

MINUTES

Caldwell Industrial Airport Commission

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Caldwell, ID 83605

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208-459-9779

Date: September 6th, 2018

Time: 12:00 Noon – 1:00 PM

Location: Caldwell Industrial Airport – Hubler Terminal Conference Room

Commission Members Present: Chris Allgood (City Council Rep.), Steve Kahn, Al Rice, Greg Swanson, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

Commission Members Absent: Phil Fouts, Rob Herndon, Marty Koch

Guests: Brent Orton – Public Works Director, Toby Epler – JUB

Steve Kahn (Acting Chair) called the meeting to order at 12:07 pm.

1. **Minutes of August 2018 Airport Commission Meeting**

Motion was made and seconded to accept the August 2018 Minutes. Motion passed.

2. **Airport Improvement Program – Toby Epler**

Toby Epler gave an update on the AIP30 Runway Rehab Project. Currently the contractor is re-doing lights & shaping up the existing course. This will continue for the next two weeks. At this point, all is going per schedule and on budget. Paving is scheduled to begin on September 24th, for 6 days. Then the first week in October is scheduled for marking. We are scheduled to open up the runway October 5th.

3. **Lateral (Canal) Relocation Update – Brent Orton**

Brent Orton reported receiving positive feedback regarding the necessary easement for the canal relocation. Discussion ensued regarding costs of this project and timing.

4. **Building Standards/Review of Draft**

The City Attorney has recommended that the Commission submit the guidelines for approval to the City Council, then the lease will be adjusted to reference these guidelines for new construction.

After discussion members decided that the final draft should be sent to all members for review in preparation for the October meeting. The guidelines will then be sent to the City Attorney for evaluation for “form and concept”, prior to sending to the City Council for approval.

In response to a question from a member, Rob Oates reported on recent efforts to clear the field of containers, trucks, etc.

5. **Buildable Lots Update – Rob Oates**

Rob Oates reported on current new building, and the lessening availability for future hangar construction.

Announcements – Rob Oates

- The Ninety-Nines have volunteered to repaint the compass rose if we will provide the paint. It is noted however that this does not meet the standards for a certified compass rose. JUB will check the accuracy of the compass rose and report back at the October meeting.
- Regarding the current Runway Rehab project, the in-line taxiway at 30L is not marked to be a displaced threshold, therefore it cannot be used as such. Also, per FAA District Office Engineer, "touch and goes" are not to be allowed during this project, and a NOTAM has been issued to this affect.
- Rob Oates will begin contact with the Boise Approach team, Nampa Airport, etc. regarding the issue of having separate radio frequencies, and the steps necessary for considering this.

The meeting was adjourned at 1:25 pm.

Next Airport Commission Meeting:

October 4th, 2018 - Noon