



## City of Caldwell 2019 General Election Information

**GENERAL ELECTION DATE:** November 5, 2019

**SEATS UP FOR ELECTION:** Three City Council Seats (Seats #4, #5, #6)

**INCUMBENTS:** The incumbents whose terms will expire as City Council Members:

Seat #4: Shannon Ozuna

Seat #5: Chris Allgood

Seat #6: Chuck Stadick

**HOW CITY COUNCIL MEMBERS ARE ELECTED:** Council Members for Seats #4, #5, and #6, are elected to a four-year term. Candidates for City Council seats shall file for a designated Council seat. Caldwell City Council Members shall be elected by a majority of the qualified electors as established by the Idaho Code.

**POLITICAL PARTIES:** Municipal elections are non-partisan, thus, candidates do not provide a political affiliation in their declaration of candidacy.

**CANDIDATES:** Any qualified elector living within the City Limits of Caldwell may become a candidate by submitting their Declaration of Candidacy along with: (1) the Petition of Candidacy form signed by not less than five (5) qualified electors; or (2) a nonrefundable filing fee of forty dollars (\$40). A candidate may also submit a Declaration of Intent for Write-in Candidates, as provided in Idaho Code § 34-702A.

**WHAT IS THE TIME COMMITMENT OF AN ELECTED CITY COUNCIL MEMBER:** Council Members are required to attend regular meetings of the City Council on the first and third Mondays of each month at 7:00 p.m. Special meetings or workshop sessions are conducted throughout the month as well, especially with the budget preparation process during the months of April-September. Council Members are appointed by the Mayor to serve as liaisons at meetings of different advisory boards or commissions in the community. Special community events, ribbon cutting ceremonies, and presentations are also attended by Council Members throughout the year.

Three members of City Council are appointed to the Urban Renewal Board.

**EMPLOYMENT STATUS:** The Council Members' salary is set by ordinance. Each Council Member shall receive a biweekly salary and benefit packages for insurance are available including health, dental, vision, life, and PERSI retirement, during his/her term of office.

**QUALIFIED ELECTOR:** A "qualified elector" is any person who is eighteen (18) years of age, is a United States citizen, has their primary residence located within the City of Caldwell, acknowledges that the address on the candidate's voter registration matches the residence address provided on the Candidate's Declaration; and the candidate has resided in the City of Caldwell at least thirty (30) days.

**CANDIDATE FILING PERIOD:** The period for a candidate to file their Declaration of Candidacy and Petition (or \$40) is between 8:00 a.m. on Monday, August 26, 2019 and 5:00 p.m. on Friday, September 6, 2019.

***IMPORTANT:*** *The Idaho Code makes it clear that candidates are responsible for having petition signatures verified by the County Clerk (Elections Office at 1102 E. Chicago, Caldwell) before submitting a Petition of Candidacy to the City Clerk by the prescribed deadline. Also, please note that the Declaration of Candidacy and the Petition of Candidacy must be notarized prior to submitting them to the County Elections Office for verification.*

**CAMPAIGN FINANCE DISCLOSURE INFORMATION:** It should be noted that all prospective candidates must file form C-1 with the City Clerk, appointing and certifying their political treasurer **prior to receiving or expending any contributions**. The "2019 Campaign Finance Reporting Forms Manual" provides guidelines regarding the various reporting requirements.

**CAMPAIGN FINANCIAL DISCLOSURE REPORTS:** Campaign Financial Disclosure reports may be filed either electronically or on paper per House Bill 378 passed in 2018. The "fill in" forms are available on the City of Caldwell website under "Elections" - City Clerk Department. <http://www.cityofcaldwell.org/your-government/elections>

**VOTING PRECINCTS:** The Canyon County Elections Office provides precinct information on line at <https://www.canyonco.org/elected-officials/clerk/elections/>. Their office is located at 1102 E. Chicago Street and you may contact them at 454-7562.

**PLACEMENT OF ELECTION CAMPAIGN SIGNS:** Caldwell's Planning & Zoning Department has asked that candidates be notified concerning the proper location for election campaign signs. (See the election webpage for more information.) If you have questions concerning this issue, please feel free to contact the Planning & Zoning staff at 455-4667.

**DEADLINES:** A calendar concerning has been provided regarding important dates for candidates, political treasurers, and voters. Please pay close attention to the deadlines!

**INFORMATION AVAILABLE ON THE CITY OF CALDWELL WEBSITE:** Copies of the various forms and presentations are available for your convenience at: <http://www.cityofcaldwell.org/your-government/elections>

If you have any questions, please do not hesitate to contact the City Clerk's Office 455-4656 or 455-4773. Thank you!

Sincerely,

Debbie Geyer, City Clerk  
City of Caldwell