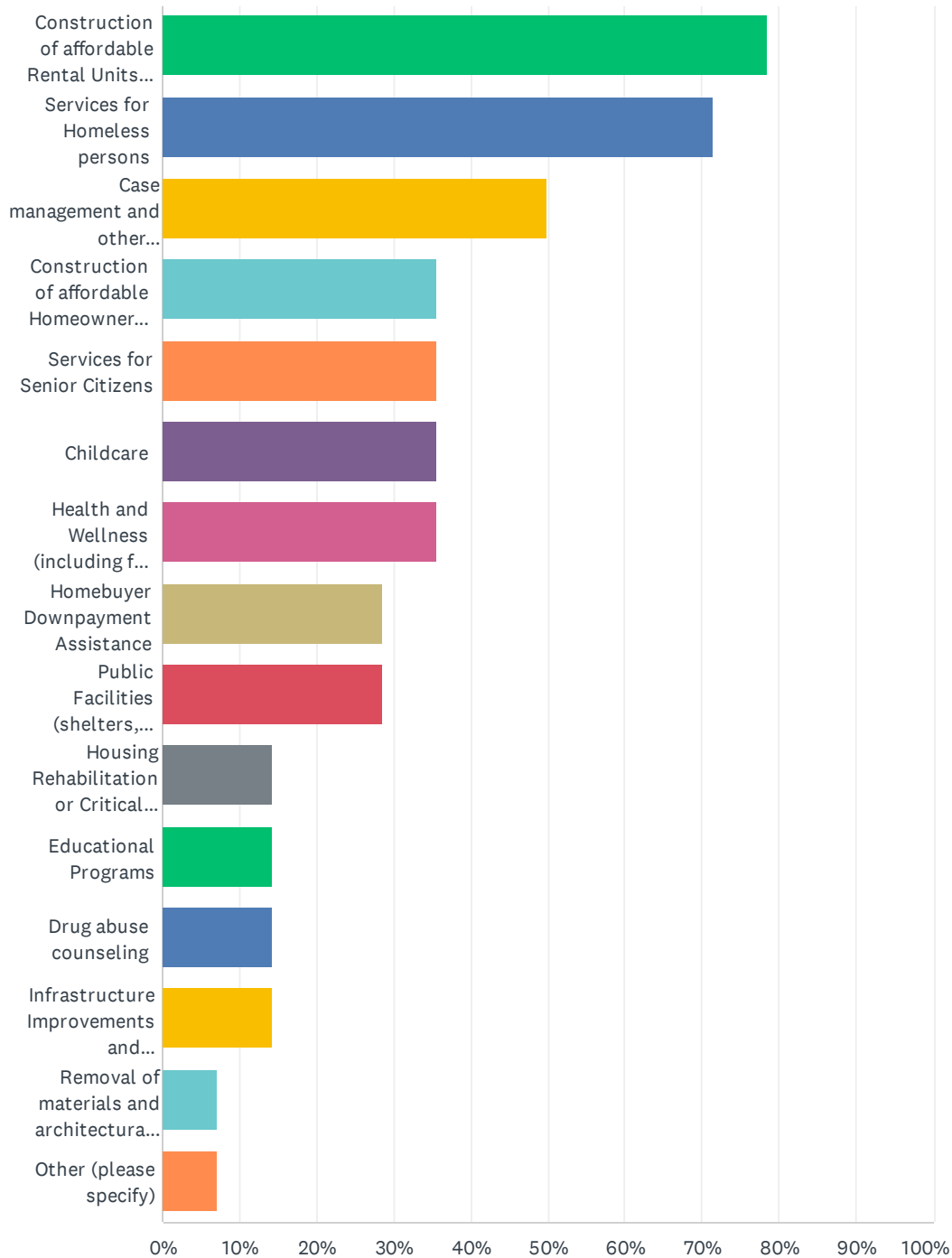
Q9 Community Service Needs. Please rank community service needs from highest to lowest.

Answered: 14 Skipped: 0



## Q11 What do you think is the highest and best use of CDBG funds in Caldwell for low-to-moderate income persons, households or areas?

Agreement 100% Disagreement 0%



## LEGAL NOTICE



**Notice of Public Hearing for City of Caldwell  
Community Development Block Grant**

PUBLIC NOTICE In accordance with 24 CFR 91.105(c)(2) of the federal regulations relative to citizen participation for Community Planning and Development Programs also are applicable waivers made available to those requirements through the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

The City of Caldwell is an entitlement community through the US Department of Housing and Urban Development Community Block Grant (CDBG) program. The City of Caldwell will be allocated a total of \$464,994.00 Community Development Block Grant (CDBG) funding for the city fiscal year 2026 and HUD program year 2025.

Previous year's unspent funds may be reallocated according to HUD CDBG requirements.

All Activities funded by CDBG must contribute to the goals and objectives of the City of Caldwell's Consolidated Plan/Annual Action Plan and meet all applicable federal requirements.

A summary of the proposed activities to be funded with the current allocation is provided below:

Public Services:	\$69,749
Housing:	\$65,000
Public Infrastructure and Facilities:	\$600,000
Acquisition & Disposition:	\$400,000
General Administration:	\$92,998

The City of Caldwell encourages residents to comment on the proposed Annual Action plan. Following are opportunities for citizens to provide input.

A workshop presentation will be held on July 21, 2025, at 5:00 p.m. The workshop is a short overview about the CDBG Program and the draft 2025 Annual Action Plan.

A Public Hearing will be held during the City Council meeting on **August 4, 2025, at 6:00 p.m.** An opportunity to comment will be provided during this meeting.

Public Hearing Location: City Council Chambers at the Nancolas Center, 205 S. 6th Ave. Caldwell, ID 83605

**Special Accommodations:**

Any person needing special accommodation to participate in the meeting should contact the City Clerk at 205 S. 6th Ave. Caldwell, ID 83605 or call (208)455-4656 prior to the meeting. Cualquier persona que necesita arreglos especiales para participar en la reunión debe comunicarse con el Secretario de la Ciudad en 205 S. 6th Ave. Caldwell, ID 83605 o llame al (208) 455-4656 antes de la reunión.

**Aviso de Audiencia Pública para la Subvención  
de Desarrollo Comunitario de la Ciudad de Caldwell**

AVISO PÚBLICO De conformidad con 24 CFR 91.105(c)(2) de las regulaciones federales relativas a la participación ciudadana para los Programas de Planificación y Desarrollo Comunitario, también son aplicables las exenciones disponibles para esos requisitos a través de la Ley de Ayuda, Alivio y Seguridad Económica por el Coronavirus (CARES).

La ciudad de Caldwell es una comunidad con derecho a recibir fondos a través del programa de subvenciones para el desarrollo comunitario (CDBG) del Departamento de Vivienda y Desarrollo Urbano de EE. UU. La ciudad de Caldwell recibirá un total de \$464,994.00 en fondos de la subvención de desarrollo comunitario (CDBG) para el año fiscal 2026 y el año del programa de HUD 2025.

Los fondos no gastados del año anterior pueden ser redistribuidos de acuerdo con los requisitos de CDBG de HUD.

Todas las actividades financiadas por CDBG deben contribuir a los objetivos y metas del Plan Consolidado/Plan de Acción Anual de la ciudad de Caldwell y cumplir con todos los requisitos federales aplicables.

A continuación, se proporciona un resumen de las actividades propuestas que se financiarán con la asignación actual.

Servicios Públicos:	\$69,749
Vivienda:	\$65,000
Infraestructura y Instalaciones Públicas:	\$600,000
Adquisición y Disposición:	\$400,000
Administración General:	\$92,998

La ciudad de Caldwell anima a los residentes a comentar sobre el plan de acción anual propuesto. A continuación, se presentan las oportunidades para que los ciudadanos aporten su opinión.

Se llevará a cabo una presentación en el taller el 21 de Julio de 2025, a las 5:00 p.m. El taller es una breve descripción general sobre el Programa CDBG y el borrador del Plan de Acción Anual 2025.

Se llevará a cabo una Audiencia Pública durante la reunión del Concejo Municipal el 4 de Agosto de 2025, a las 6:00 p.m. Se brindará la oportunidad de comentar durante esta reunión.

