

MINUTES

Caldwell Industrial Airport Commission

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Date: August 1st, 2019

Time: 12:00 Noon – 1:00 PM

Location: Caldwell Industrial Airport – Hubler Terminal Conference Room

Commission Members Present: Martin Koch, Greg Swanson, Steve Kahn, Phil Fouts, Rob Oates – Airport Manager, Kim Kelly – Airport Administrative Secretary

Commission Members Absent: Chris Allgood (City Council Rep.), Al Rice and Brent Orton

Guests: Toby Epler – JUB, Steve Marshall – JUB and Stan Siewert

Chairman Phil Fouts called the meeting to order at 12:04 pm.

1. **Minutes of May 2019 Airport Commission Meeting**

Motion was made and seconded to accept May and June 2019 Minutes. Motion passed.

2. **Audience Participation (Items Not on Agenda)**

Nothing was mentioned.

3. **Airport Improvement Program – Toby Epler**

Toby stated the runway project was complete as of Tuesday and was checked off by FAA Personnel.

Rob Oates mentioned Gary Gates from Helena, Montana authorized Caldwell Airport to begin its Master Plan after all. Rob explained what is involved with obtaining a new Master Plan, the time frame, how the City will seek out a company to complete the plan and that the Mayor has signed all grant assurances pertaining to a new plan.

Steve Kahn asked if the new Master Plan will impair the airport from future work.

4. **Aeronautical Use Policy Options – Doug Waterman**

Doug will be looking into incorporating a code enforcement into the airport leases and stated the new Tiedown Rules and Regulations are set for review and comment for the Airport Commission. Doug outlined the step to approve the new rules and regulations.

Stan Siewart asked about enforcement changes for hangar use within the new rules and regulations.

Steve Marshall, JUB Planner, mentioned the FCC Hangar Use Policy offers what is and what is not aeronautical use and how that pertains to grant assurances.

Phil Fouts asked if the FAA has ever taken grant assurance monies away and asked the Caldwell Airport to pay back the monies already awarded.

Rob recalled the time and explained what had happened.

5. **Lateral (Canal) Relocation Update – Rob Oates**

Rob reported nothing new. The City is still on track with the easement and working with Pioneer Irrigation to get the canal moved.

6. **Buildable Lots Update – Rob Oates**

Rob stated he is looking at ways to expand our current foot print. Rob pointed out possibly adding two rows of hangars and one taxi lane by Ustick. Rob mentioned ITD is reconstructing the Ustick bridge and we need to make sure the new hangar option will not impede with ITD's plans.

7. **Announcements – Rob Oates**

- The airport is having an increase in aviation.

The meeting was adjourned at 1:23 pm.

Next Airport Commission Meeting: September 5th, 2019 - Noon