

CITY OF CALDWELL IDAHO
Engineering Review and Mapping Fees
RESOLUTION NO. 330-25

WHEREAS the City of Caldwell, Idaho exercises their municipal powers in the review and approval of subdivision plats, land use applications, right-of-way and easement vacations and annexation applications to; and

WHEREAS the Mayor and City Council of the City of Caldwell, Idaho, by City ordinance and administrative directive, have assigned the duties of reviewing subdivision plats, land use applications, right-of-way and easement vacations and annexation applications to the City Engineer; and

WHEREAS the City Engineer and supporting staff, in fulfilling the requirements of City ordinances and administrative directives, incurs direct and indirect costs associated with review of applications and plans associated with subdivisions, land use permits, easement and right-of-way vacations and annexation applications; and

WHEREAS the Engineering and Mapping Divisions provide copying, plotting and mapping products to the general public; and

WHEREAS the costs of reviewing applications, plans and permits and the costs of copying, plotting and mapping do rightly belong, in whole or in part, to those submitting permits, applications, requests and plans;

NOW THEREFORE BE IT RESOLVED that the charges and fees for review by the Engineering Division of submitted applications and plans and for copying, plotting and mapping shall be as follows:

1. **Regular Subdivision Plat / Site Civil - Plans:** Fee for review of improvement plans associated with a subdivision plat or civil plan set by the Engineering Division shall be a "Base Fee" of seven hundred and eight dollars and thirty-seven cents (\$708.37) plus an additional twenty-three dollars and sixty-one cents (\$23.61) for each lot included in the plat, collected at the time of plan submittal. An additional fee of seven hundred and eight dollars and thirty-seven cents (\$708.37) shall be charged for a fourth review if four or more plan reviews are necessary. Under extenuating circumstances, the City Engineer is authorized, at his or her sole discretion, to waive the fourth review fee.

Plan Reviews In Excess of Three (3) Reviews:

- An additional Base Fee shall be assessed for any fourth (4th) review.
- An additional Base Fee, multiplied by one-hundred twenty-five percent (125%) shall be assessed for any fifth (5th) review
- An additional Base Fee, multiplied by one-hundred fifty percent (150%), shall be assessed for any sixth (6th) review
- An additional Base Fee, multiplied by one-hundred seventy-five percent (175%), shall be assessed for any seventh (7th) review. Any additional review will continue to add 25% to previous fee.

Any additional review fees owed by the applicant/design engineer shall be paid prior to said review commencing.

2. **Planned Unit Development Subdivision - Plans:** Fee for review of improvement plans associated with a Planned Unit Development plat by the Engineering Division shall be a base fee of seven hundred and eight dollars and thirty-seven cents (\$708.37) plus an additional twenty-three dollars and sixty-one cents (\$23.61) for each lot included in the plat, collected at the time of plan submittal. An additional fee of seven hundred and eight dollars and thirty-seven cents (\$708.37) shall be charged for a fourth review if four or more plan reviews are necessary.

Plan Reviews In Excess of Three (3) Reviews:

- An additional Base Fee shall be assessed for any fourth (4th) review.
- An additional Base Fee, multiplied by one-hundred twenty-five percent (125%) shall be assessed for any fifth (5th) review
- An additional Base Fee, multiplied by one-hundred fifty percent (150%), shall be assessed for any sixth (6th) review
- An additional Base Fee, multiplied by one-hundred seventy-five percent (175%), shall be assessed for any seventh (7th) review. Any additional review will continue to add 25% to previous fee.

Any additional review fees owed by the applicant/design engineer shall be paid prior to said review commencing.

3. **Standard Special Use Permit:** Fee for engineering review for a standard special use permit application shall be as follows:

- Less than Two Acres: \$96.88
- Two to Twenty Acres: \$544.89
- More than Twenty Acres: \$1,210.88

collected at the time of application.

4. **Manufactured Home Park - Plans:** Fee for engineering review of improvement plans associated with a manufactured home park shall be a base fee of seven hundred and eight dollars and thirty-seven cents (\$708.37) plus an additional twenty-three dollars and sixty-one cents (\$23.61) for each lot included within the park, collected at the time of plan submittal.
5. **Planned Unit Development without Subdivision - Plans:** Fee for engineering review of a planned unit development application without subdivided lots shall be a base fee of seven hundred and eight dollars and thirty-seven cents (\$708.37) per application, collected at the time of application.
6. **Preliminary Plat Review:** Fee for engineering review of a preliminary plat application shall be a base fee of seven hundred and eight dollars and thirty-seven cents (\$708.37) plus an additional twenty-three dollars and sixty-one cents (\$23.61) for each lot included on the plat, collected at the time of application.

Plan Reviews In Excess of Three (3) Reviews:

- An additional Base Fee shall be assessed for any fourth (4th) review.
- An additional Base Fee, multiplied by one-hundred twenty-five percent (125%) shall be assessed for any fifth (5th) review
- An additional Base Fee, multiplied by one-hundred fifty percent (150%), shall be assessed for any sixth (6th) review
- An additional Base Fee, multiplied by one-hundred seventy-five percent (175%), shall be assessed for any seventh (7th) review. Any additional review will continue to add 25% to previous fee.

Any additional review fees owed by the applicant/design engineer shall be paid prior to said review commencing.

7. **Final Plat Review:** Fee for engineering review of a final plat application shall be a base fee of three hundred and two dollars and seventy-two cents (\$302.72) per application, plus an additional six dollars and fifty-nine cents (\$6.59) for each lot included on the plat, collected at the time of application.

Plan Reviews In Excess of Three (3) Reviews:

- An additional Base Fee shall be assessed for any fourth (4th) review.
- An additional Base Fee, multiplied by one-hundred twenty-five percent (125%) shall be assessed for any fifth (5th) review

- An additional Base Fee, multiplied by one-hundred fifty percent (150%), shall be assessed for any sixth (6th) review
- An additional Base Fee, multiplied by one-hundred seventy-five percent (175%), shall be assessed for any seventh (7th) review. Any additional review will continue to add 25% to previous fee.