Ubicación de la Audiencia Pública: Salones del Concejo Municipal en el Centro Nancolas, 205 S. 6th Ave. Caldwell, ID 83605

July 15, 22, 2025

652676

**CITY OF CALDWELL  
PUBLIC MEETING INFORMATION**

**MEETING LOCATION  
Caldwell City Hall  
205 South 6<sup>th</sup> Avenue**

We invite interested parties to participate in public hearings either electronically or in person. If you have a cough, fever, or are not feeling well, please contact the City Clerk's Office or Planning & Zoning Department (land-use public hearings) to arrange participation remotely. The City of Caldwell follows the CDC guidelines to allow for distancing in the public meeting area and provide masks/hand sanitizer on site.

*Virtual Participation Option:* Register in advance to provide public comments electronically or by telephone. During the registration process, you will be asked what item on the agenda you wish to speak about. Please use the case number as listed within the written notice.

Online registration must be submitted at least 24 hours in advance of the meeting. Click on the "public meetings" button on the center of the page. After registration, you will receive a confirmation email containing information about joining the virtual meeting. **REGISTER AT: <https://www.cityofcaldwell.org>**

*Written comments* must be received at least eight (8) days in advance of the meeting to the Planning & Zoning Department at [P&Z@cityofcaldwell.org](mailto:P&Z@cityofcaldwell.org) to be included within the staff report. All comments received after the staff report has been transmitted will be included in the case file and provided as late exhibits at the appropriate public hearing.

*Live Stream Viewing:* If you are not planning to speak, members of the public are encouraged to view the meeting via the live stream option: **<https://www.youtube.com/channel/UCci7S1A0UJNK6asXxxugLGA>**



**CITY COUNCIL  
WORKSHOP  
(City Hall - Chambers Room #100)  
July 21, 2025**

**5:15 P.M.**

**PROPOSED ORDINANCE REGARDING TEXT AMENDMENTS TO THE CITY CODE (CHAPTER 3) PERTAINING TO TERMS OF OFFICE FOR APPOINTED OFFICIALS**

**5:30 P.M.**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN**

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**REGULAR CITY COUNCIL MEETING  
AGENDA  
(City Hall - Chambers Room #100)  
July 21, 2025  
6:00 p.m.**

**INVOCATION OFFERED BY PASTOR LUCAS SHURSON OF FAITH LUTHERAN CHURCH.**

**PLEDGE OF ALLEGIANCE TO THE FLAG.**

**ROLL CALL.**

**CONFLICT OF INTEREST DECLARATION.**

**AUDIENCE PARTICIPATION.**

**CONSENT CALENDAR: *[ALL CONSENT CALENDAR ITEMS ARE CONSIDERED ACTION ITEMS]***

1. **The Caldwell City Council dispenses with the three (3) reading rule of Idaho Code §50-902 for all ordinances.**
2. Approve minutes for the Regularly Scheduled City Council Meeting held on July 7, 2025, the Design Review Commission minutes from November 25th, 2024, and the Planning and Zoning Commission minutes from March 12th, April 9th, May 14th, and June 11th, 2025;
3. Approve Resolution enacting the 2025-2026 School Year School Resource Officer Program Agreement between Caldwell Police Department and Vallivue School District #139 for three officers in the approved budgeted amount of \$300,000.00;
4. Approve Resolution enacting the 2025-2026 School Year School Resource Officer Program Agreement between Caldwell Police Department and Thomas Jefferson Charter School in the approved budgeted amount of \$48,687.00;
5. Approve Resolution enacting the 2025-2026 School Year School Resource Officer Program Agreement between Caldwell Police Department and Heritage Community Charter School in the approved budgeted amount of \$89,285.00;
6. Approve Resolution establishing Fleet Management Agreements with Enterprise;
7. Approve Resolution accepting a Professional Service Supplemental Scope of Work with Opengov to provide an asset management program for the Public Works Department in the approved budgeted amount of \$158,798.35.
8. Approve Resolution awarding contract to Nelson Construction in the approved budgeted amount of \$226,166.60 for replacement of expansion joints for the 10<sup>th</sup> Avenue Railroad Overpass Bridge;
9. Approve Resolution authorizing the Deputy Public Works Director to execute a professional services agreement with Shincci-USA for the WWTP Pilot Study of a mobile dewatering unit in the approved budgeted amount of \$13,000.00;
10. Approve Resolution ratifying the professional services agreement renewal and purchase order with 120Water for Lead and Copper Rule Compliance in the approved budgeted amount of \$24,312.75;
11. Approve Resolution accepting a permanent sewer main line easement with Francisco Fernandez at 1115 N 5<sup>th</sup> Ave;
12. Approve Resolution authorizing two (2) purchase agreements with L&M Associates LLC for right of way across a portion of their property for the Montana Avenue Pedestrian Improvements and Widening project in the approved budgeted amount of \$28,038.70;
13. Approve Resolution authorizing two (2) Grant, Bargain and Sale Deeds with L&M Associates LLC for right of way across a portion of their property for the Montana Avenue Pedestrian Improvements and Widening project;
14. Approve Resolution accepting a deferral agreement with Pioneer Irrigation District for 3804 Lake Avenue;
15. Approve Resolution accepting a dedication of a 4” force main line in Maple Hills Subdivision Phase No. 1;
16. Approve Resolution accepting a Municipal Services Agreement with Esleas F. Martinez and Ana Alicia Martinez for 4314 Lake Ave;
17. Approve Resolution authorizing the purchase of two (2) Vaughn Vertical Pedestal Chopper Pumps for the Franklin Lift Station in the approved budgeted amount of \$80,486.00;
18. Approve Resolution authorizing the purchase of a local control panel for the Franklin Lift Station in the approved budgeted amount of \$45,900.00;
19. Approve Resolution authorizing the installation cost of local control panel for the Franklin Lift Station in the approved budgeted amount of \$59,400.00;
20. Approve Resolution accepting an Avigation and Noise Easement from Sundowner Inc for property located in the APO-2 Overlay Zone;
21. Approve the application for a Caldwell City Liquor license for TDG&P LLC;
22. Approve Resolution adopting the agreement with Destination Caldwell and BAM-JAM Basketball for the 2025 BAM-JAM Event;
23. Approve Resolution authorizing the renewal of the City’s current Internet service contract with Lumen (Century Link);
24. Approve the Findings of Facts and Conclusions of Law for Cedars Subdivision No. 5 Final Plat (SFP25-000013).
25. Approve the Findings of Facts and Conclusions of Law for The Charles No. 2 Final Plat (SFP25-000011).

**OLD BUSINESS:**

***[ALL OLD BUSINESS ITEMS LISTED ARE CONSIDERED ACTION ITEMS UNLESS OTHERWISE NOTED]***

None.

**NEW BUSINESS:**

***[ALL NEW BUSINESS ITEMS LISTED ARE CONSIDERED ACTION ITEMS UNLESS OTHERWISE NOTED]***

1. **ACTION ITEM:** Consider Bill 48 (**Ordinance No. 3700**) Amending Chapter 4, Article 9, Section 04-09-07 Establishing the Cemetery Capital Fund and dedicating revenue to the fund and summary with a request to move for its passage by title only.
2. **ACTION ITEM:** Consider **Resolution 258-25** accepting the proposal and scope of work with RBCI for public outreach and public relation services for the Linden & Ward Roundabout project.

- 3. **ACTION ITEM:** Public Hearing (Quasi-Judicial): **CASE ANN25-000004, SPP25-000005:** The applicant, Bonnie Layton of NV5, on behalf of Endurance Holdings LLC, is requesting annexation of parcel R3280700000 with a proposed zoning of R-1, where the current City comprehensive plan future land use designation is Neighborhood 2. Additionally, the applicant is requesting approval of a preliminary plat for Peregrine East Subdivision, a residential subdivision with 48 single family residential lots. The 20.83 acre development is located on the North side of Orchard Ave., approximately 2,100 feet east of the intersection with Lake Ave., in Caldwell, Idaho. The Planning and Zoning Commission, on June 11th, 2025, recommended approval of the applications, to be forwarded to the City Council for consideration.
- 4. **ACTION ITEM:** Consider Bill No. 32 (**Ordinance No. 3684**) associated with ANN25-000004, with a request to move for its passage by title only and approve the summary for publication.
- 5. **ACTION ITEM:** Public Hearing (Quasi-Judicial): **CASE ANN25-000005, SPP25-000004:** The applicant, Bonnie Layton of NV5, on behalf of Endurance Holdings LLC, is requesting annexation of parcel R3280500000 with a proposed zoning of R-1, where the current City comprehensive plan future land use designation is Neighborhood 2. Additionally, the applicant is requesting approval of a preliminary plat for Peregrine West Subdivision, a residential subdivision with 45 single family residential lots. The 16.59 acre development is located on the North side of Orchard Ave., approximately 630 feet east of the intersection with Lake Ave., in Caldwell, Idaho. The Planning and Zoning Commission, on June 11th, 2025, recommended approval of the application, to be forwarded to the City Council for consideration.
- 6. **ACTION ITEM:** Consider Bill No. 33 (**Ordinance No. 3685**) associated with ANN25-000005, with a request to move for its passage by title only and approve the summary for publication.
- 7. **ACTION ITEM:** Finance Report acceptance by Caldwell City Council.

