

# MINUTES

## Caldwell Industrial Airport Commission

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208-459-9779

**Date:** December 6<sup>th</sup>, 2018

**Time:** 12:00 Noon – 1:00 PM

**Location:** Caldwell Industrial Airport – Hubler Terminal Conference Room

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**Commission Members Present:** Phil Fouts, Steve Kahn, Allen Rice, Martin Koch, Greg Swanson, Rob Oates – Airport Manager, Kim Kelly – Airport Administrative Secretary

**Commission Members Absent:** Chris Allgood, Rob Herndon

**Guests:** Toby Epler, Steve Marshall – JUB

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Chairman Phil Fouts called the meeting to order at 12:03 pm.

1. **Minutes of October 2018 Airport Commission Meeting**

Greg Swanson moved to amend minute #7, from October 2018 meeting, to be changed from a demanding issue to a raised issue. Motion passed.

Motion was made and seconded to accept the October 2018 Minutes, as amended. Motion passed.

2. **Airport Improvement Program/Update on AIP30– Toby Epler & Steve Marshall**

Regarding the AIP30 Runway Rehab Project, Toby Epler reported that the project came in \$50,000 under budget and was completed before the allotted time frame. Mr. Epler also stated that we ended up with a five inch asphalt section instead of the normal four and a quarter.

In the Spring, they will complete pavement markings on taxi way A and all intersecting taxi ways. These final markings will close out the project.

In response to a member's question, Steve Marshall spoke about the Master Plan. Steve explained that he will be defining the objective and making a plan to move forward, on to our Master Plan, come Spring. The plan will be designed to be accomplished within our scope of work and within the FAA guidelines. A Request For Proposal (RFP) will then be issued, contractor selected, a new Master Plan will be created and delivered to the City of Caldwell.

Rob Oates read the "Statement of Objectives" from Chapter 1 of the 2009 Master Plan.

3. **Lateral (Canal) Relocation Update – Rob Oates**

Rob Oates updated the members regarding the canal relocation project. He indicated that the relocation took one step forward. The irrigation company approved the Easement Plan. The next step is getting final easement approval from our neighbor.

4. **Buildable Lots Update – Rob Oates**

Rob Oates reported almost all lots in existing hangar areas are leased.

Steve Kahn commented on space for developing will be an ongoing issue.

Questions from the gallery were brought up about the availability of new ground to lease and build hangars. “Where do we find more space?”

Martin Koch suggested reprioritizing, so to not slow economic development. Rob Oates agrees and suggested the CIA attend the next City Council meeting on January 22<sup>nd</sup> for the airport’s report to the council.

Steve Marshall explained JUB’s phase development and the end of the 2009 Master Plan and the need to put together a road map.

5. **Announcements – Rob Oates**

Rob Oates reported on a 100’ long, Bombardier Global Express jet on the Transient Apron this past week.

6. **Public Comment – Action Taken**

Martin Koch made a motion to add public comments to the agenda. Motion passed.

Stacy Budel asked if she and Bob Hinkle could get new office leases drawn up with their appropriate addresses. Rob Oates accepted.

The meeting was adjourned at 12:59 pm.

**Next Airport Commission Meeting: January 3<sup>rd</sup>, 2018 at Noon**