City of Caldwell
Alcohol Beverage Catering Permit Application

Complete this permit and remit with PAYMENT to the City Clerk’s Office, 411 Blaine Street, Caldwell, ID 83605 or send to: Caldwell City Hall, ATTN: City Clerk, P.O. Box 1179, Caldwell, ID 83606 Submit application at least 5 working days prior to the event.

PLEASE PRINT THE INFORMATION BELOW

Alcohol Licensee Holder: ___________________________________________
(Business name as listed on Idaho State Alcohol License)

Address: ___________________________________ City __________ County________

Idaho State Alcohol License No. ___________________ Expires ________________
(If applicant does not hold an alcohol beverage license with the City of Caldwell, a copy of their Idaho State Alcohol Beverage License must be provided with the application.)

Permit to be used: Month ____________, Date(s) ________ Hours: __m, _______m

Location: ________________________________________ □ Beer □ Wine □ Liquor
(Premises, Rooms, Suites, Address)

Catering for: ________________________________________________
(Type of Event: Private Party, Convention, Wedding, Reception, Festival, etc.)

Name of party or convention sponsoring the event: ________________________________
Expected attendance at the event: ____________________________

☐ Alcohol Inside (dispensed and consumed inside a building)

☐ Alcohol Outside (dispensed and consumed outside in the open). Attach a detailed site plan of the area to be used in relation to adjacent properties, show location of dispensing area (beer garden).

This sponsored event will be open to the named organization(s), group(s), or person(s) and guests for a period of _______days, not to exceed five (5) consecutive days at the fee of twenty dollars ($20.00) per day.

Responsible Licensee Name: (print please) ____________________________
Official Title: ____________________________________________________
Date: ___________________ Email Address: __________________________
Contact Phone Number: __________________________________________

E-mail: cityclerk@cityofcaldwell.org Phone: (208) 455-4656 Fax: (208) 455-3003

Office Use Only:
☐ Approved ☐ Denied Caldwell Police Chief: ____________________________

☐ Approved ☐ Denied Caldwell Fire Chief: ____________________________