### Caldwell Rural Fire Protection District

**Board of Commissioners**

**Quarterly Meeting Notice and Agenda**

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
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<tr>
<td>July 15, 2019</td>
<td>10:00 A.M.</td>
<td>Notus Fire Station</td>
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<td>707 Notus Road</td>
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<td>Notus, Idaho</td>
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**Action Item Notation Information:** Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the “Action Item” in the left column of this Meeting Agenda posting.

1. **Call to Order:** By Chairman

2. **ROLL CALL**

3. **Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform postings when maintained by the District:**
   - Receive the report of the posting of this meeting’s agenda notice.
   - Motion to Receive Agenda Notice Posting Report [sets the agenda]
   [Motion to Approve Agenda as last posted is needed only when there has been a posting of additional agenda items less than five (5) days before a regular quarterly meeting or less than twenty-four (24) hours before a special meeting.]

   **Procedure to follow to amend the Agenda after the Meeting is started:** In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating:
   - Why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency.
   [An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss.]
   - The motion and the basis for this motion must be included in the minutes of the meeting.

4. **Approval of Minutes:**
   - Consider approving the April 8, 2019 Quarterly Meeting Minutes
   - Any changes should be made at this time. Approval for any and all open meeting minutes since the last meeting should be by separate board vote.

5. **Public Input and Special Presentations:**

6. **Financial Report**
   1) Report by the authorized member of the Board of Commissioners of their review and initialing of all documents received in the reporting period, since the last Commissioner meeting to the present, related to District cash and cash equivalence.
   2) Treasurer report/ I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District’s treasury as such funds are deposited or invested as of the last day of the preceding month.
      - Motion to receive & approve Financial Report
   3) Recommendation for approval by the Board for authority to invest and continue the investment of certified funds on deposit, which are not needed for the payment of expenditures during the certified period as permitted by Idaho Code Section 67-1210.
      - Motion to approve and authorize the investment of certified funds as set forth in the Financial Report submitted by the Treasurer.
   4) Ordinary and necessary bills to be paid presented by the Treasurer
      - Reviewed, by the Commissioners, of the Bills together with the assignment of budget line item for each expenditure for approval as recommended by the Treasurer.
      - Discuss approval of invoice for the purchase of equipment as recommended by Chief Wendelsdorf.
7. **Staff Reports:**
   1) Administrator Chief Wendelsdorf
      - Update on the Treasure Valley Cooperative fire Authority Interagency and JPA
   2) Secretary/Communications
      - Election November 5th, 2019 for Subdistrict Nos. 1 & 3 [Secretary has your paperwork for re-election]
   3) Attorney Report
   4) Commissioners Reports

8. **Committee Report:** None

9. **Unfinished/Tabled Business Scheduled for this Regular Quarterly Meeting:**
   1) Subdistrict Boundaries: Review realignment of subdistrict boundaries and consider approval in accordance with Chapter 3 of Title 2 Policy Code.
   2) Discussion on Impact Fee with Canyon County.

10. **New Business:**
    1) Review and consider motion to receive Fiscal Year 2017/2018 Audit Report and consider inviting the Auditor to attend the next Board meeting to go over the Report.
    2) Discuss and consider motion to approve Resolution recommending and requesting that the Urban Renewal Agency of the City of Caldwell, Idaho assist in funding the construction of a new fire station located near the intersection of Skyway Dr. and South Kcid Rd. in Caldwell, Canyon County, Idaho (“Station No. 3”)
    3) Discuss and consider motion to approve Resolution amending Subsections 2 and 3 of Section 1 of Chapter 1 of Title 9 of the Caldwell Rural Fire Protection District Policy Code providing for changes to the Audit Requirements by House Bill No. 184 during the 2019 Legislative Session.
    4) Discuss and consider motion to approve Resolution amending Section 3 of Chapter 1B of Title 5 of the Caldwell Rural Fire Protection District Policy Code by the addition thereto of a new Subsection 3 providing for changes in Cooperative Purchasing as enacted by Senate Bill No. 1047 during the 2019 legislative session.
    5) Discuss and consider motion to approve Resolution amending Section 2 of Chapter 2 of Title 5 of the Caldwell Rural Fire Protection District Policy Code providing for changes to the Sole Source Purchasing by House Bill No. 160 during the 2019 Legislative Session.
    6) Budget Workshop for Fiscal Year 2019-2020 Proposed Budget
       - Overview of proposed budget – Chief Wendelsdorf

11. **Set date, time and location for the next meeting**
    - Fire District Board of Commissioners should at the minimum hold quarterly meetings.
    - The next meeting is scheduled for August 26th for the Budget Hearing starting at 10 A.M.

12. **Adjournment**

Debbie Steiner, Secretary

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**I.C. § 74-204 (1)&(2) Regular Meeting:** Post notice five (5) calendar days in advance of meeting; **Special Meeting:** Post agenda forty-eight (48) hours in advance of meeting.

**Posting Report [original agenda]:**

Notus Fire Station 707 Notus Road, Notus, Idaho 83656

By: ___________________________ Date: ________ Time: ________

Caldwell Fire Administration Building, 403 Blaine Street, Caldwell, Idaho 83605

By: ___________________________ Date: ________ Time: ________

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Caldwell Rural Fire Protection District Quarterly Meeting & Budget Workshop Agenda and Notice – July 15, 2019