**COMMENTS:**

- 1. Council Comments.
- 2. Mayor’s Comments.

**ADJOURNMENT.**

*The Caldwell City Council may convene into Executive Session pursuant to Idaho Code 74-206, identifying one or more of the specific paragraphs (a) through (i). An action item by Caldwell City Council may follow the Executive Session.*

**UPCOMING CITY COUNCIL MEETINGS/WORKSHOPS:**  
**August 4, 2025 at 6:00 p.m. Regularly Scheduled City Council Meeting**

Additional information regarding Caldwell City Council public meetings and agendas may be found at <https://www.cityofcaldwell.org/Government/City-Council/Council-Meetings>

Any person needing special accommodation to participate in the meeting should contact the City Clerk’s Office at 208-455-4656 prior to the meeting. The entire agenda packet and minutes may be viewed on the City of Caldwell’s website.  
Cualquier persona que necesita arreglos especiales para participar en la reunión debe comunicarse con el Secretario de la Ciudad al 208-455-4656 antes de la reunión.

**CITY OF CALDWELL  
PUBLIC MEETING INFORMATION**

**MEETING LOCATION  
Caldwell City Hall  
205 South 6<sup>th</sup> Avenue**

*Virtual Participation Option:* Register in advance to provide public comments electronically or by telephone. During the registration process, you will be asked what item on the agenda you wish to speak about. Please use the case number as listed within the written notice.

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*Written comments* must be received at least eight (8) days in advance of the meeting to the Planning & Zoning Department at [P&Z@cityofcaldwell.org](mailto:P&Z@cityofcaldwell.org) to be included within the staff report. All comments received after the staff report has been transmitted will be included in the case file and provided as late exhibits at the appropriate public hearing.

*Live Stream Viewing:* If you are not planning to speak, members of the public are encouraged to view the meeting via the live stream option: <https://www.youtube.com/channel/UCCi7S1A0UJNK6asXxxugLGA>



**CITY COUNCIL  
WORKSHOP  
(City Hall - Chambers Room #100)  
August 4, 2025**

**5:00 P.M.  
CALDWELL EXECUTIVE AIRPORT STRATEGIC PLAN REVIEW**



**REGULAR CITY COUNCIL MEETING  
AGENDA  
(City Hall - Chambers Room #100)  
August 4, 2025  
6:00 p.m.**

**INVOCATION OFFERED BY PASTOR JASON GULLIDGE OF GRACE LUTHERAN CHURCH.**

**PLEDGE OF ALLEGIANCE TO THE FLAG.**

**ROLL CALL.**

**CONFLICT OF INTEREST DECLARATION.**

**AUDIENCE PARTICIPATION.**

**CONSENT CALENDAR: *[ALL CONSENT CALENDAR ITEMS ARE CONSIDERED ACTION ITEMS]***

- 1. The Caldwell City Council dispenses with the three (3) reading rule of Idaho Code §50-902 for all ordinances.**
- 2. Approve minutes for the Regularly Scheduled City Council Meeting held on July 21, 2025, and Hearing Examiner, May 27, 2025 meeting;**
- 3. Approve Resolution authorizing the agreement with Flock Group in the budgeted amount of \$27,350 for cameras;**
- 4. Approve Resolution authorizing the agreement between City of Caldwell, ITD for closure of the 4<sup>th</sup> Avenue railroad crossing;**

5. Approve Resolution authorizing Professional Services Agreement between the City of Caldwell and Negotiation Services, LLC to provide professional land appraisal and right-of-way negotiation services for the Lincoln Lift Station Project;
6. Approve Resolution authorizing executing Amendment #4 To Professional Services Agreement in the unbudgeted amount of \$14,000 between the City of Caldwell and Kittleson & Associates Inc. for the providing of professional engineering services for the Linden Road and Ward Road Roundabout project;
7. Approve Resolution authorizing the acceptance of a temporary utility easement for pressure irrigation from Providence Properties;
8. Approve Resolution authorizing adopting the 2025 City of Caldwell WWTP Facility Planning Study;
9. Approve Resolution authorizing declaring city-owned furniture and equipment as surplus property to be donated to a local nonprofit;
10. Approve Resolution authorizing Scope of Work with DKS Associates to develop a preliminary and full design of the Linden Street and Cleveland Boulevard intersection as outlined in the Attached Scope of Work, and authorize the Public Works Director to execute said Scope of Work;
11. Approve Resolution accepting the dedication of sewer, water, pressure irrigation, streetlights, and storm drain conveyance facilities in the Soterra Subdivision Phase No.1;
12. Approve Resolution accepting an easement for sanitary sewer, domestic water, mainline and turnaround by Vallivue School District #139;
13. Approve Resolution accepting an easement for domestic water mainline by Southwark Metal Manufacturing Company;
14. Approve Resolution accepting a deed for right-of-way from Stephen A. Warren;
15. Approve Resolution authorizing surplus of Caldwell Police Department Units 66 and 63 and sending for scrap;
16. Approve Resolution authorizing surplus of Caldwell Police Department Unit 87 and sending for scrap;
17. Approve Resolution authorizing the execution of a subrecipient agreement between the City of Caldwell and AutumnGold Senior Services, Inc. for a Community Development Block Grant (CDBG) award in the amount of \$65,000 for Homeownership Direct Assistance;
18. Approve Resolution authorizing the execution of a subrecipient agreement between the City of Caldwell and Community Resources Inc. for a Community Development Block Grant (CDBG) in the amount of \$400,000;
19. Approve Resolution authorizing the execution of a subrecipient agreement between the City of Caldwell and Jesse Tree of Idaho for a Community Development Block Grant (CDBG) in the amount of \$55,000;
20. Approve Resolution ratifying the order of a future Pierce Aerial Ladder Truck;
21. Approve a partial fee waiver request in the amount of \$18.75 for the Treasure Valley Down Syndrome Association Annual Down Syndrome Walk.

#### **OLD BUSINESS:**

***[ALL OLD BUSINESS ITEMS LISTED ARE CONSIDERED ACTION ITEMS UNLESS OTHERWISE NOTED]***

None.

#### **NEW BUSINESS:**

***[ALL NEW BUSINESS ITEMS LISTED ARE CONSIDERED ACTION ITEMS UNLESS OTHERWISE NOTED]***

1. **ACTION ITEM:** Consider **Resolution 282-25** of the City Council of the City of Caldwell, Idaho finding that a deteriorated and deteriorating area, as defined by Idaho law, exists in the corporate city limits of Caldwell, Idaho; the rehabilitation, conservation, redevelopment, or a combination thereof, of such area is necessary in the interest of the public health, safety, morals or welfare of the residents of Caldwell, Idaho; there is need for the Urban Renewal Agency to function in such area; and said area is appropriate for an urban renewal plan and associated projects.
2. **ACTION ITEM:** Consider the **FY-2026** tentative budget and set the public hearing date for Monday, August 18, 2025 at 6:00 p.m.
3. **ACTION ITEM:** Consider **Bill No. 49 (Ordinance No. 3701)** amending Chapter 3, Article 3, Sections 03-03-01 and 03-03-03, of the Caldwell City Code, to remove the term of office for appointed officers.
4. **ACTION ITEM: Public Hearing: CASE ANN24-000008, PUD24-000005, AND SUB24-000033:** The applicant, Michael Nigh, on behalf of Copperpointe LLC, is requesting annexation with a zoning designation of R-2, medium density residential for parcels R2747500000 and R2747400000 in alignment with the Comp Plan Future Land Use Map designation of Community Center, to include approval of a Development Agreement associated with ANN24-000008. Concurrently, the applicant is requesting approval of a planned unit development and preliminary plat application for **Copper Pointe Subdivision**, a mixed-use development with 29 multi-family residential lots and 4 commercial lots. The multi-family lots will have a total of 128 dwelling units, and the commercial lots will be comprised of commercial uses that are directly permitted in the R-2 zone. The site 8.5-acre parcel is addressed as 4125 and 4211 S. Florida Ave. and is located on the SEC of S. Florida Ave., and E. Ustick Rd., in Caldwell, ID. *The Planning and Zoning Commission, on July 9, 2025, recommended approval of the applications, to be forwarded to the City Council for consideration.*
5. **ACTION ITEM:** Consider **Bill No. 59 (Ordinance No. 3620)** associated with **ANN24-000008**, with a request to move for its passage by title only and approve the summary for publication.
6. **ACTION ITEM: Public Hearing: CASE ZON25-000002 AND SUP25-000011:** The applicant, Brighton Corporation, on behalf of East LME Group LLC, is requesting a zoning map amendment for parcel R358226011A0



