

# MINUTES

## Caldwell Industrial Airport Commission

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Caldwell, ID 83605

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208-459-9779

**Date:** October 4<sup>th</sup>, 2018

**Time:** 12:00 Noon – 1:00 PM

**Location:** Caldwell Industrial Airport – Hubler Terminal Conference Room

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**Commission Members Present:** Chris Allgood (City Council Rep.), Phil Fouts, Rob Herndon, Steve Kahn, Greg Swanson, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

**Commission Members Absent:** Marty Koch, Al Rice

**Guests:** Brent Orton – Public Works Director, Toby Epler – JUB, Bill Hinkle, Sr., Stacey Budell, Bob Hinkle, Brian Singer, Todd L. Houdek

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Chairman Phil Fouts called the meeting to order at 12:06 pm.

1. **Minutes of September 2018 Airport Commission Meeting**

Motion was made and seconded to accept the September 2018 Minutes. Motion passed.

2. **Airport Improvement Program/Update on AIP30– Toby Epler**

Regarding the AIP30 Runway Rehab Project, Toby Epler reported that the asphalt which was completed this last week has turned out very well. The markings were painted yesterday. Friday night, while runway is closed, the final touches will be made and the temporary markings and barricades will be removed. As of sunrise Saturday morning, the runway will once again be open for normal operations. Monday and Tuesday of next week the contractor will be applying a “fog seal” of oil to Taxiway Alpha and re-applying the taxiway markings, as a part of the effort to return it to normal taxiway service.

Brent Orton asked for an explanation of the new edge striping that is being added to the runway. Toby explained the FAA is requiring this as a safety measure, due to the new asphalt milling shoulders, to visually differentiate between the runway & the shoulders.

Toby reported that the next FAA project will be working on updating the existing Master Plan. Down the road a few years, projects will include repaving Taxiway Alpha and the north ramp extension.

In response to a member’s question, Toby explained briefly the process used to update the Master Plan, and again in response to a question Toby gave a summary of what is required regarding operations to receive funding for the runway extension.

3. **Lateral (Canal) Relocation Update – Brent Orton**

Brent Orton updated the members regarding the canal relocation project. He indicated that the relocation may occur Fall/Winter of 2019. He stated they are currently waiting for the easement agreement to be signed/finalized, so the relocation can move forward.

4. **Building Standards/Review of Draft – Action Taken**

Steve Kahn moved to send the draft of the Building Standards document to the City Attorney for review, and then on to City Council for their approval. Rob Herndon seconded. Motion carried.

5. **Buildable Lots Update – Rob Oates**

Rob Oates reported on current construction of hangars in the Gate 6 area.

6. **Compass Rose – Rob Oates - Action Taken**

The compass rose survey was completed this week, finding that the existing rose is within 4 degrees of magnetic north. However, problems do exist regarding the location of the compass rose.

Rob Oates requested a motion regarding whether to have the Ninety Nine's repaint the rose as they have offered. The existing location is problematic because of nearby metal hangar buildings, edge lighting, and water mains, making the current compass rose unverifiable in its current location. Rob explained what is involved to design and construct a certifiable compass rose that will meet FAA criteria.

It was noted from the gallery that the current compass rose was built only for decorative purposes. Other pilots from the gallery who use the rose stated they didn't know it wasn't official. A member stated that therein is the problem. The question was asked as to how a pilot would know if a compass rose is only decorative. It was also asked if a "decorative only" rose would affect our insurance coverage and liability. Discussion ensued. A member suggested the matter should be run by the City Attorney. Rob Herndon suggested that they just write a disclaimer on the ground by the rose, instead of wasting more time. Greg Swanson stated that before the City allows that, it needs to be ascertained that this would be adequate for liability issues.

Rob Oates stated that he would be glad to make inquiries as to the insurance and liability issues, if the Commission would like him to do so. He also recommended that any painting wait until Spring. Greg Swanson noted that the issue doesn't have anything to do with the Ninety Nine's. It's just that the compass is in the wrong spot, due to changes that have occurred in the vicinity through the years.

Rob Herndon made motion for the Airport Manager to approach the City Attorney regarding wordage on the compass rose, with the intent of having the compass rose repainted Spring of 2019. Motion was seconded by Steve Kahn. Motion carried.

7. **Bob Hinkle**

Bob Hinkle was given the floor from the gallery. Following are the issues he presented:

- He wants another dumpster by Gate 3.
- Derelict airplanes are causing a problem.
- He wants water in his hangar.
- He wants a wash rack.
- He wants a maintenance person at the airport.
- He wants a nice sign, saying welcome to Caldwell Airport.
- He wants the weeds between the runway and taxi-way to be graded so aircraft with balloon tires can land there.

Bob stated he had more items to discuss, but that he would share them with the Airport Manager in person.

After much discussion ensued regarding the above issues, many of which are in the process of being addressed or have been previously discussed by the Airport Commission, Steve Kahn made note that anything done by the City needs to be FAA compliant. He stated that when the City puts something in, it needs to be done according to standards, so that the City can stand behind it.

Another member also noted that while some of these things may seem “simple” to accomplish, many would be quite expensive, and would involve far more than what one would think.

8. **Announcements – Rob Oates**

- A second crack-fill project will be October 16<sup>th</sup>, 17<sup>th</sup>, and 18<sup>th</sup>, for Taxiway C and other taxiway areas, as material permits.

The meeting was adjourned at 1:04 pm.

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**Next Airport Commission Meeting: December 6<sup>th</sup>, 2018 - Noon *(No Meeting in November)***