



CITY OF Caldwell, Idaho

Planning & Zoning

HEARING REVIEW APPLICATION

Type of Review Requested (check all that apply)

- Annexation/Deannexation
- Appeal/Amendment
- Comprehensive Plan Map Change
- Design Review
- Ordinance Amendment
- Rezone
- Special Use Permit
- Subdivision- Preliminary Plat
- Subdivision- Final Plat
- Subdivision- Short Plat
- Time Extension
- Variance
- Other _____

STAFF USE ONLY:

File number(s): SUP-19-03

Project name: Canyon Co. Fair Expo Bldg

Date filed: 1/14/19 Date complete: _____

Related files: _____

Subject Property Information

Address: 0 Blaine St. Parcel Number(s): R35366

Subdivision: _____ Block: _____ Lot: _____ Acreage: 12 Zoning: C-2

Prior Use of the Property: BARRE LOT

Proposed Use of the Property: FAIR EXPOSITION BUILDING

Applicant Information:

Applicant Name: Canyon County Fairgrounds Phone: 208.454.4473

Address: 1115 Albany St. Ste 136 City: Caldwell State: ID Zip: 83605

Email: PNAVARRO@CANYONCO.ORG Cell: 208.550.9915

Owner Name: - SAME - Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Cell: _____

Agent Name: (e.g., architect, engineer, developer, representative) Houston Bugatsch Architects

Address: 1307 N. 39th #103 City: Nampa State: ID Zip: 83687

Email: RBUGATSCHB@ARCHITECTURE.COM Cell: 208.465.3419

Authorization

Print applicant name: PAUL NAVARRO for Canyon County Fairgrounds

Applicant Signature: Paul Navarro Date: 12-14-18

AM



CITY OF
Caldwell, Idaho

Planning & Zoning

SPECIAL-USE PERMIT

Project Name: <i>Fair Expo Building</i>	File #: <i>SUP-19-03</i>
Applicant/Agent: <i>Canyon County Fair</i>	

Applicant (v)	Description	Staff (v)
✓	Completed & signed Hearing Review Master Application	
✓	Narrative fully describing the proposed use/request	
	Recorded warranty deed for the subject property	
	Signed Property Owner Acknowledgement (if applicable)	
✓	Vicinity map, showing the location of the subject property	
	Site Plan	
✓	The following are suggested items that may be shown on the site plan:	
	• Property boundaries of the site	
	• Existing buildings on the site	
	• Parking stalls and drive aisles	
	• Sidewalks or pathways (proposed and existing)	
	• Fencing (proposed and existing)	
	Floor Plan	
	Landscape Plan (if applicable) <i>Required</i>	
✓	Neighborhood Meeting sign-in sheet	
	All of the above items shall be submitted in 8 ½ x 11 paper format AND in electronic format (preferably PDF or Word) on either a jump drive or CD. Please be aware the jump drive or CD will become part of the file and will not be returned	
	Fee	

STAFF USE ONLY:	
Date Application Received:	<i>11/14/2019</i>
Received by:	<i>LC</i>
Proposed Hearing Date:	<i>3/12/19</i>
Hearing Body:	<i>PZ</i>



Canyon County *FACILITIES MANAGEMENT*

1115 Albany Street • Caldwell, Idaho 83605
Phone: (208) 454-7473 • Fax: (208) 454-6638

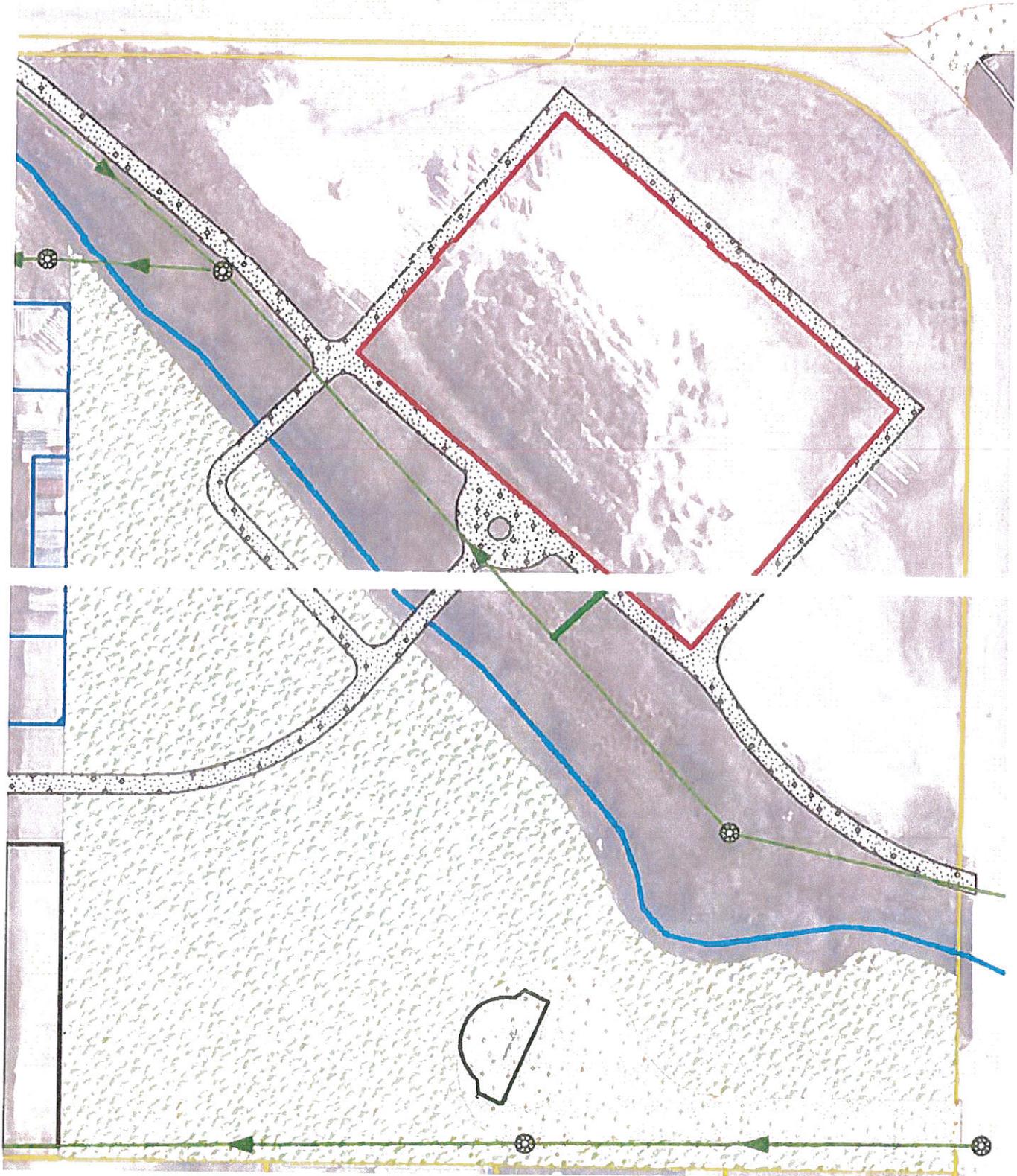
Fairgrounds Exposition Building Narrative:

Canyon County Fairgrounds proposes to build a roughly 40,000 square foot metal expo building, on the site property. We intend to use this building as a supplemental building for use during the fair, mostly to house additional 4-H open class exhibits and FFA exhibits, and possible vendor space. In addition, we intend for this building to have a concrete floor, air conditioning and minimal office and back-of-the-house space.

The space will also be used to house and store items for the County Fair, and may be available for use during other times outside of the Fair for County events, or local events.

Attachment "B"

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Canyon County

FACILITIES MANAGEMENT

1115 Albany Street • Caldwell, Idaho 83605
Phone: (208) 454-7473 • Fax: (208) 454-6638

Neighborhood Meeting Notification Letter

December 19th, 2018

To the Adjoining Property Owners of the Fair Exposition Building, located at the corner of Stock-Trail and Georgia Avenue, Caldwell Idaho 83605, Parcel # R35366.

As you may know, the Board of County Commissioners are applying to the City of Caldwell for a Special Use Permit to construct a new Fair Exposition Building.

In accordance with the procedures of the City of Caldwell Planning and Zoning Department, we have been directed to invite you to discuss this proposal. This will be an informal meeting to give you the opportunity to review the proposed plan and discuss the project with representatives from the County. This meeting will be held in addition to the established public meeting procedures of the city of Caldwell Planning & Zoning Department.

The meeting to discuss the proposed Fair Exposition Building, Special Use Permit Application will be held on:

Thursday January 10th, 2019 at 5:30 p.m. in the Public Meeting Room at the Canyon County Administration Building, located at 111 N. 11th Street in Caldwell Idaho, 83605

At this meeting, the County, will explain the proposed Fair Exposition Building, and our request for a Special Use Permit Application, and discuss any concerns you have. We encourage you to attend this meeting and to share your thoughts.

Thank You,

Paul Navarro
Facility Manager
Canyon County
(208) 454-7473
pnavarro@canyonco.org

AS

NEIGHBORHOOD MEETING FORM
City of Caldwell Planning and Zoning Department
621 E. Cleveland Blvd., Caldwell, ID 83605
Phone: (208) 455-3021

Start Time of Neighborhood Meeting: 5:30 p.m.

End Time of Neighborhood Meeting: _____

Those in attendance please print your name and address. If no one attended, Applicant please write across this form "No one attended."

208-986-5143

<u>PRINTED NAME</u>	<u>ADDRESS, CITY, STATE, ZIP</u>
1. CHARLENA JONE	2318 Red Robin Way
2. Zachary J Wesley	Canyon County
3. Diana Singer	Canyon County
4. Paul Navarro	Canyon County
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____

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- 20. _____
- 21. _____
- 22. _____
- 23. _____
- 24. _____
- 25. _____

Neighborhood Meeting Certification:

Applicants shall conduct a neighborhood meeting for the following: special use permit applications; variance applications; annexation applications; planned unit development applications; preliminary plat applications that will be submitted in conjunction with an annexation, rezone or planned unit development application; and, rezone applications as per City of Caldwell Zoning Ordinance Section 10-03-12.

Description of the proposed project: Fair Expo Building

Date of Round Table meeting: _____

Notice sent to neighbors on: 12/19/18

Date & time of the neighborhood meeting: 1/10/19 @ 5:30 pm

Location of the neighborhood meeting: County Administration Bldg. 111 N. 11th Caldwell ID 83605

Developer/Applicant:

Name: Paul Navarro for Canyon County Fairgrounds

Address, City, State, Zip: 1115 Albany St. Ste 136, Caldwell ID 83605

I certify that a neighborhood meeting was conducted at the time and location noted on this form and in accord with City of Caldwell Zoning Ordinance Section 10-03-12.

DEVELOPER/APPLICANT SIGNATURE Paul Navarro for Canyon County DATE 1/10/19