from C-3, Commercial Service, to R-3, high density residential, to include approval of the Development Agreement associated with ZON25-000002. The subject site is designated Neighborhood 3 in the newly adopted Comprehensive Plan, which does list R-3 as a compatible zoning district. Concurrently, the applicant is requesting a special use permit for a multi-family affordable housing development with 35 residential units. The 1.57-acre site is located on the northwest corner of E. Ustick Rd. and Lake Ave., in Caldwell, ID. *The Hearing Examiner, on July 16th, 2025, recommended approval of the rezone application, to be forwarded to the City Council for consideration. The City Council will take action on the Special Use Permit as this is a Council Level Special Use Permit.*

- 7. **ACTION ITEM:** Consider **Bill No. 38 (Ordinance No. 3690)** associated with **ZON25-000002**, with a request to move for its passage by title only and approve the summary for publication.
- 8. **ACTION ITEM: Public Hearing:** Public hearing for the purpose of receiving public comments on the Community Development Block Grant 2025 Annual Action Plan.
- 9. **ACTION ITEM:** Consider **Resolution 283-25** authorizing the submission of the Community Development Block Grant 2025 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD); and authorizing the execution of the grant agreement upon HUD approval of plan and receipt of grant agreement.
- 10. **ACTION ITEM:** Finance Report acceptance by Caldwell City Council.

**COMMENTS:**

- 1. Council Comments.
- 2. Mayor’s Comments.

**ADJOURNMENT.**

*The Caldwell City Council may convene into Executive Session pursuant to Idaho Code 74-206, identifying one or more of the specific paragraphs (a) through (i). An action item by Caldwell City Council may follow the Executive Session.*

**UPCOMING CITY COUNCIL MEETINGS/WORKSHOPS:**

**August 18, 2025 at 6:00 p.m. Regularly Scheduled City Council Meeting**

Additional information regarding Caldwell City Council public meetings and agendas may be found at <https://www.cityofcaldwell.org/Government/City-Council/Council-Meetings>

Any person needing special accommodation to participate in the meeting should contact the City Clerk’s Office at 208-455-4656 prior to the meeting. The entire agenda packet and minutes may be viewed on the City of Caldwell’s website.

Cualquier persona que necesita arreglos especiales para participar en la reunión debe comunicarse con el Secretario de la Ciudad al 208-455-4656 antes de la reunión.



U.S. Department of Housing and  
Urban Development (HUD)



# Community Development Block (CDBG) Grant Program



PY2025 ANNUAL ACTION PLAN  
PUBLIC HEARING  
AUGUST 4, 2025

# Overview

## PRIMARY OBJECTIVE

The primary objective of the CDBG program is the development of viable urban communities *principally for persons of <sup>1</sup>low- and moderate-income* through the provision of providing:

- decent housing
- a suitable living environment
- expanded economic opportunities

<sup>1</sup> household with income at or below 80% of area median income adjusted for household size (LMI).

## CONSOLIDATED PLAN

- CDBG is administered through a Five-Year Consolidated Plan (ConPlan).  
*This is the last year of our Five-Year Plan*
- Helps grantees determine activities to.
- Describes community needs, resources, priorities, and proposed activities to be undertaken under the CDBG Entitlement Program.

## ANNUAL ACTION PLAN

- Required to be submitted to HUD every year by August 15
- Must contain planned uses for funding allocations
- Discuss past performances
- Citizen participation

# Past Performance



- **26 New Affordable Housing Units** - *Rented in 30 days - Provided housing for 63 persons*
  - 44% earning less than 30% AMI
  - 40% earning between 30-50% AMI
  - 16% earning between 50-80% AMI

- **10 New Affordable Homeowner Units**
- **15-20 homeowner rehabilitation** and/or critical repair projects
- **81 LMI persons and 27 LMI households** through public service activities



# Citizen Participation

<b>Public Comment Period</b>	<p>The City held a public comment review period from June 23, 2025 to July 24, 2025 to give the public an opportunity to review and make comments on the draft Amendment and the draft Plan.</p> <p><u>Public comments periods were advertised in the local newspaper both in English and Spanish.</u></p>
<b>Public and Non-Profit Agency Collaboration</b>	<p>Survey and emails to:</p> <ul style="list-style-type: none"><li>• Public agencies</li><li>• Schools</li><li>• Non-profit organizations</li><li>• Other entitlement communities</li></ul>
<b>Public Workshop</b>	<p>The City held a public workshop on July 21, 2025 to give an initial overview of the proposed plan.</p> <p><u>The public workshop was advertised in the local newspaper both in English and Spanish.</u></p>
<b>Public Hearing</b>	<p>August 4, 2025 is the public hearing on the plan for the purpose of taking additional public comments.</p> <p><u>The Public hearing was advertised in the local newspaper both in English and Spanish.</u></p>

# Public Comments

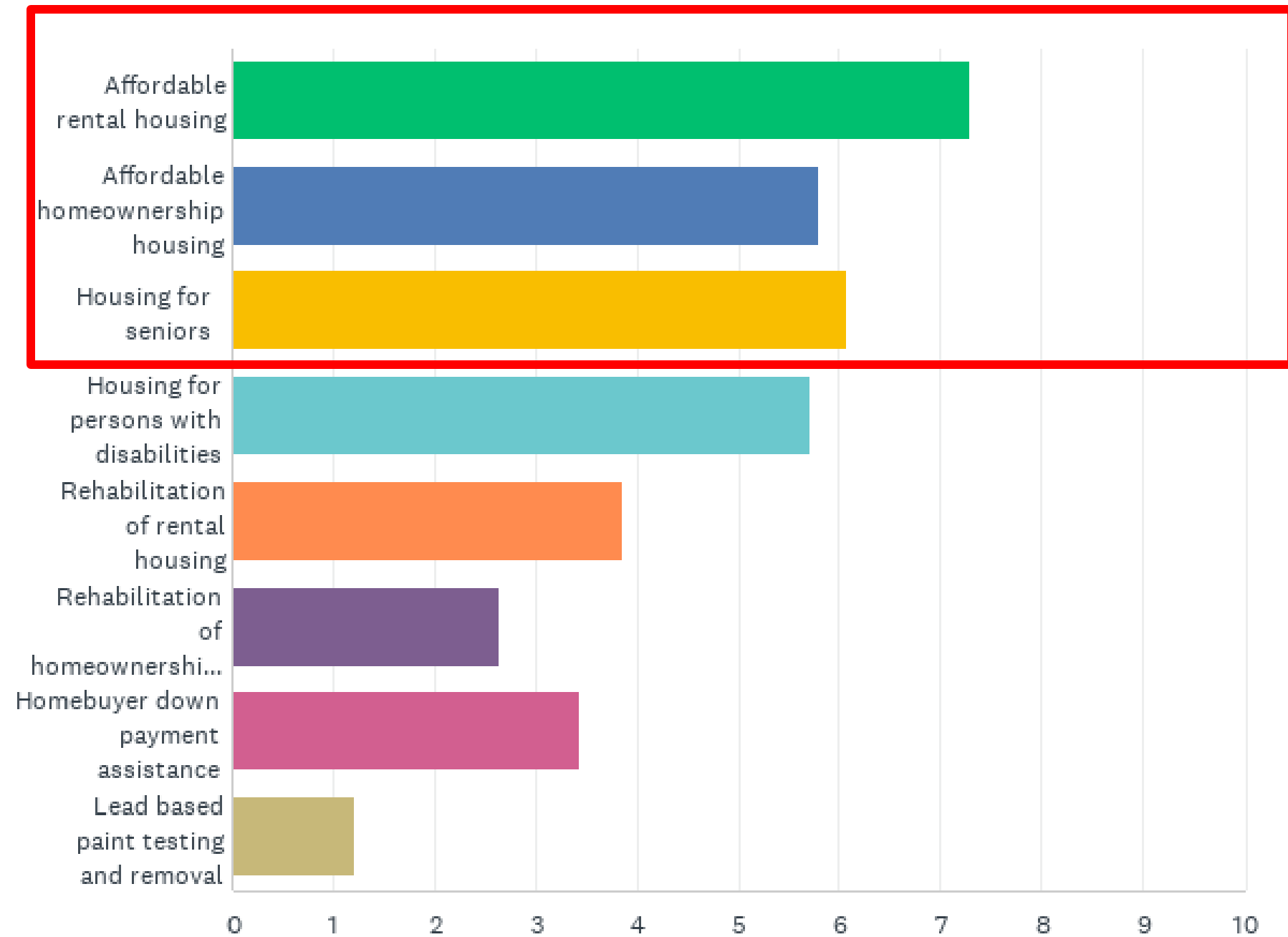
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- No comments from general public.
- Received responses to our emails and surveys from several agencies and nonprofits.
  - The Idaho Foodbank
  - CATCH
  - City of Nampa
  - Advocates Against Family Violence
  - IHFA / Idaho Balance of State CoC
  - House Idaho Collaborative
  - Jesse Tree
  - Caldwell School District
  - Vallivue School District
  - AutumnGold
  - Caldwell Housing Authority



