I. **Call to order.** Chairperson King called the meeting to order at approximately 6:34 p.m.

II. **Roll Call**

- **Members Present.** Jacob King, Randy Lyons and Nicole Bradshaw.
- **Members Absent.** Steve Maughan and Megan Dixon.
- **Others Present.** April Cabello, Planning Technician; Douglas Waterman, City Attorney.
- **Others Absent.** Rob Hopper, City Council Liaison; Jerome Mapp, Planning, Zoning Director; and Jarom Wagoner, Senior Planner.

III. **Approval of Minutes.**

MOTION TO APPROVE THE MINUTES OF May 22, 2019 AND JUNE 12, 2019.

MOTION: Chairman King SECOND: Commissioner Bradshaw, MOTION PASSED.

IV. **Certificate of Appropriateness Interviews.** None.

V. **Audience Participation.** None.

VI. **Actions Since Last Meeting.** None

VII. **Old Business.**

- **Action Item:** Steunenberg Facebook page: Continued to the next meeting.

- **Action Item:** Newsletter: Continued to the next meeting.

VIII. **New Business.**

- **Action Item: TrueWood Siding Discussion:**

  Chairman King stated that this is specific to an application recently approved, CA-19-01.

  April C. stated that the commission was not happy with this approved product or, in addition, with the installation.
The commission discussed TrueWood Siding and discussed that it is installed in sheets and not as actual lap siding. The commission stated that they prefer the lap siding as installed at 1621 Fillmore and that lap siding is a 1 x 3 or 1 x 4 that come in 12 foot individual pieces and should have a seamless finish.

Chairman King shared that the attention to detail on the commission’s part should be more on the construction style than a product name, and that the commission should be confirming the product type after purchase by the homeowner.

The commission discussed referencing addresses as examples for appropriate and non-appropriate siding.

Douglas Waterman, Hamilton, Michaelson & Hilty, LLP; City of Caldwell Attorney stated that the commission could state “true lap siding” and not a product that is made to look like lap siding.

The commission discussed that the City of Boise Historic Preservation Commission allows wood siding, composite wood-resin, and fiber cement siding.

Chairman King shared that even if it is wood siding, and was installed as the TrueWood siding had been, the commission would have concerns with the craftsmanship and the appearance.

The commission discussed not approving faux-composite lap siding, regardless of manufacture as faux-composite siding does not appear to fit into the historical district.

Chairman King asked Mr. Waterman, the City Attorney, if the commission could ensure that a quality craftsman is doing the work.

Mr. Waterman stated he would check other Historic District standards and language for craftsmanship and get back to the commission.

Mr. Waterman stated that he can draft a policy letter that states to the city that there are composite products that may in some pictures appear to reproduce lap siding but that there have been experiences where they have not, and that the commission resolves to take additional care with composite lap siding to ensure it appears as traditional lap siding.

**Action Item: Chapter 02 Article 17 Caldwell Historic Preservation Commission Ordinance review:**

Douglas Waterman, Hamilton, Michaelson & Hilty, LLP, City of Caldwell Attorney shared a draft ordinance amendment to add an additional commission member. The commission will email Douglas the name of the person they would like to add to the commission.
Action Item: Chapter 10-02-07 Article 2 – 4 C. Steunenberg Fencing Ordinance review:

Douglas Waterman, Hamilton, Michaelson & Hilty, LLP, City of Caldwell Attorney shared a proposed Fencing Ordinance 10-02-07 amendment changing the Steunenberg residential historical district fencing regulation: Any fencing installed after August 1, 2019, which fence has street frontage, shall be installed so that the “finished” or “good” side of the fence faces the exterior of the property.

IX. Commission & Staff Reports.

Staff Report:

Douglas Waterman, Hamilton, Michaelson & Hilty, LLP, City of Caldwell Attorney stated about CA-19-01, 1823 Cleveland Blvd., that there is no way to stop the installation of the siding because it appears the siding being installed is what is listed on the Certificate of Appropriateness.

April C. reported that Code Enforcement sent a letter to the property owner of 1407 Cleveland Blvd for the shed in the front yard.

April C. reported that Code Enforcement sent a letter to the property owner of 1701 Dearborn for fencing violation. Second notice is being sent.

April C. reported that Code Enforcement sent a letter to the property owner of 1523 Dearborn for fencing violation.

Commission Report:

None.

X. Meeting adjourned at approximately 7:44 p.m.

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY CHAIRPERSON KING ON THE DATE NOTED BELOW.

________________________________________________________________________  __________________________
Chairperson King                                Date

________________________________________________________________________  __________________________
ATTEST: Jarom Wagoner, Senior Planner                                Date

For detailed minutes, please request a copy of the digital recording.