Any additional review fees owed by the applicant/design engineer shall be paid prior to said review commencing.

8. **Short Plat Review:** Fee for engineering review of a short plat application shall be a base fee of nine hundred and eight dollars and sixteen cents (\$908.16) plus an additional twenty-three dollars and sixty-one cents (\$23.61) for each lot included on the plat, collected at the time of application.

Plan Reviews In Excess of Three (3) Reviews:

- An additional Base Fee shall be assessed for any fourth (4th) review.
- An additional Base Fee, multiplied by one-hundred twenty-five percent (125%) shall be assessed for any fifth (5th) review
- An additional Base Fee, multiplied by one-hundred fifty percent (150%), shall be assessed for any sixth (6th) review
- An additional Base Fee, multiplied by one-hundred seventy-five percent (175%), shall be assessed for any seventh (7th) review. Any additional review will continue to add 25% to previous fee.

Any additional review fees owed by the applicant/design engineer shall be paid prior to said review commencing.

9. **Intersection Safety Design Reviews:** Intersections which are required to design and construct certain intersection safety improvements (IE: roundabouts, traffic signals, etc) bring the need for special expertise. The plan review fee for each intersection requiring safety improvements of this nature shall be a pass-through fee from Caldwell's plan review consulting firm to the developer/design engineer. Once a scope of work is determined between the City and Developer, the City shall solicit a plan review quote from a city-approved 3rd-Party consultant to review the intersection design. The quote shall then be provided to the Developer before the commencement of any 3rd-Party plan review. If the Developer does not accept the plan review proposal fee, the City Engineer shall intervene to mediate and negotiate appropriate terms.

10. **Annexation:** Fee for engineering review of annexation applications shall be as follows:

- Less than Two Acres: \$96.88

- Two to Twenty Acres: \$544.89
- More than Twenty Acres: \$1,210.88

collected at the time of annexation application.

11. Vacation of Right-of Way or Easement: Fee for engineering review of vacation applications associated with easement or right-of-way shall be a base fee of five hundred and thirty-three dollars and seventy-four cents (\$533.74), collected at the time of vacation application. Legal notices shall be charged at seventy-six dollars and twenty-nine cents (\$76.29) plus publication cost per notice and letter notices shall be charged *at the current cost of certified mail* for each notice.

12. Map and Document Reproduction: Fees and charges for reproductions and copies shall be as follows (with charges plus tax to result in whole dollars for customer convenience):

- a. D&E Size Blue Line \$4.20
- b. Aerial Blue Line \$5.25
- c. Master Plan Maps \$13.64
- d. A Size Plotter Map \$3.15
- e. B Size Plotter Map \$4.20
- f. C Size Plotter Map \$8.39
- g. D Size Plotter Map \$9.44
- h. E Size Plotter Map \$11.54
- i. 42"-48" Size Plotter Map \$23.08
- j. Custom Map \$32.52/hour + Plotter Map Fee
- k. Aerial Paper Copy-1/4 Sec \$13.64
- l. Aerial CD Copy-1/4 Sec \$11.54
- m. Aerial Mosaic \$113.29
- n. 10+ A & B size Black & White Copies \$0.11/page
 - *Requests for black and white copies of A and B size documents in excess of 10 copies shall be charged at \$ 0.11 per page.*
 - *Requests for black and white copies of larger size documents shall be charged at the corresponding rate for "Blue Line" sheets.*
 - *Requests for color copies of documents shall be at the same charge as the corresponding size plotter maps.*
 - *Requests to have copied documents mailed shall be charged an amount equal to the costs of packaging and mailing for First Class Mail in addition to reproduction costs listed above.*

13. Inspection: Fees and charges for the City providing construction inspection services for

community sewer, water, street, storm drain and irrigation facilities in subdivisions, planned unit developments, special use permits and/or building permits shall be as follows:

- | | |
|------------------------------|-----------------------------|
| a. Water lines | \$ 0.88/LF |
| b. Gravity sewer lines | \$ 0.88/LF |
| c. Pressure sewer lines | \$ 0.88/LF |
| d. Storm drain lines | \$ 0.88/LF |
| e. Pressure irrigation lines | \$ 0.88/LF |
| f. Sewer lift station | \$ 799.85/EA |
| g. Storm pond | \$ 66.66/EA |
| h. Irrigation pump station | \$ 399.93/EA |
| i. Irrigation well | \$ 666.55/EA |
| j. Curb and gutter | \$ 0.19/LF |
| k. Sidewalk | \$ 0.19/LF |
| l. Paving | \$ 0.07/SY |
| m. Street Lights | \$ 52.45/POLE |
| n. Final Walk Through | 7% of Above Inspection Fees |

Final Walk Through In Excess of Three (3) Inspections:

- An additional Base Fee shall be assessed for any fourth (4th) inspection.
 - An additional Base Fee, multiplied by one hundred twenty-five percent (125%) shall be assessed for any fifth (5th) inspection.
 - An additional Base Fee, multiplied by one hundred fifty percent (150%), shall be assessed for any sixth (6th) inspection.
 - An additional Base Fee, multiplied by one-hundred seventy-five percent (175%), shall be assessed for any seventh (7th) inspection. Any additional inspections will continue to add 25% to previous fee.
- Any additional inspection fees owed by the applicant/contractor shall be paid prior to said inspection commencing.

- 14. Commercial Plan Review Fees:** Commercial Plan review fees are charged as a percentage of the Building Permit Fee and shall be assessed and collected at the same time as the Building Permit Fee. This fee shall be twenty percent (20%) of the Building Permit Fee (See also the Building Department Fees and Policies).