# Survey Comments

Q4 Housing: Please rank housing needs in Caldwell from highest to lowest.

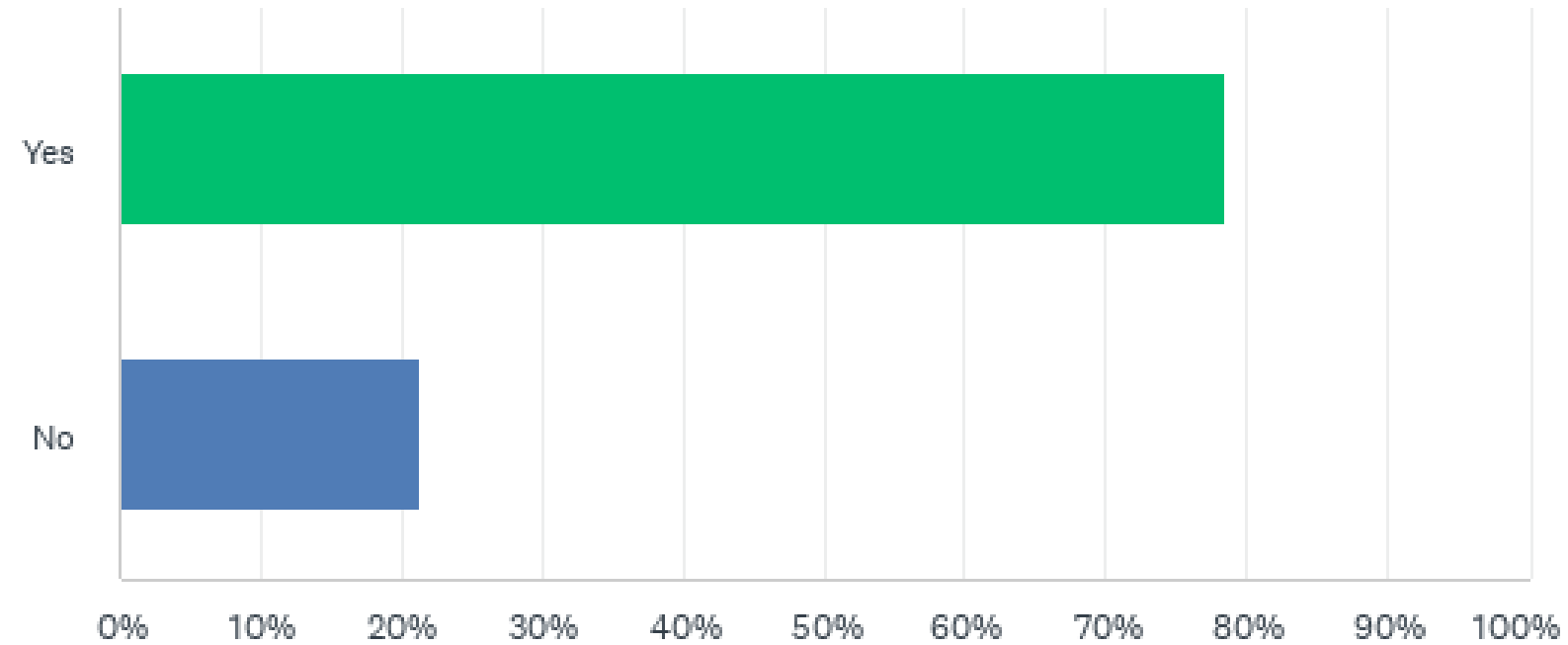




# Survey Comments

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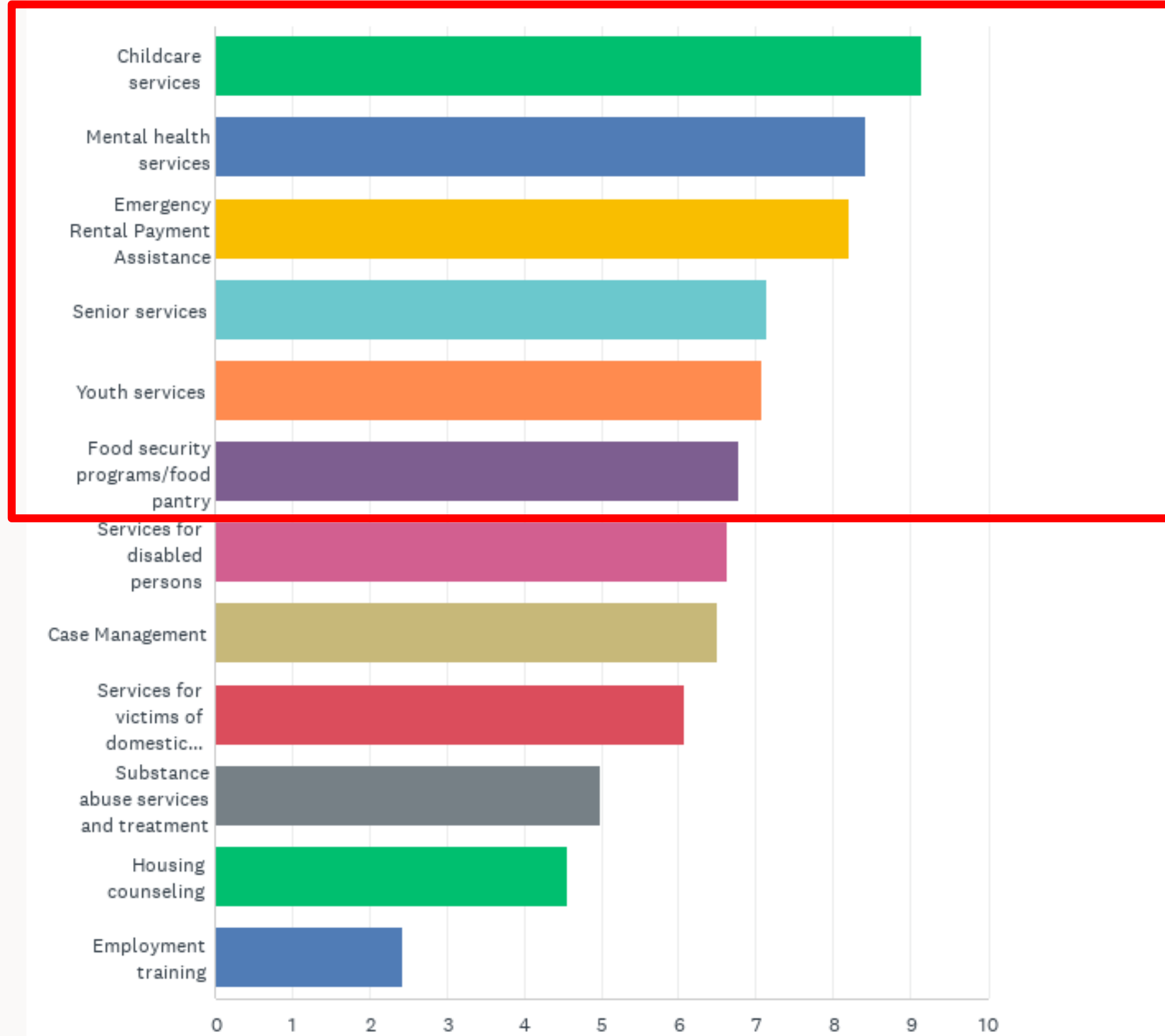
Q6 Economic Development Needs. Do you feel a business facade improvement program is necessary in the community in qualified areas?



