I. Call to order. Chairperson King called the meeting to order at approximately 6:34 p.m.

II. Roll Call

Members Present. Jacob King, Randy Lyons, Steve Maughan and Nicole Bradshaw.

Members Absent. Megan Dixon.

Others Present. April Cabello, Planning Technician; Rob Hopper, City Council Liaison.

Others Absent. Jerome Mapp, Interim Planning & Zoning Director; Jarom Wagoner, Senior Planner

III. Approval of Minutes. March 27, 2019 - Continued to May 8, 2019 meeting.

IV. Certificate of Appropriateness Interviews. None.

V. Audience Participation. None.

VI. Actions Since Last Meeting.

- **Discussion Item**: CA-19-02. 601 S. 13th. Commission Level C of A issued for the approval to replace the existing sliding wood garage doors with an Overhead Thermacore Collection, model # 199 V5 in white with two handles in the middle that makes it look like a sliding door without windows.
- **Discussion Item**: CA-19-05. 1922 Dearborn. Staff Level C of A issued for the approval to replace the home’s existing gutters and downspout, repair existing fascia.
- **Discussion Item**: CA-19-06. 1922 Dearborn. Chairman Level C of A issued for the approval to install gutters, downspout on the garage and replace the garage mandoor.

VII. Old Business.

- **Action Item**: Continued discussion; Steunenberg Facebook page; Commissioner Maughan stated that he will work on the FB page along with C of I students when he returns from his work trip around August 26, 2019.
- **Action Item**: Continued discussion; News Letter; Chairman King stated that he found the old newsletter and made a couple of edits, and forwarded the newsletter to the commission via email. Chairman King asked the commission if they had time to submit thoughts and changes to April C. The commission responded that they had not. Chairman King suggested adding a photo of rehabilitation projects in the district to showcase, code enforcement contacts, and a link to the Certificate of Appropriateness application and code. April C. reported that she receives from the addressing department quarterly a spreadsheet of the property owners in the district and compares the previous list to the new list to determine the mailing list. Chairman King stated that he would help with comparing the two lists. Commissioner
Maughan suggested adding the City Council liaison to the pamphlet. Chairman King asked staff for a date of the next mailing. April C. responded that she would find out and get back to him with a date.

- **Action Item:** Continued discussion 2019 Projects.
  Chairman King stated the Steunenberg FB page and News Letter would be priority. April C. shared that training should be a project twice a year, hopefully with Legal and SHPO. Commissioner Bradshaw suggested a public walking tour of the district. Councilman Hopper suggested the Motel sign as a possible project.

VIII. **New Business.**

- **Action Item:** None.

IX. **Commission & Staff Reports.**

Commission Reports:

- Commissioner Maughan stated for the record that everything in the district to the commission’s knowledge is appropriate.
- Commissioner Bradshaw asked about the possibility of adding members to the commission and the process. April C. stated this would need to be posted on the agenda as an action item under new business.

Staff Report:

- **Discussion Item:** Historic Preservation Camp in Boise.
  April C. stated that she would be attending this training on Saturday, May 4, 2019 and will try to get the PowerPoint presentation from the training.
- **Discussion Item:** Legal Counsel.
  April C. asked the commission what date they would like for training, June 12th or June 26th. The commission asked for June 12th or July 10th.
- **Discussion Item:** Meeting dates and times.
  April C. asked the commission if they would like to move the date and time of their meetings to avoid not making quorum. The commission stated that the regular scheduled meeting calendar is okay as it is.

X. **Meeting adjourned at approximately 7:23 p.m.**

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY CHAIRPERSON KING ON THE DATE NOTED BELOW.

________________________________________  ____________________
Chairperson King                          Date

________________________________________  ____________________
ATTEST: Jarom Wagoner, Senior Planner     Date

For detailed minutes, please request a copy of the digital recording.