Plan Reviews In Excess of Three (3) Reviews:

- An additional Base Fee shall be assessed for any fourth (4th) review.

- An additional Base Fee, multiplied by one-hundred twenty-five percent (125%) shall be assessed for any fifth (5th) review
- An additional Base Fee, multiplied by one-hundred fifty percent (150%), shall be assessed for any sixth (6th) review
- An additional Base Fee, multiplied by one-hundred seventy-five percent (175%), shall be assessed for any seventh (7th) review. Any additional review will continue to add 25% to previous fee.

Any additional review fees owed by the applicant/design engineer shall be paid prior to said review commencing.

Under extenuating circumstances, the City Engineer is authorized, at his or her sole discretion, to waive the additional review fee(s).

15. Right-of-way Permits: Right-of-way permits must be secured for any public works

construction within the public right-of-way. These permits allow inspection of workmanship to validate compliance with City Standards, notification of emergency responders of potential restrictions, and coordination of construction related activities to minimize inconvenience from such activities to the Citizens of Caldwell. They should also be secured for activities which will occupy, obstruct, or close portions of open public right-of-way (excluding such closures as may be related to portions thereof not containing a road, pedestrian facilities, pathways or any other public utilities or infrastructure). When work covered under a right-of-way permit will obstruct traffic or in the opinion of the City Engineer, create traffic safety concerns, a traffic control plan (including detours as required) may be required for submittal and review. All such traffic control plans shall be created by a professional engineer or persons holding a valid Traffic Control Supervisor certification, or higher, from the American Traffic Safety Services Association, or approved equal as deemed appropriate by the City Engineer. Any activity for which a full closure is necessary requires posting of notification signs at the closure points no less than seven days before the closure is to occur; to be no less than 14 days for any arterial roadway.

The fee for right-of-way permits shall be assessed for the number of days with the following fee per day (a refund or credit will generally be issued for work inspected and closed out before the end of the permit period):

Right-of-Way Permit Cost (\$)				
	Alley	Local	Collector	Arterial
No Lane Closures *	N/A	121.09	121.09	121.09
Lane Closures with Flaggers **	N/A	121.09	121.09	121.09
Full Road Closure **	121.09*	173.15	211.91	242.17
City Center Parking Stall (per stall)**	N/A	30.00	N/A	N/A
City Center Event Closure ***	N/A	173.15	N/A	N/A
<i>* Total cost of permit</i>				
<i>** Total cost per day of permit</i>				
<i>***Total cost to include road and stall closure per street block per day of permit</i>				

Certain roads, depending on road classification, traffic volume, or other current Right of Way permits affecting the considered road, may not be permitted to be closed or may require night work or trenchless construction as determined by the City Engineer. Unusual or extenuating circumstances will be reviewed by the City Engineer on a case-by-case basis to determine specific requirements for a proposed permit. The City Engineer may add special requirements or restrict road closures in instances where such measures are deemed necessary.

1. Violation - Working Outside the Limits of an Approved Permit:

- a. In instances where a contractor, utility company or persons performs work prior to, or after, the dates of their approved right-of-way permit without first having received a revised and approved right-of-way permit from the Engineering Division a violation fee of five hundred and seventy-seven dollars and sixteen cents (\$577.16) per day of violation shall apply. The City Engineer shall have authority to waive this fee where he or she finds unusual circumstances warranting the same. Upon notification of violation of said contractor, utility company or persons shall immediately work in an expeditious manner to obtain a revised and approved right-of-permit from the City prior to continuing work. Right-of-way permits will not be issued to contractors/utility companies/persons who are not current on applicable fees and fines or who, in the opinion of the City Engineer and Public Works Director, consistently violate.
- b. When work requiring a right-of-way permit commences without first securing a right-of-way permit or is out of compliance with the approved right-of-way permit, a violation fee shall apply (the City Engineer shall have authority to waive this fee where he or she finds circumstances warranting the same). In cases of violation, a

Stop-Work order may be issued by the City requiring the contractor to cease all work activities at that location until violations have been corrected. Expenses associated with improper work or other flaws arising from the lack of a right-of-way permit shall be borne by the contractor or entity performing the work, expenses arising from improper work or other flaws associated with a permit which has been issued shall be borne by the permit applicant. Right-of-way permits will not be issued to entities/individuals/contractors who are delinquent on prior right-of-way permit fees until all applicable fees/violations have been paid. Egregious repeat violators may, by the determination of the City Engineer, become ineligible for issuance of future right-of-way permits and subject to suspension of any current/approved permits. Repeat violators may be subject to a six (6) month suspension period where no permits will be issued to said violator if an additional violation occurs within the six (6) months after written notice is given to the violator. Said violator will also be suspended from performing any subcontractor work on any existing utilities within the City, or utilities being constructed with the intent to be dedicated to the City, during any suspension period.

2. In instances where traffic control devices remain on-site for more than 48 hours after work is completed or, after the permit expires (whichever occurs first), the applicant of the permit is subject to a fifty dollar (\$50) per day penalty for each day the infraction occurs. All traffic control devices are subject to confiscation by the City if left within the public right-of-way after the permitted work is completed and/or after the permitted work dates expire. Penalties assessed shall be paid in instances of traffic control device confiscation.
3. Fines and Penalties shall be as follows:

	Penalties \$
Work in ROW either before or after permit dates**	577.16
Work in ROW with no Permit**	1,210.88
Traffic Control Devices Left On-Site**	50.00
** Total cost per day of permit/penalty	

Fines for any given violator shall be assessed at the following rates:

- Multiplied by one-hundred twenty-five percent (125%) for the fourth (4th) violation
- Multiplied by one-hundred fifty percent (150%) for the fifth (5th) violation
- Multiplied by one-hundred seventy-five percent (175%) for the sixth (6th) violation

- Multiplied by two-hundred percent (200%) for the seventh (7th) and any subsequent violations

Under extenuating circumstances, the City Engineer is authorized, at his or her sole discretion, to waive penalty fee(s).