# Survey Comments

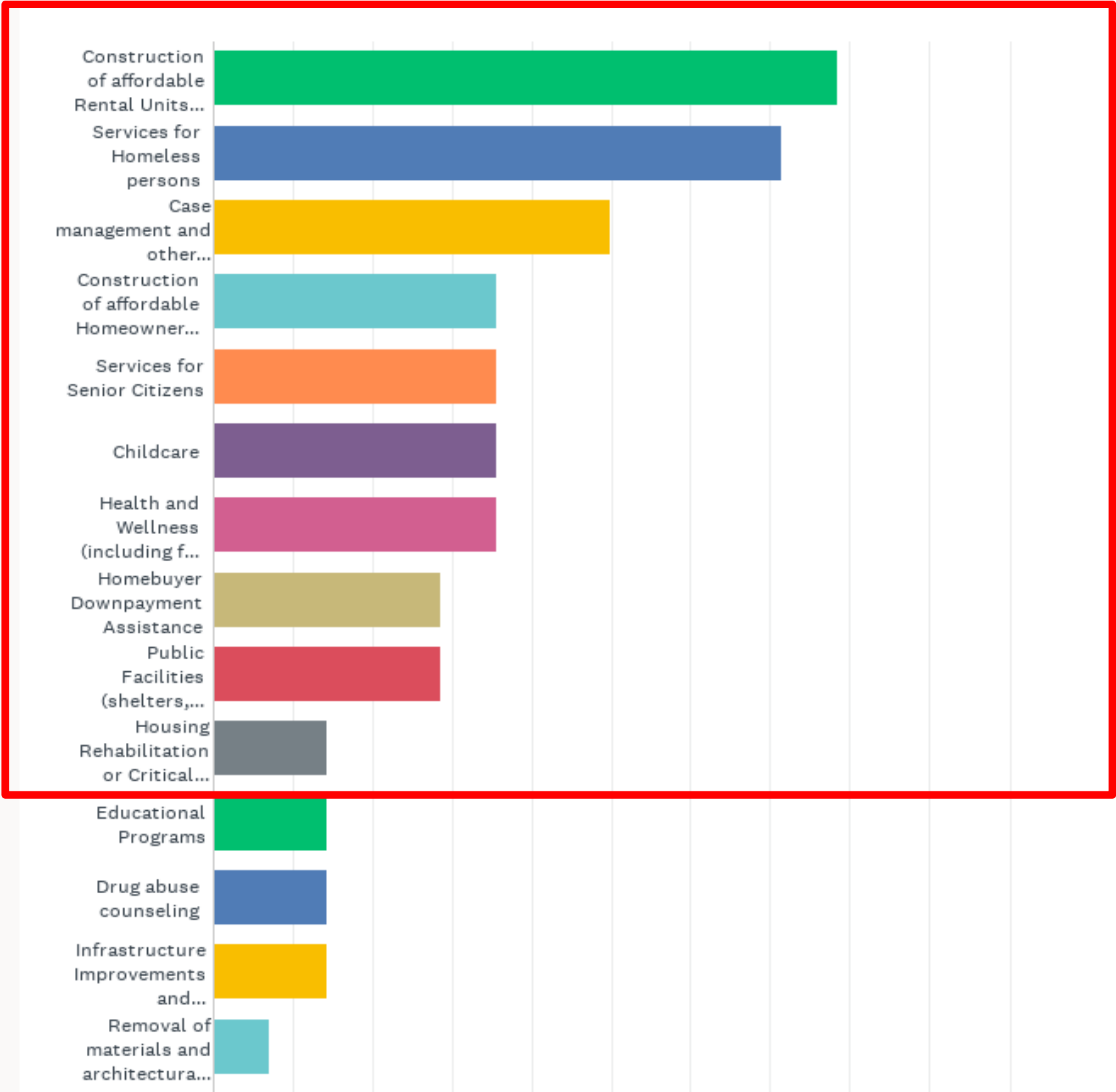
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Q9 Community Service Needs. Please rank community service needs from highest to lowest.



# Survey Comments

Q11 What do you think is the highest and best use of CDBG funds in Caldwell for low-to-moderate income persons, households or areas?



# Priority Needs

---



01

Provide Decent Housing

02

Create Suitable Living Environments

03

Expand Opportunities for LMI Persons

# Plan Goals

---



01

**ACQUISITION AND  
DISPOSITION**

02

**PUBLIC FACILITIES  
AND IMPROVEMENTS**

03

**PUBLIC SERVICES**

04

**HOUSING**

05

**GENERAL PROGRAM  
ADMINISTRATION**



# Plan Goal

---

## ACQUISITION & DISPOSITION

- Acquisition of Land
- Disposition of Land
- Clearance Activities

*To support the creation of new affordable rental and homeowner housing.*



## PUBLIC FACILITIES & IMPROVEMENTS

*Publicly owned facilities and infrastructure, and buildings owned by non-profits open to the public:*

- Sidewalks and ADA ramps
- Public Parking Lot Lighting
- Public Street Lighting
- Homeless / Domestic Violence Facilities
- ADA Improvements to Public Buildings and Sites
- ADA Accessible Playground Equipment in Parks
- Neighborhood Facilities

## PUBLIC SERVICES (15% Cap)

*Public services that support LMI persons/households, special needs populations, or to prevent homelessness:*

- Emergency Rental Assistance
- Homeless Services
- Health Services
- Educational Services
- Childcare Services
- Counseling and Case Management Services
- Senior Services



## HOUSING

*Increase access to decent and affordable housing, and create suitable living environments through:*

- Homeownership Direct Down Payment / Closing Cost Assistance
- Homeowner Housing Rehabilitation
- Homeowner Housing Critical Repairs
- Housing Counseling
- Energy Efficiency Improvements
- Lead Based Paint Testing / Abatement

05

# Plan Goals

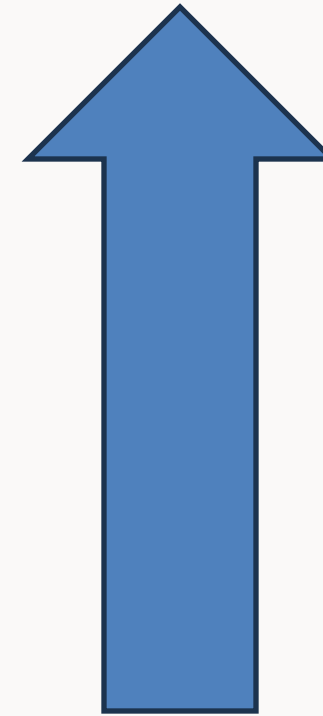
## GENERAL ADMINISTRATION & PLANNING (20% Cap)

- General management, oversight, and coordination
- Providing local officials and citizens with information about the CDBG program
- Preparing budgets and schedules
- Preparing reports and other HUD-required documents
- Program planning
- Public Information
- Monitoring program activities
- Fair Housing activities
- Indirect costs
- Submission of applications for Federal programs

# Funds

## PY 2025 - FY2026 ANTICIPATED FUNDING

\$ 464,994.00



\$ 25,000

# 2025 Projects

Project Name and Activities	Funding
<b>CDBG: Program Administration</b>	\$92,998
<b>CDBG: Acquisition and Disposition</b> <ul style="list-style-type: none"><li>• Acquisition of land for the construction of new affordable rental units</li></ul>	\$400,000
<b>CDBG: Public Facilities and Infrastructure</b>	\$600,000
<b>CDBG: Public Services</b>	\$69,749
<b>CDBG: Housing</b> <ul style="list-style-type: none"><li>• Housing Rehabilitation</li><li>• Emergency Homeowner Repairs</li><li>• Homeownership Direct Assistance</li></ul>	\$65,000

