

MINUTES

Caldwell Industrial Airport Commission

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Date: February 7th, 2019

Time: 12:00 Noon – 1:00 PM

Location: Caldwell Industrial Airport – Hubler Terminal Conference Room

Commission Members Present: Phil Fouts, Al Rice, Greg Swanson, Rob Oates – Airport Manager, Kim Kelly – Airport Administrative Secretary

Commission Members Absent: Chris Allgood (City Council Rep.), Steve Kahn, Marty Koch

Guests: Brent Orton – Public Works Director, Toby Epler – JUB, Doug Waterman – City Attorney, Jim Janson and Chris Marshall

Chairman Phil Fouts called the meeting to order at 12:00pm.

1. **Minutes of January 2019 Airport Commission Meeting**

Motion was unable to be made, due to the absence of Commission Members to make a quorum. All motions will be postponed until April 4th, 2019 Commission Meeting.

2. **Audience Participation (Items Not on Agenda)**

Jim Janson stated he is happy to see FAA Rules stated on the Airport Newsletter. Jim asked where he can find more hangars to lease.

Rob Oates explained that the Caldwell Airport only leases the land that the hangars are built upon. Rob mentioned for rent/sale flyers on the bulletin board inside the building where the Airport Café is housed.

3. **Airport Improvement Program – Toby Epler**

Toby Epler reported waiting for Spring to apply the final paint application, which will wrap up the Airport Runway Construction Project.

Brent Orton went over our upcoming Master Plan Contractor Selection Process.

4. **Aeronautical Use Policy Options – Doug Waterman**

Rob Oates introduced Doug Waterman as the Airport's new attorney.

Doug Waterman commented on policy options for tiedowns, use of hangars, rules and regulations, and steps we will be positioning for improvement.

Jim Janson asked for specification on what is and what is not permitted to be on leased property and if the FAA Rules and Regulations *are* Caldwell Airports rules and regulations.

Rob Oates explained the FAA Rules and Guidelines and Caldwell Airport's compliance to those rules.

5. **Lateral (Canal) Relocation Update – Brent Orton**

Brent Orton explained the land owner easement within the Lateral Canal Movement Project. Brent clarified the FAA rules and regulations around grant assurance for obtaining land to expand our airport. He stated we want to be ready to accommodate our growing community and reminded the public that the airport manager's office is always open for your questions.

6. **Buildable Lots Update – Rob Oates**

Rob Oates disclosed the two modest sized or one jumbo size lots available for land lease and hangar building. He mentioned a new electrical transformer will be placed at Gate 6 by Idaho Power and the on-going hangar construction is proceeding nicely.

7. **Announcements – Rob Oates**

- Rob Oates pointed out that Taxiway C ends at Taxiway J and that extending C across Dauntless and Dishman may be possible, if we can get the project designed and into the city's budget cycle. The city would design and build using FAA taxiway specs so that the new asphalt would be eligible for on-going maintenance, under the FAA Grant Program. More info will be provided when this project gets closer to construction.
- Al Rice asked how we can obtain our taxi lane names on airport maps.
- Chris Marshall suggested placing the map on our webpage and the Airport Café building.
- Rob Oates stated we are a general aviation airport, which makes this process more difficult. Rob offered to place a map within our monthly Newsletters.
- Greg Swanson commented on the dividing of radio frequencies between Caldwell and Nampa.

The meeting was adjourned at 1:13 pm.

Next Airport Commission Meeting: April 4th, 2019 - Noon