4. FRANCHISE AGREEMENTS REQUIRED:

- a. Utility companies seeking to complete work within the public right-of-way shall first enter into a franchise agreement with the City. Right-of-way permits will not be issued to a utility company or their contractors until the franchise agreement is executed. When a franchise is granted by the state of Idaho, these same provisions shall apply, substituting a Right-of-Way Agreement for the Franchise Agreement.

5. DOWNTOWN RIGHT-OF-WAY PERMITS:

- a. Permits issued within the City Center (as defined by City Code) shall be assessed the applicable per day fee for any permit impacting travel lanes. Permits issued which do not impact travel lanes in any manner shall be assessed a one-time no-lane-closure local road permit fee, plus a fee of thirty dollars (\$30) per day per parking stall occupied/included within the permit. Road and parking stall closures for an event approved by the City Engineer shall be assessed a per day block fee.

BE IT FURTHER RESOLVED that each fee collected will be a further and additional fee to any collected by other City departments for the same application and that the disposal of funds for said fee are to defray and reduce the costs allocated among various City general, special use and enterprise funds financially supporting the operation of the Engineering and Mapping Divisions in the fiscal year in which they are collected.

BE IT FURTHER RESOLVED that said fees will be in effect October 1st, 2025 per this resolution by City Council, and that all previous resolutions relating to the collection of Engineering and Mapping fees for these purposes are hereby repealed.

PASSED BY THE COUNCIL of the City of Caldwell, this 18th day of August, 2025.

APPROVED BY THE MAYOR of the City of Caldwell, this 18th day of August, 2025.

By  _____
Mayor

ATTEST:

By  _____
City Clerk



City of Caldwell, Idaho
Sanitation/Solid Waste Fees and Policies
RESOLUTION NO. 331-25

WHEREAS, The City provides sanitation services by and through its contracted agent; and

WHEREAS, Said contract as entered into on April 16th, 2024 and effective through September 30th, 2033, calls for annual price adjustments based on the West Urban: All Items Index of the Consumer Price Index as published by the US Department of Labor, Bureau of Labor Statistics; and

WHEREAS, Fee adjustments based on the CPI shall take effect every year on October 1st, throughout the duration of the sanitation service contract term; and

WHEREAS, said contract includes recycling for all customers which has become effective April 1st, 2024;

I. Garbage Collection Fees

NOW THEREFORE BE IT RESOLVED that based on the election of Republic Services and the current contract, which was executed by City Council on April 16th 2024, the sanitation/solid waste disposal and garbage collection fees (also to include recycling for all customers) was established and shall adjust annually to match the CPI beginning October 1, 2026, as outlined in City Resolution No. 147-24 in Exhibit B.

II. Compactor Usage

BE IT FURTHER RESOLVED that the City of Caldwell, via its contractor may provide compactor(s) for areas where activated public space makes exterior trash cart storage unsightly or impractical.

1. When a compactor is provided, users unable to store their own trash containers within their own building, site (exclusive of right-of-way), or property shall be required to utilize the compactor rather than using a trash cart or use a trash cart with the compactor (typically equipped with a cart dumper). If users retain a trash cart, they are required (as in the plaza block) to store the cart in an interior location shielded from public view within their own property.
2. Users may also be given the opportunity to stage dumpsters, by arrangement with the City's contractor, if desired at locations away from activated public space so designated by the City. Dumpsters are not allowed in public right-of-way, public space, or in areas not designated for dumpster staging. The Director of Public Works or the assigned Deputy Public Works

Director is hereby authorized to cancel such trash service accounts as may conflict with this policy.

3. Compactor and Compactor Enclosure

- a. Carts, and open trash bags may not be stored in Compactor enclosures.
- b. Grease storage bins may be stored in compactor storage bins by arrangement if:
 - i. The user takes responsibility for cleaning up spills and keeping the receptacle in a neat, clean, and orderly way.
- c. Penalties
 - i. Fines will be levied for the following unless the Public Works Director or his designee finds that the fine should not be levied:
 - 1. Placement of excessive liquid in the compactor (this makes the haul charges more and impacts all users)
 - 2. Leaving bags of trash or boxes in the enclosure without placing them in the respective trash or recycling compactors.
 - 3. Leaving free trash or trash in torn bags in the enclosure
 - 4. Placing trash in the recycle receptacles or compactors (which can contaminate the recyclable material and negate potential commodity value)
- d. When Grease storage bins are staged in compactor enclosures or on a public way the user must keep the staging area clean and mitigate spills or leakage. Users may be assessed a fee for steam cleaning of compactor enclosures or other staging areas.
- e. In the Downtown Core where compactors for trash and recycling are provided, any value of the recycling commodity shall be used to reduce and diminish the cost of compactor rental to those opting to and/or required to use the compactors for their trash service.

4. Special Fees and Fines

- a. Fines related to the compactor enclosure shall be \$209.80 for each offence.
 - i. More egregious offences that show open negligence such as free trash or torn bags left in the enclosure will be assessed a double fine.
- b. Cleaning Fee – the cleaning fee for grease areas where grease receptacles are stored shall be at the loaded time and material cost for doing such work but shall not be less than \$150 and shall not exceed \$350.

Man time and resources necessary to keep the enclosure clean and maintained impact the

costs and fees associated with compactors. This section is intended to discourage and penalize misuse to minimize costs to the compactor users and prevent the unfair imposition of additional costs arising from misuse.

5. Surveillance

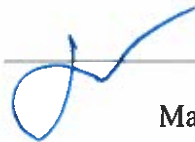
- a. It is hereby noted that surveillance footage will be used to the greatest extent possible to determine users responsibility for fees or fines. Photographic evidence or the testimony of witnesses will also be relied upon to penalize violators of this section.

