I. **Call to order.** Chairperson King called the meeting to order at approximately 6:32 p.m.

II. **Roll Call**

**Members Present.** Jacob King, Randy Lyons and Nicole Bradshaw.

**Members Absent.** Steve Maughan and Megan Dixon.

**Others Present.** April Cabello, Planning Technician.

**Others Absent.** Rob Hopper, City Council Liaison; Jerome Mapp, Planning, Zoning Director; and Jarom Wagoner, Senior Planner.

III. **Approval of Minutes.**

MOTION TO APPROVE THE MINUTES OF APRIL 24, 2019 AND MAY 8, 2019.

MOTION: Commissioner Bradshaw SECOND: Commissioner Lyons, MOTION PASSED.

IV. **Certificate of Appropriateness Interviews.** None.

V. **Audience Participation.** None.

VI. **Actions Since Last Meeting.**

Chairman King reviewed the issued Certificate of Appropriateness

**Discussion Item: CA-19-04.** Mark & Judy Subia, 1214 Blaine Street. Commission Level C of A issued for the approval to rebuild and enlarge a duplex, a “nonconforming use deemed permitted,” that was destroyed by fire as per the site plans submitted and dated 5/14/2019.

VII. **Old Business.**

**Action Item: Steunenberg Facebook page:** Continued to the next meeting.

**Action Item: Newsletter:** Continued to the next meeting.
VIII. New Business.

**Action Item: Training:** Legal Counsel Douglas Waterman of Hamilton, Michaelson & Hilty, LLP.

Douglas Waterman reviewed and discussed with the commission:
- open meeting laws
- the commission’s purview in general
- the line between design review and land use
- updating the Historic Preservation Ordinance and Fencing Ordinance
- rentals and the fair housing act

IX. Commission & Staff Reports.

**Staff Report:**

April C. reported that code enforcement sent a letter to the property owner of 1701 Dearborn for fencing violation.

**Commission Report:**

None.

X. Meeting adjourned at approximately 7:56 p.m.

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY CHAIRPERSON KING ON THE DATE NOTED BELOW.

Chairperson King ___________________________ Date ___________________________

ATTEST: Jarom Wagoner, Senior Planner ___________________________ Date ___________________________

*For detailed minutes, please request a copy of the digital recording.*