CITY OF CALDWELL

Department of Building Safety
621 Cleveland Blvd.
Caldwell, ID 83605
Ph: 208-455-3024 Fax: 208-455-3050
Brett Clark, C.B.O., Building Official
Website * www.cityofcaldwell.com

BUILDING PERMIT APPLICATION

Impact fees may be assessed in addition to the permit fees!

MANUFACTURED HOME

Permit Fees:
Standard set within a park or subdivision.....$147.00
Permanent foundation.....Based on construction value.

PROJECT INFORMATION

Job Address:

Legal Descr.	Lot No.	Block No.	Park or Subdivision:

Owner: Phone

Address:

Installer: Phone License No.

Address:

Applicant: Phone

Address:

Manufacturer:_____ Year Built: _____ Number of Transportable Sections:_____

Unit Width:_____ Unit Length:_____ Home to be declared Real Property: ☐ Yes ☐ No

Is air conditioning going to be installed? ☐ (Choose One:) Standard Set ☐ Permanent Foundation ☐

Attached or Detached Garage? ☐ Carport? ☐ (See notes below) Home VIN/ID#

Additional Notes:

State of Idaho Installation Tag: (New Only) Required ☐

A SEPARATE BUILDING PERMIT SHALL BE REQUIRED FOR ANY CONSTRUCTION OTHER THAN THE SETTING OF THE HOME. NO GARAGES, CARPORTS, SHEDS, OR DECKS SHALL BE ATTACHED TO A MANUFACTURED HOME WITHOUT A DESIGN FROM AN ARCHITECT OR ENGINEER, LICENSED IN THE STATE OF IDAHO. ANY MANUFACTURED HOME CONSTRUCTED PRIOR TO JUNE 15, 1976 SHALL MEET THE REHABILITATION REQUIREMENTS OF THE STATE OF IDAHO, PRIOR TO RELOCATION WITHIN THE CITY LIMITS OF CALDWELL. DOCUMENTATION SHALL ACCOMPANY THIS PERMIT APPLICATION.

Valuation of Work: $
Foundation cost for permanent set.

Application Accepted By,

PERMIT VALIDATION: Check # MO Cash

SEPARATE PERMITS ARE REQUIRED FOR PLUMBING, ELECTRICAL, MECHANICAL, DEMOLITION, AND MOVED BUILDINGS.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS FROM THE ISSUANCE OF THIS PERMIT, OR IF CONSTRUCTION OR WORK IS ABANDONED OR SUSPENDED FOR A PERIOD OF 180 DAYS AFTER WORK IS COMMENCED. EXPIRED PERMITS WILL NOT BE ELIGIBLE FOR AN EXTENSION.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF ORDINANCES AND LAWS GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION.

Signature of Installer or Authorized Representative (Date)

Signature of Owner (If Owner Builder) (Date)

OFFICIAL USE ONLY

BUILDING PERMIT #

Adjusted Project Value: Total Permit Fees: $

Actual Sq. Ft. Of Garage Floodplain Requirements: ☐ Yes ☐ No

Actual Sq. Ft. Of Carports Actual Sq. Ft. Of Porches Zone Designation

Additional Conditions:

DEPARTMENT APPROVALS

Department	Signature	Date
Mapping		
Planning & Zoning		
Engineering		
Fire		
Building		

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IMPACT FEE EXEMPTION

THIS FORM IS FOR NEW CONSTRUCTION, OR THE INSTALLATION OF MANUFACTURED HOMES INSTALLED WITHIN PARKS OR SUBDIVISIONS THAT MAY BE EXEMPT FROM THE ASSESSMENT OF IMPACT FEES WITHIN THE CITY OF CALDWELL. ANY LOT THAT WAS OCCUPIED PRIOR TO MAY 15, 2007 WOULD BE EXEMPT. ANY LOT NOT OCCUPIED PRIOR TO MAY 15, 2007 WILL BE CHARGED THE FULL AMOUNT OF IMPACT FEES, IN ADDITION TO ANY PERMIT FEES.