III. EFFECTIVE DATE

BE IT FURTHER RESOLVED that all sanitation/solid waste/garbage collection fees prescribed herein are in effect and shall continue on the first day of October, 2026 as set forth in Section I. above and that all such fees established by earlier resolution are hereby repealed.

PASSED BY THE COUNCIL of the City of Caldwell, this 18th day of August, 2025.

APPROVED BY THE MAYOR of the City of Caldwell, this 18th day of August, 2025.



Mayor

ATTEST:



City Clerk



PUBLIC WORKS - 2026 FEE SCHEUDLE

Category	Description	FY 2025 Current	FY 2026 Proposed	2026 Amount Increase
Wastewater Division				
<i>Residential Sewer</i>	Plant Capacity Connection Fee	\$ 1,213.30	\$ 1,272.75	\$ 59.45
	Interceptor Connection Fee	\$ 1,170.93	\$ 1,228.31	\$ 57.38
	Main Extension Connection Fee	\$ 42.38	\$ 44.46	\$ 2.08
	Stub Out (min)	\$ 977.18	\$ 1,025.06	\$ 47.88
<i>Non-Residential Sewer</i>	B.O.D. (max mo.)	\$ 900.90	\$ 945.04	\$ 44.14
	T.S.S. (max mo.)	\$ 900.90	\$ 945.04	\$ 44.14
	Flow (max. mo.)	\$ 2,896.43	\$ 3,038.36	\$ 141.93
	Main Line Extension Fee	\$ 84.76	\$ 88.91	\$ 4.15
	Main Extension (Shared)	\$ 42.38	\$ 44.46	\$ 2.08
<i>Sewer Usage Fees</i>	Base Rate	\$ 23.69	\$ 32.00	\$ 8.31
	Use Fee (Cat I)	\$ 3.58	\$ 4.83	\$ 1.25
	Use Fee (Cat II)	\$ 4.26	\$ 5.75	\$ 1.49
	Use Fee (Cat III)	\$ 5.50	\$ 7.43	\$ 1.93
	Use Fee (Cat IV)	\$ 7.49	\$ 10.11	\$ 2.62
	Use Fee (Cat V)	\$ 9.64	\$ 13.01	\$ 3.37
	Use Fee (General)	\$ 1.57	\$ 2.00	\$ 0.43
	Residential Flat Rate	\$ 52.33	\$ 70.62	\$ 18.29
	Non-Category Rate (/lb BOD above Cat)	\$ 1.57	\$ 2.00	\$ 0.43
	Septic Dump (/gal)	\$ 0.09	\$ 0.12	\$ 0.03
	After Hours Emergency Septic Dump			\$ -
	Short Notice Locate Fee	\$ 13.98	\$ 20.00	\$ 6.02
Water Division				
<i>Well Capacity</i>	Well Development Connection Fee	\$ 898.64	\$ 920.29	\$ 21.65
	Non-typical Use (/gal/day - Peak)	\$ 1.58	\$ 1.90	\$ 0.32
	Irrigation (up to 1/4 acre)	\$ 1,723.01	\$ 8,282.62	\$ 6,559.62
	Irrigation w/ potable water (per acre)	\$ 8,737.47	\$ 14,724.66	\$ 5,987.19
	Shoulder irrigation w/ potable water (per ac	\$ 4,367.50	\$ 11,043.50	\$ 6,676.00
	Non-FBO Hangar Well Development	\$ 94.50	\$ 142.20	\$ 47.70
<i>Water Connection</i>	3/4 x 3/4 inch Meter & Service	\$ 3,755.49	\$ 3,939.51	\$ 184.02
	1 x 1 inch Meter & Service	\$ 4,221.22	\$ 4,428.06	\$ 206.84
	2 x 1 1/2 inch Meter & Service	\$ 7,072.06	\$ 7,418.59	\$ 346.53
	2 x 2 inch Meter & Service	\$ 6,933.66	\$ 7,273.41	\$ 339.75
	3 inch & Larger Meter & Service	COST (T&M)		
	Meter Vault REQ'd (meters 3" or larger)	COST (T&M)		
	3/4 inch Meter	\$ 480.36	\$ 513.73	\$ 33.37
	1 inch Meter	\$ 614.48	\$ 645.20	\$ 30.72
	1 1/2 inch Meter	\$ 1,128.81	\$ 1,156.95	\$ 28.14
	2 inch Meter	\$ 1,310.04	\$ 1,365.00	\$ 54.96
	3 inch Meter	COST (T&M)		
	4 inch Meter	COST (T&M)		
	Meter Vault REQ'd (meters 3" or larger)	COST (T&M)		
	Radio Read Add	\$ 336.84	\$ 336.84	\$ -
	Main Line Extension Fee (per frontage foot)	\$ 39.75	\$ -	
	Traffic Control	COST		
	Fire Line (/LF+Fittings+Conn fee)	\$ 68.61	\$ 68.61	\$ 0.00
	Tapping Fee (Except Fire Lines - Larger)	\$ 158.46	\$ 158.46	\$ 0.00
	Trunk Line (residential)	\$ 735.35	\$ -	
	Trunk Line (non-residential)	\$ 2,941.38	\$ -	
<i>Distribution System</i>	Fire line Connection Fee	\$ 1,666.28	\$ 1,832.91	\$ 166.63
	0.75" meter		\$ 3,231.02	