**\*Funding includes the proposed HUD allocation, plus prior year resources.**

# Next Steps

- Incorporate any comments from the public hearing into the plan
- Council acceptance of plan and authorization to submit to HUD
- Plan submission, along with our application for federal assistance to HUD prior to August 16, 2025
- Approval of annual action plan by HUD
- Sign Grant Agreement with HUD
- Funding received and program year starts October 1, 2025



# Questions

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<b>Contact</b>	Robin Collins, Community Development Director
<b>E-mail</b>	<a href="mailto:cdbg@cityofcaldwell.org">cdbg@cityofcaldwell.org</a>
<b>Website</b>	<a href="http://www.cityofcaldwell.org">www.cityofcaldwell.org</a>
<b>Phone</b>	+208-455-3021
<b>Address</b>	205 S. 6th Avenue, Caldwell, ID 83605

**CASE TITLE: CDBG Action Plan**



**No person shall be permitted to speak before the City Council at a Public Hearing until recognized by the Mayor. All persons speaking shall speak in such a manner that will assure the recorded testimony/remarks will be accurate and trustworthy. At the start of the hearing, a time limit will be announced for observance by all speakers. Any person refusing to comply with the rules will be prohibited from speaking during the hearing.**

[illegible]



## QUESTIONS OR DISCUSSION (IN OPPOSITION)

# SIGN-UP SHEET PUBLIC HEARING

## CASE TITLE: CDBG Action Plan



**Public hearing for the purpose of receiving public comments on the Community Development Block Grant 2025 Annual Action Plan**

**No person shall be permitted to speak before the City Council at a Public Hearing until recognized by the Mayor. All persons speaking shall speak in such a manner that will assure the recorded testimony/remarks will be accurate and trustworthy. At the start of the hearing, a time limit will be announced for observance by all speakers. Any person refusing to comply with the rules will be prohibited from speaking during the hearing.**

[illegible]



## SIGN-UP SHEET PUBLIC HEARING

**CASE TITLE: CDBG Action Plan**



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[illegible]

**RESOLUTION NO. 283-25**

RESOLUTION APPROVING AND AUTHORIZING THE SUBMISSION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT 2025 ANNUAL ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD); AND AUTHORIZING THE EXECUTION OF THE GRANT AGREEMENT UPON HUD APPROVAL OF PLAN AND RECEIPT OF GRANT AGREEMENT.

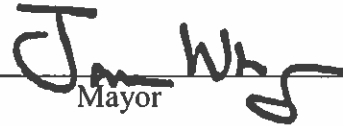
**BE IT HEREBY RESOLVED** by the Mayor and Council of the City of Caldwell, Idaho, that the Caldwell City Council has approved the authorization, approval, and execution of the grant agreement made a part hereof as set forth in full.

**PASSED BY THE COUNCIL** of the City of Caldwell, Idaho this 4<sup>th</sup> day of August, 2025.

**APPROVED BY THE MAYOR** of the City of Caldwell, Idaho this 4<sup>th</sup> day of August, 2025.

Approved

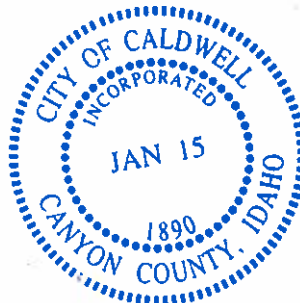
By

  
Mayor

ATTEST:

By

  
City Clerk

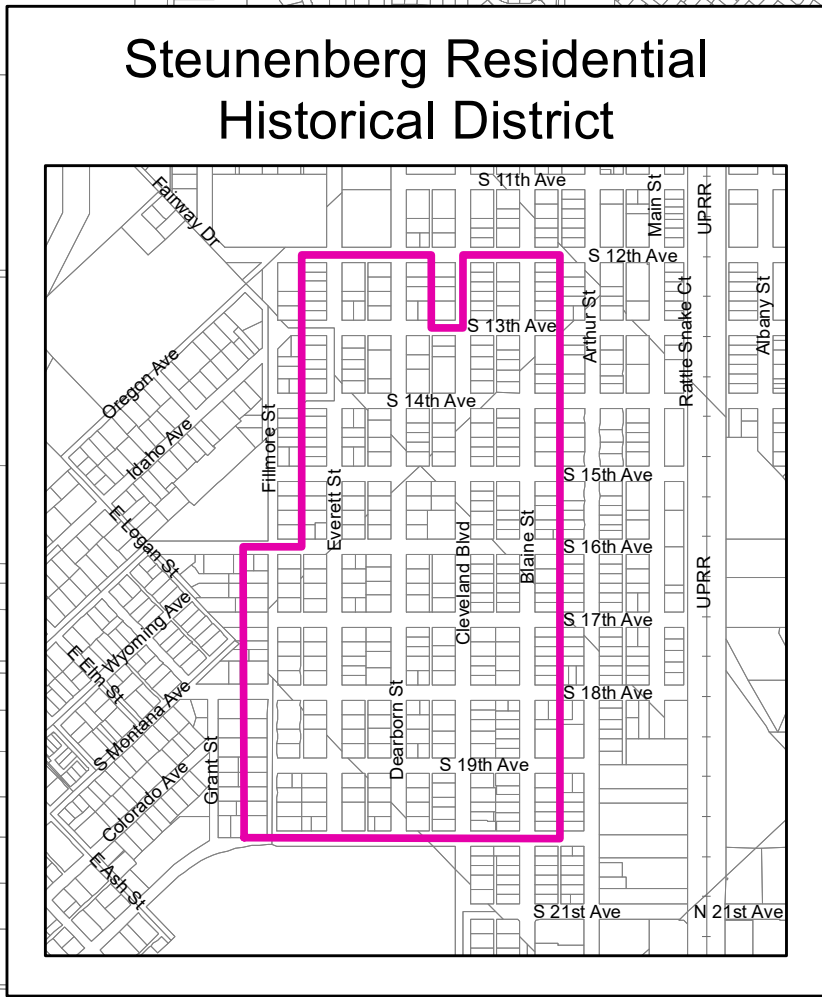
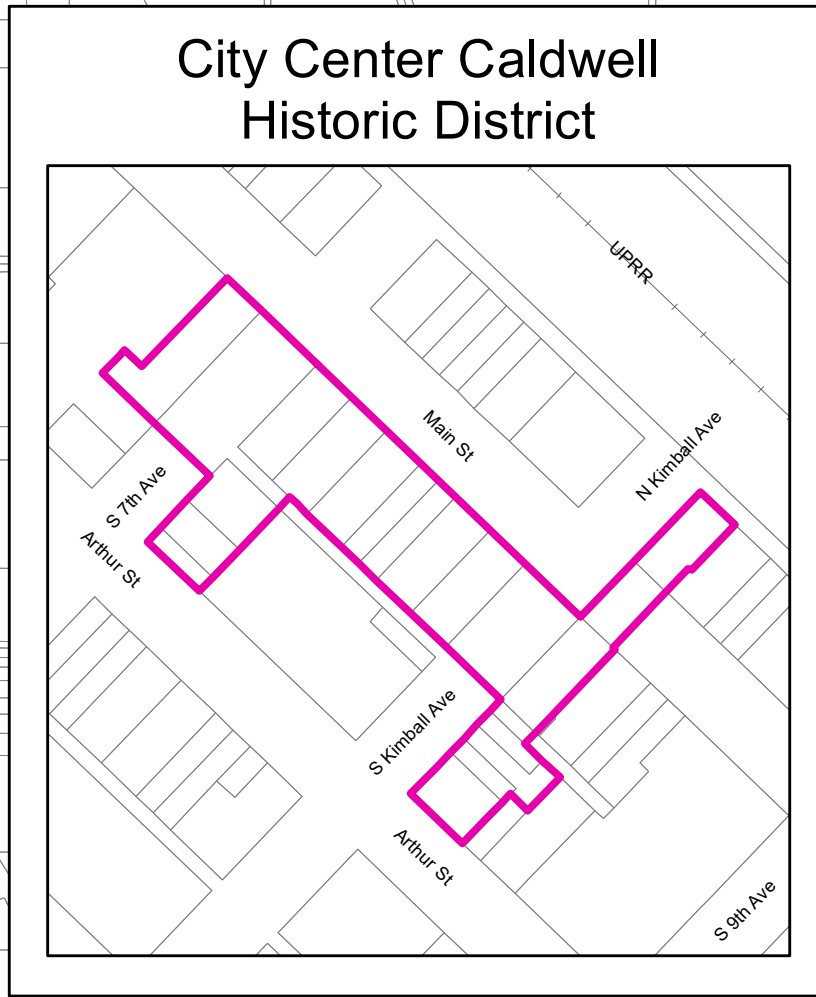
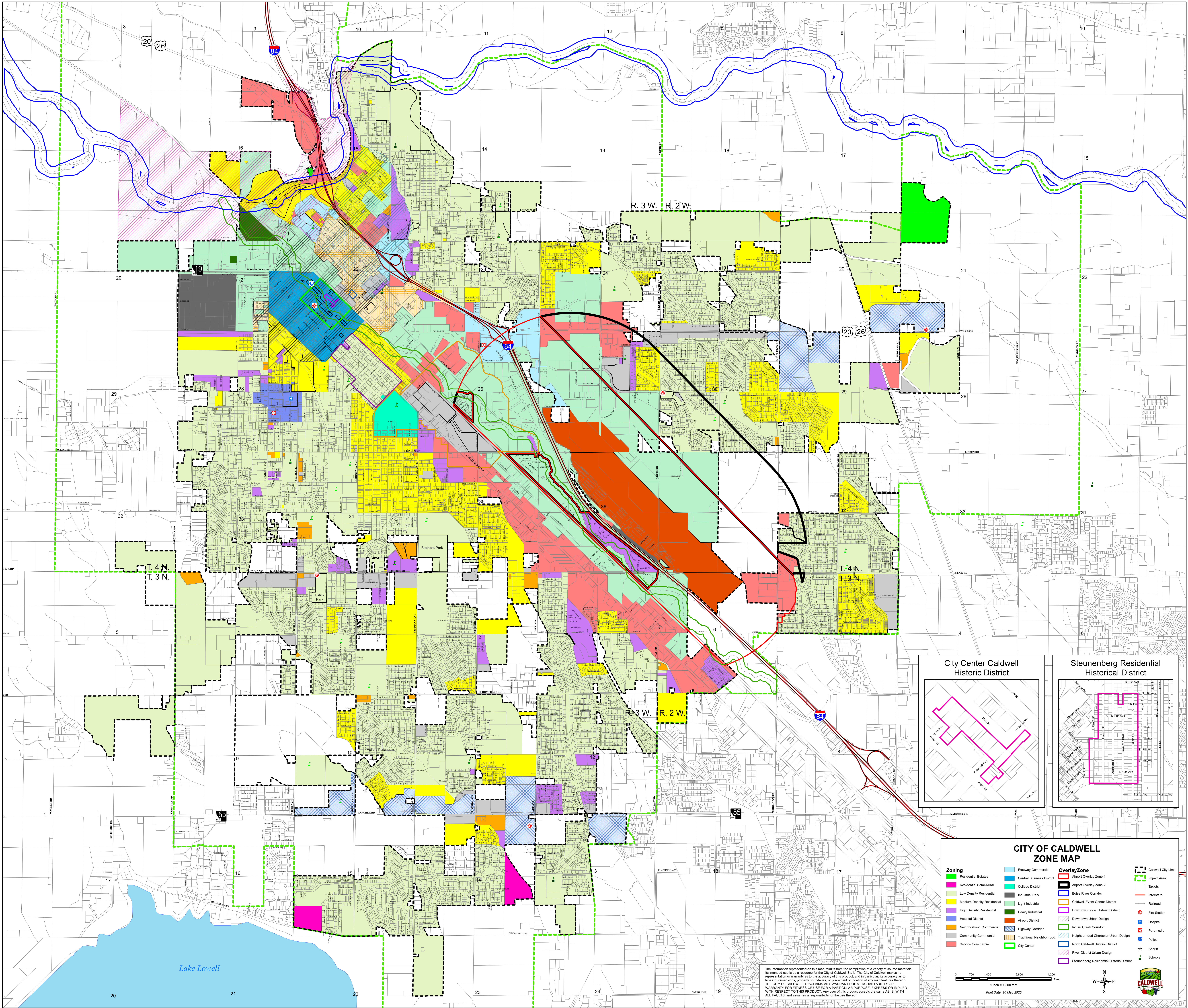