THIS FORM SHALL BE COMPLETED IN IT'S ENTIRETY, SIGNED BY THE LOT OWNER, AND NOTARIZED. ANY REQUEST FOR EXEMPTION WILL BE SUBJECT TO INVESTIGATION BY THE DEPARTMENT OF BUILDING SAFETY.

PROJECT INFORMATION

Property Address:_____

Subdivision or Park:_____ Lot_____ Block_____

New Construction ☐ Manufactured Home ☐

Lot or Park Owner:_____Phone:_____

Address:_____

Applicant:_____Phone:_____

Address:_____

Signature of Owner:_____Date:_____

SUBSCRIBED AND SWORN
To before me on this _____day
Of _____20_____

_____
Notary Public
Residing In:_____
Commission expires

OFFICIAL USE

PERMIT # This form is associated with_____ Received by,_____

Building Official:_____ Date:_____
Or authorized representative

BUILDING PERMIT APPLICATION INFORMATION

- Fences and other miscellaneous projects only require the completion of the building permit application and a minimal review.
- Additional permits are required for any electrical, plumbing and mechanical installations.
- Permit applications are reviewed in the order in which they are received, so in order to avoid any delays make sure that all of the required information is provided.

RESIDENTIAL – Two sets of plans and specifications need to be provided with the following information:

- **New Single Family Dwellings/Duplexes and Townhouses/Manufactured Homes – Two full sets of plans**

Site Plan -	All site plans must be to not less than 1/20 scale and include lot lines, easements, drainage, north arrow, lot corner and foundation elevations.
Foundation Plan -	Reinforcement (required only for foundations exceeding 2 feet in height), ventilation, frost wall for stoops of other appendages.
Floor Plan -	Building dimensions, window and door sizes, smoke detectors.
Wall Section -	Foundation, structural framing members, wall composition (including wall insulation & insulated sheathing) insulation baffles, roof framing, roof sheathing, roof covering, roof pitch.
Elevations -	Front, back and both sides.
Energy Form -	Prescriptive report or RESCHECK energy compliance form (ResCheck software is available at no Charge at www. Energy codes. Gov)
Flood Plain -	Flood plain certificate for all project built within Caldwell designated flood plain.

- **Residential Additions/Accessory Buildings/Manufactured Homes**

Site Plan -	All site plans must be to not less than 1/20 scale and include lot lines, easements, Drainage, north arrow, lot corner and foundation elevations.
Floor Plan -	Building dimensions, window and door sizes, smoke detectors.
Wall Section -	Foundation, structural framing members, wall composition (including wall insulation & insulated sheathing) insulated baffles, roof framing, roof sheathing, roof covering, roof pitch.

PLAN REVIEW TURN AROUND TIMES

- The estimated time for a residential plan review Is set at not more than 5 to 7 working days. This is contingent upon the submittal of a complete set of plans and specification along with all of the required supporting documents. Exception – Projects proposed on parcels of land that are not part of a platted subdivision will take longer.

MANUFACTURED HOMES INSPECTION POLICY

- Manufactured homes require five typical inspections; a Setback/Block & Tie, Electrical, Plumbing, and a Final. Additional items such as porches, decks, carports and garages require separate permits, which require their own inspections. Any newly installed, or replaced mechanical equipment shall require a mechanical permit and inspections.

  Note: Section 110.1 of the IBC requires work to remain exposed for inspection. Skirting shall not be installed until the Block & Tie, Electrical and Plumbing has been approved and job card signed.

CODES ADOPTED

- 2015 International Building Code
- 2015 International Existing Building Code
- 2015 International Fire Code
- 2017 National Electrical Code
- 2012 International Mechanical Code
- 2012 International Fuel Gas Code
- 2015 International Energy Conservation Code (commercial)
- 2012 International Energy Conservation Code (residential)
- 2017 Idaho State/Uniform Plumbing Code
- 2012 International Residential Code
- State of Idaho Manufactured Home Installation Requirements