PUBLIC WORKS - 2026 FEE SCHEUDLE

Category	Description	FY 2025 Current	FY 2026 Proposed	2026 Amount Increase
Connection Fee	1" meter		\$ 5,385.03	
	1.5 meter		\$ 10,770.07	
	2" meter		\$ 17,232.11	
	3" meter		\$ 37,695.23	
	4" meter		\$ 53,850.33	
	6" meter and greater		\$ 107,700.67	
Asphalt Patch	Short Side (half street)	\$ 1,000.00	\$ 1,000.00	\$ -
	Long Side (full street)	\$ 1,500.00	\$ 1,500.00	\$ -
Water Usage Fees	Base Rate	\$ 9.00	\$ 9.90	\$ 0.90
	Use Fee	\$ 2.15	\$ 2.37	\$ 0.22
	Bulk Water Charges	\$ 1.53	\$ 2.37	\$ 0.84
Customer Service Charge	New Service Account	\$ 20.00	\$ 20.00	\$ -
	Deposit (discretionary to Watr Fin)	\$ 230.00	\$ 230.00	\$ -
	Delinquent Residential Account Fee	\$ 22.03	\$ 23.10	\$ 1.07
	Residential Reconnect Fee	\$ 52.45	\$ 55.00	\$ 2.55
	Delinquent Commercial Account Fee	\$ 22.03	\$ 23.10	\$ 1.07
	Commercial Account Reconnect Fee	\$ 52.45	\$ 55.00	\$ 2.55
	> One Customer Turn off/Turn on/day & All After Hours	\$ 104.90	\$ 110.00	\$ 5.10
	Unauth Connection or Reconnection	\$ 200.00	\$ 350.00	\$ 150.00
	Unauth unmetered Tap/Valve Tampering	\$ 1,049.00	\$ 2,000.00	\$ 951.00
	Short Notice Locate Fee	\$ 10.49	\$ 20.00	\$ 9.51
	Hydrant Metering Device Deposit	\$ 1,311.25	\$ 1,375.50	\$ 64.25
	Metering Device Reporting Late Fee	\$ 26.23	\$ 27.50	\$ 1.28
	Hydrant Meter Monthly Lease Fee	\$ 14.69	\$ 15.40	\$ 0.71
	Hydrant Meter Repair Fee			
	Fire Hydrant Tampering Fine	\$ 524.50	\$ 1,000.00	\$ 475.50
	Illicit Water Connection	\$ 5,245.00	\$ 5,500.00	\$ 255.00
	System Testing for Private Development		\$ 150.00	
Electrical Division				
Street Light Fee	Low Benefit	\$ 0.85	\$ 0.89	\$ 0.04
	Medium Benefit	\$ 3.41	\$ 3.58	\$ 0.17
	High Benefit	\$ 6.80	\$ 7.13	\$ 0.33
Irrigation Division				
	Plan Review Fee (per residential parcel)		\$ 2.00	
	Plan Review Fee (per commercial devel.)		\$ 200.00	
	Inspection Fee (per residential parcel)		\$ 1.00	
	Inspection Fee (per commercial devel.)		\$ 100.00	
	Main Extension	\$ 23.11	\$ 24.20	\$ 1.09
	Pump Station	\$ 0.09	\$ 0.10	\$ 0.01
	Trunk Line	\$ 0.09	\$ 0.10	\$ 0.01
	1" Service	\$ 385.00	\$ 590.00	\$ 205.00
	2" & Larger Service	COST		
	New Service Account	\$ 10.00	\$ 20.00	\$ 10.00
	Short Notice Line Locate Charge	\$ 15.00	\$ 20.00	\$ 5.00
	Turn-on Fee	\$ 25.00	\$ 25.00	\$ -
	Tampering Fee	\$ 50.00	\$ 200.00	\$ 150.00
	1/2 Street Asphalt Patch		\$ 1,000.00	
	Full Street Asphalt Patch		\$ 1,500.00	
	Tapping Fee (each)		\$ 158.46	
	Compaction Test (each)		\$ 300.00	

PUBLIC WORKS - 2026 FEE SCHEUDLE

Category	Description	FY 2025		FY 2026		2026
		Current		Proposed		Amount Increase
<i>Pressurized Irrigation (Annual)</i>	Base Assessment < 1 acre	\$	50.91	\$	53.00	\$ 2.09
	Base Assessment > 1 acre (per acre)	\$	83.69	\$	87.50	\$ 3.81
	Administration Assessment	\$	4.85	\$	7.78	\$ 2.93
	Agricultural Assessment (per acre)	\$	109.50	\$	115.50	\$ 6.00
<i>Residential Pressure Assessment</i>	0 to 10,000 sqft			\$	95.00	
	10,001 to 15,000 sqft			\$	118.75	
	15,001 to 20,000 sqft			\$	142.50	
	20,001 to 25,000 sqft			\$	166.25	
	25,001 to 30,000 sqft			\$	190.00	
	30,001 to 35,000 sqft			\$	213.75	
	35,001 to 40,000 sqft			\$	237.50	
	40,001 to 43,560 sqft			\$	254.41	
	43,561 to 87,120 sqft			\$	461.32	
	87,121 to 130,680 sqft			\$	668.23	
	130,681 to 174,240 sqft			\$	875.14	
	174,241 to 217,800 sqft			\$	1,082.05	
	217,801 to 261,360 sqft			\$	1,288.96	
	261,361 to 304,920 sqft			\$	1,495.87	
	304,921 to 348,480 sqft			\$	1,702.78	
	348,481 to 392,040 sqft			\$	1,909.69	
	392,041 to 435,600 sqft			\$	2,116.60	
	435,601 to 479,160 sqft			\$	2,323.51	
	479,161 to 522,720 sqft			\$	2,530.42	
	522,721 to 566,280 sqft			\$	2,737.33	
	566,281 to 609,840 sqft			\$	2,944.24	
	609,841 to 653,400 sqft			\$	3,151.15	
	653,401 to 871,200 sqft			\$	4,185.70	
	871,201 to 1,089,000 sqft			\$	5,220.25	
	1,089,001 to 1,306,800 sqft			\$	6,254.80	
	1,306,801 to 1,525,600 sqft			\$	7,289.35	
	1,524,601 to 1,742,400 sqft			\$	8,323.90	
	1,742,401 to 1,960,200 sqft			\$	9,358.45	
	1,960,201 to 2,178,000 sqft			\$	10,393.00	
<i>Non-Typical, Non- Residential Pressurization Assessment</i>	0 to 7,000 sqft			\$	95.00	
	7,001 to 14,000 sqft			\$	142.50	
	14,001 to 21,000 sqft			\$	190.00	
	21,001 to 28,000 sqft			\$	237.50	
	28,001 to 35,000 sqft			\$	285.00	
	35,001 to 42,000 sqft			\$	332.50	
	42,001 to 43,560 sqft			\$	343.08	
	43,561 to 87,120 sqft			\$	638.67	
	87,121 to 130,680 sqft			\$	934.26	
	130,681 to 174,240 sqft			\$	1,229.85	
	174,241 to 217,800 sqft			\$	1,525.44	
	217,801 to 261,360 sqft			\$	1,821.03	
	261,361 to 304,920 sqft			\$	2,116.62	
	304,921 to 348,480 sqft			\$	2,412.21	
	348,481 to 392,040 sqft			\$	2,707.80	
	392,041 to 435,600 sqft			\$	3,003.39	
	435,601 to 479,160 sqft			\$	3,298.98	
	479,161 to 522,720 sqft			\$	3,594.57	