## GRANTEE UNIQUE APPENDICES

### **Order of Attachments:**

1. City Map





The information represented on this map results from the compilation of a variety of source materials. Its intended use is as a resource for the City of Caldwell Staff. The City of Caldwell makes no representation or warranty as to the accuracy of this product, and in particular, its accuracy as to labeling, dimensions, property boundaries, or placement or location of any map feature thereon. THE CITY OF CALDWELL DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR WARRANTY FOR FITNESS OF USE FOR A PARTICULAR PURPOSE, EXPRESS OR IMPLIED, WITH RESPECT TO THIS PRODUCT. Any user of this product accepts the same AS IS, WITH ALL FAULTS, and assumes a responsibility for the use thereof.

**Zoning**

Residential Estates

Residential Semi-Rural

Low Density Residential

Medium Density Residential

High Density Residential

Hospital District

Neighborhood Commercial

Community Commercial

Service Commercial

Freeway Commercial

Central Business District

College District

Industrial Park

Light Industrial

Heavy Industrial

Airport District

Highway Corridor

Traditional Neighborhood

City Center

**OverlayZone**

Airport Overlay Zone 1

Airport Overlay Zone 2

Boise River Corridor

Caldwell Elvert Center Historic District

Downtown Local Historic District

Downtown Urban Design

Indian Creek Corridor

Neighborhood Character Urban Design

North Caldwell Historic District

River District Urban Design

Steunenberg Residential Historic District

Caldwell City Limit

Impact Area

Taxlots

Interstate

Railroad

Fire Station

Hospital

Paramedic

Police

Sheriff

Schools

0 700 1,400 2,800 4,200 Feet

1 inch = 1,300 feet

Print Date: 20 May 2025

N

E

S

W



## **GRANTEE SF-424'S AND CERTIFICATION(S)**

### **Order of Attachments:**

1. SF-424 – Application for Federal Assistance
2. Certifications
3. 424B – Assurances – Non-Construction Programs

## Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

08/08/2025

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

B-25-MC-16-0008

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

City of Caldwell

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

82-6000171

**\* c. UEI:**

F6WMKJHKFDC7

**d. Address:**

**\* Street1:**

205 S 6th Avenue.

**Street2:**

P.O. Box 1179

**\* City:**

Caldwell

**County/Parish:**

**\* State:**

ID: Idaho

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

83606-1179

**e. Organizational Unit:**

**Department Name:**

Community Development

**Division Name:**

Block Grant

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mrs.

**\* First Name:**

Robin

**Middle Name:**

**\* Last Name:**

Collins

**Suffix:**

**Title:**

Community Development Director

**Organizational Affiliation:**

**\* Telephone Number:**

208-455-4662

**Fax Number:**

**\* Email:**

rcollins@cityofcaldwell.org

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Assistance Listing Number:

14.218

Assistance Listing Title:

Community Development Block Grants/Entitlement Grants

### \* 12. Funding Opportunity Number:

\* Title:

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Program Year 2025 CDBG Entitlement Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

## Application for Federal Assistance SF-424

### 16. Congressional Districts Of:

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

### 17. Proposed Project:

\* a. Start Date:

\* b. End Date:

### 18. Estimated Funding (\$):

* a. Federal	<input type="text" value="464,994.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="1,248,058.95"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,713,052.95"/>

### \* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

### \* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

### Authorized Representative:

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:



\* Date Signed:



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.



\_\_\_\_\_  
Signature of Authorized Official

8/6/25

\_\_\_\_\_  
Date

Mayor

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.



8/6/25

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

Mayor

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### \* APPLICANT'S ORGANIZATION

City of Caldwell

#### \* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix: Mr. \* First Name: Jarom Middle Name:   
\* Last Name: Wagoner Suffix:   
\* Title: Mayor

\* SIGNATURE:

Jarom Wagoner

\* DATE: 08/06/2025

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Caldwell	DATE SUBMITTED 08/06/2025