PUBLIC WORKS - 2026 FEE SCHEUDLE

Category	Description	FY 2025 Current	FY 2026 Proposed	2026 Amount Increase
	522,721 to 566,280 sqft		\$ 3,890.16	
	566,281 to 609,840 sqft		\$ 4,185.75	
	609,841 to 653,400 sqft		\$ 4,481.34	
	653,401 to 871,200 sqft		\$ 5,959.26	
	871,201 to 1,089,000 sqft		\$ 7,437.18	
	1,089,001 to 1,306,800 sqft		\$ 8,915.10	
	1,306,801 to 1,525,600 sqft		\$ 10,393.02	
	1,524,601 to 1,742,400 sqft		\$ 11,870.94	
	1,742,401 to 1,960,200 sqft		\$ 13,348.86	
	1,960,201 to 2,178,000 sqft		\$ 14,826.78	
Engineering Division				
	Regular Subdivision / Site Civil Plans	675.28+22.51/lot	708.37+23.61/LOT	
	PUD Subdivision Plans	675.28+22.51/lot	708.37+23.61/LOT	
	Subdivision or PUD 4th Plus Review Fees	\$ 675.25	\$ 708.37	\$ 33.12
	Subdivision or PUD 5th Plus Additional Fees	+25% per review		
	Standard SUP Plans <2 Ac	\$ 92.35	\$ 96.88	\$ 4.53
	Standard SUP Plans 2 to 20 Ac	\$ 519.44	\$ 544.89	\$ 25.45
	Standard SUP Plans >20 Ac	\$ 1,154.32	\$ 1,210.88	\$ 56.56
	Manufact'd Home Park Plans	643.74+21.46/lot	708.37+23.61/LOT	
	PUD w/o Subdivision Plans	\$ 675.28	\$ 708.37	\$ 33.09
	Preliminary Plat Review	675.28+22.51/lot	708.37+23.61/LOT	
	Final Plat Review	288.58+6.28/lot	302.72+6.59/LOT	
	Short Plat Review	865.74+22.51/lot	908.16+23.61/LOT	
	Intersection Safety Design Review	passthrough fee	passthrough fee	
	Annexation <2 Ac	\$ 92.35	\$ 96.88	=
	Annexation 2 to 20 Ac	\$ 519.44	\$ 544.89	\$ 25.45
	Annexation >20 Ac	\$ 1,154.32	\$ 1,210.88	\$ 56.56
	Vacation	508.81+notice	533.74+NOTICE	
	Legal Notice	\$ 72.73	\$ 76.29	\$ 3.56
	Letter Notice	Current Cost Cert Mail	Current Cost Cert Mail	
	Right-of-way - Permit - No Ln Clsrs	\$ 115.43	\$ 121.09	\$ 5.66
	Right-of-way - Permit/day - Ln Cls w/Flgrs	\$ 115.43	\$ 121.09	\$ 5.66
	ROW - Full Closure Alley	\$ 115.43	\$ 121.09	\$ 5.66
	ROW - Permit/day - Full Clsr Local	\$ 165.06	\$ 173.15	\$ 8.09
	ROW - Permit/day - Full Clsr Collector	\$ 202.01	\$ 211.91	\$ 9.90
	ROW - Permit/day - Full Clsr Arterial	\$ 230.86	\$ 242.17	\$ 11.31
	ROW - Before or after Permit Dates/day	\$ 550.20	\$ 577.16	\$ 26.96
	Right-of-way - Violation - No Permit	\$ 1,154.32	\$ 1,210.88	\$ 56.56
	Right-of-way - Permit Revision	\$ -	\$ -	\$ -
	Violation Fees After 3rd Offense	base+25%per violation	base+25%per violation	
	ROW - Parking Stalls	\$ 30.00	\$ 30.00	\$ -
	ROW - Event	\$ 170.90	\$ 179.27	\$ 8.37
	Taffic Control Devices left on site	\$ 50.00	\$ 50.00	\$ -
Engineering Inspection	Water Lines	\$ 0.84	\$ 0.88	\$ 0.04
	Gravity Sewer Lines	\$ 0.84	\$ 0.88	\$ 0.04
	Pressure Sewer Lines	\$ 0.84	\$ 0.88	\$ 0.04
	Storm Drain Lines	\$ 0.84	\$ 0.88	\$ 0.04
	Pressure Irrigation Lines	\$ 0.84	\$ 0.88	\$ 0.04
	Lift Station	\$ 762.49	\$ 799.85	\$ 37.36
	Storm Pond	\$ 63.55	\$ 66.66	\$ 3.11

PUBLIC WORKS - 2026 FEE SCHEUDLE

Category	Description	FY 2025 Current	FY 2026 Proposed	2026 Amount Increase
	Irrigation Pump Station	\$ 381.25	\$ 399.93	\$ 18.68
	Irrigation Well	\$ 635.41	\$ 666.55	\$ 31.14
	Curb and Gutter	\$ 0.18	\$ 0.19	\$ 0.01
	Sidewalk	\$ 0.18	\$ 0.19	\$ 0.01
	Paving \$/SY	\$ 0.06	\$ 0.070	\$ 0.01
	Street Light / pole	\$ 50.00	\$ 52.45	\$ 2.45
	Final Walk Through	7% of Inspection fees	7% of Inspection fees	
	4th Final Walk Through	Base fee	Base fee	
	5th Plus Walk Through	base+25%per violation	base+25%per violation	
Mapping Division				
Map & Document Repro	D & E Blue Line	\$ 4.00	\$ 4.20	\$ 0.20
	Aerial Blue Line	\$ 5.00	\$ 5.25	\$ 0.25
	Master Plan Maps	\$ 13.00	\$ 13.64	\$ 0.64
	A Size Plotter Map	\$ 3.00	\$ 3.15	\$ 0.15
	B Size Plotter Map	\$ 4.00	\$ 4.20	\$ 0.20
	C Size Plotter Map	\$ 8.00	\$ 8.39	\$ 0.39
	D Size Plotter Map	\$ 9.00	\$ 9.44	\$ 0.44
	E Size Plotter Map	\$ 11.00	\$ 11.54	\$ 0.54
	42"-48" Size Plotter Map	\$ 22.00	\$ 23.08	\$ 1.08
	Custom Map \$/hr	\$ 31.00	\$ 32.52	\$ 1.52
	Aerial Paper Copy-Quarter	\$ 13.00	\$ 13.64	\$ 0.64
	Aerial CD Copy-Quarter	\$ 11.00	\$ 11.54	\$ 0.54
	2004 Aerial Mosaic	\$ 108.00	\$ 113.29	\$ 5.29
	A & B Size Copies B&W	\$ 0.10	\$ 0.11	\$ 0.01

MEMORANDUM

To: Mayor Wagoner and Members of Council
From: Robb MacDonald, PE, Public Works Director
Ashley Newbry, PE, Deputy Public Works Director
Bruce Mills, PE, Deputy Public Works Director
Hallie Hart, PE, City Engineer
Re: Sewer, Water, Street Light, Irrigation, Sanitation, Engineering and Mapping Fees
Date: August 18, 2025

The proposed Fiscal Year 2026 budget includes cost increases in the Sewer, Water, Irrigation, Streetlight, and Sanitation funds as well as the Engineering and Mapping Divisions. **These fees shall be effective starting October 1st, 2025.** A brief explanation of each fee change follows:

1. **Sewer Use and Connection Fees** - The proposed resolution modifies the current sewer fees and includes an effective 4.9% increase in connection fees. The user fees for the sewer have a more significant increase of approximately 35% to align with a proposed two-year increase as recommended in the City of Caldwell WWTP Facility Planning Study completed April 2025 by Keller Associates. This would mean the monthly cost to the average residential user (the average water use per household in Caldwell estimated at 700 cubic feet/month) will increase from \$48.75 to \$65.81 per month. Fees for septage receiving at the treatment plant are proposed to have a 33% increase this year from 0.09 cents per gallon to 0.12 cents per gallon. In fiscal year 2026, it is anticipated that an in-depth objective rate study analysis will be conducted by a third-party consultant to recommend fee rates for the 2027 fiscal year and beyond. The sewer mainline extension fee represents that user's buy in portion of the existing sewer system and is no longer eligible to be waived for any new development.
2. **Water Use and Connection Fees** - This proposed resolution makes and formalizes Public Works Policies related to Water Fees. The monthly cost to the average residential user (the average water use per household in Caldwell estimated at 700 cubic feet/month) will increase approximately 10%, from \$24.05 to \$26.49 per month. New connection fees have been established in accordance with the recommendation of a preliminary report performed by Stantec dated 7-16-2025, which adjusts the connection fee structure to be in closer alignment with state caselaw (under Idaho Supreme Court Case Law – NIBCA vs. Hayden) where connection fees are intended to purchase their proportionate share of the current system. As such, the Main Line Extension and Trunk Line Fees have been eliminated and will be replaced with a single Distribution System Connection Fee based on the size of water meter to be installed.
3. **Street Lighting Charges** - The proposed resolution maintains the present fee structure and enacts a fee increase for FY 2026 of less than 5%. The monthly billing for the typical residence will increase from \$3.41 to \$3.58.
4. **Irrigation Fees** – The majority of the increases in the Irrigation fund are relatively moderate with some new fees added for plan review, inspections, and direct costs related to service installation. The higher percentage increases tend to impact new development/construction requiring new accounts and new meters installed, including direct material cost for water appurtenances.
5. **Sanitation Fees** – Pursuant to the contract adopted by City Council on April 16th, 2024, the collection

fees have been established and are set to match the change in the Consumer Price Index (the CPI) for All Urban Consumers (Garbage/Trash Collection Services) U.S. City Average, as published by the United States Department of Labor, Bureau of Statistics. CPI adjustments shall be applied every April for the duration of the Contract.

6. **Engineering and Mapping Fees** – The vast majority of all engineering and mapping fees are proposed to increase less than 5% with the exception of a few. There is a new commercial plan review fee for engineering that has been added to and will be presented with the Planning and Zoning fee schedule that allows the engineering Division to charge 20% of a building permit fee for commercial plan review.

Those fees that are new or exceed 5% of the fee previously collected are subject to the notice and hearing procedures outlined in Idaho Code, Section 63-1311A. Hearings will be held on the date of consideration by the Council and have been noticed in accordance with Idaho Code.

The attached resolutions would modify the fee schedules as proposed with an October 1, 2025 effective date.