



**CITY COUNCIL WORKSHOP  
AGENDA  
Monday, September 16, 2019  
6:30 PM**

**CITY COUNCIL WORKSHOP FOR THE PURPOSE OF AN UPDATE REPORT PROVIDED BY THE CALDWELL HOUSING AUTHORITY.**

---



**REGULAR CITY COUNCIL MEETING  
AGENDA  
Monday, September 16, 2019  
7:00 PM**

**INVOCATION OFFERED BY BRIAN DYER OF THE USTICK ROAD NAZARENE CHURCH.  
PLEDGE OF ALLEGIANCE TO THE FLAG.  
ROLL CALL.  
CONFLICT OF INTEREST DECLARATION.  
SPECIAL PRESENTATIONS.  
AUDIENCE PARTICIPATION.**

**CONSENT CALENDAR: [ALL CONSENT CALENDAR ITEMS ARE ACTION ITEMS]**

1. Approve acceptance of the minutes of the City Council Regularly Scheduled Meeting held on September 3, 2019, the Caldwell Golf Board Meeting held on June 19, 2019; the Caldwell Historic Preservation Commission Meeting held on July 10, 2019; and the Caldwell Planning & Zoning Commission Meetings held on July 9, 2019 and August 13, 2019;
2. Approve request from the AARP Foundation to waive all fees associated with the use of the Caldwell Train Depot (701 Main Street) to provide free tax preparation services for both Federal and State taxes to the Caldwell community during February 6 – April 9, 2020;
3. Approve request to ratify the appointment of members to the Industrial Development Corporation Board for a term to expire December 31, 2022 to include: Ron Gipson, Sheri Johnson, Kim Tomkinson, and Richard Erne;
4. Approve Resolution accepting an Easement for Adams Ridge Subdivision Phase No. 1 for water, sanitary sewer and pressure irrigation main lines from Adams Ridge Properties LLC;
5. Approve Resolution authorizing an extension of the Master Agreement with Pioneer Irrigation District for a period of 90 days;
6. Approve Resolution authorizing the submittal of special tax assessments to the Canyon County Auditor's Office for weed abatements within FY-2019;
7. Approve Resolution adopting amendments to the City of Caldwell Police Officer Pay Scale and set an effective date of October 1, 2019;
8. Approve Resolution adopting amendments to the City of Caldwell Pay Scale and Position Scale with an effective date of October 1, 2019;
9. Approve Resolution accepting the recommendation from the Trustees of the City of Caldwell Employee Benefit Plan trust to execute the financial audit contract for the Caldwell Employee Benefit Plan Trust with Eide Bailly for the year ended September 30, 2019;
10. Approve Resolution ratifying the supply and installation of Single Mode Fiber from outside existing pull boxes into the Street Department, Water Department, and Waste Water Treatment Plant buildings by AME Electric in the amount of \$22,500;
11. Approve Resolution adopting amendments to the City of Caldwell Employee Policy Handbook, Section VII.D. Paid Time Off (PTO) with an effective date of October 1, 2019;
12. Approve Resolution authorizing the execution of the Lease Agreement with Idaho Veterans Garden, Inc. for property located at 305 West Belmont Street;

13. Approve Resolution authorizing the acceptance of a Quit Claim Deed from Casey R. and Daisy Northrup for the purpose of future right-of-way development of Homedale Road;
14. Approve Resolution accepting the recommendation of the Trustees of the City of Caldwell Employee Benefit Plan Trust to execute the Services Agreement between the City of Caldwell Employee Benefit Plan and Milliman, Inc.

**OLD BUSINESS:**

1. **ACTION ITEM: Public Hearing** pursuant to Idaho Code 63-1311A to consider the acceptance of the proposed fee increases exceeding 5% of that previously charged by the Airport Department, Water Department, and Engineering Department.
2. **ACTION ITEM:** Consider Resolutions No. 223-19, 224-19, 225-19, 226-19, 227-19, 228-19, and 229-19 adopting the schedule of fees for services provided and regulatory charges as specified by City Code for the Sewer System Fees and Policies, Water System Fees and Policies, Street Lighting Fees and Policies, Airport Fees, Building Permit Fees, Sanitation/Solid Waste Fees and Policies, and Engineering Review and Mapping Fees.
3. **ACTION ITEM:** Consider the Notice of Adoption and Summary for publication pursuant to Idaho Code 50-901A of Ordinance No. 3222-A amending Ordinance No. 3222 passed on July 1, 2019 regarding the allowance of non-profit fundraising activities within the City of Caldwell.

**NEW BUSINESS:**

1. **ACTION ITEM:** Consider Bill No. 46 (Ordinance No. 3238) to annex a portion of property known as Cumberland Subdivision No. 5 (Instrument No. 2019026254) and located within the City Limits into the Caldwell Municipal Irrigation District with a request to waive the rules and pass on the first reading.
2. **ACTION ITEM: Public Hearing** (Quasi-Judicial): Case No. ANN-19-05: A request by the City of Caldwell to annex 37.4 acres, more or less, with an R-2 (Medium Density Residential) zoning designation with a Comprehensive Plan Map Change from Industrial to Public Open Space. The subject property is located on the east side of Pond Lane, approximately 3,800 feet south of Hwy 20/26 (Parcel # R3496400000) in Caldwell, Idaho.
3. **ACTION ITEM:** Consider Bill No. 26 (Ordinance No. 3218) for Case No. ANN-19-05 (Pond Lane Annexation) with a request to waive the rules, pass on the first reading, and approve the summary for publication.
4. **ACTION ITEM: Public Hearing** (Quasi-Judicial): Case No. ANN-19-06: A request by the City of Caldwell to annex 5 acres, more or less, with an R-1 (Low Density Residential) zoning designation with a Comprehensive Plan Map Change from Commercial to Public Open Space. The subject property is located at 2323 E Ustick Road (Parcel # R3583200000) in Caldwell, Idaho.
5. **ACTION ITEM:** Consider Bill No. 27 (Ordinance No. 3219) for Case No. ANN-19-06 (Ustick Road Annexation) with a request to waive the rules, pass on the first reading, and approve the summary for publication.
6. **ACTION ITEM: Public Hearing** (Quasi-Judicial): Case No. VAC-19-01: A request by Skyway Business Park Owner's Association and the Upson Company to amend the Skyway Business Park Final Plat by deleting Note 8 found on Sheet 1 of 3 of the Final Plat recorded as Instrument # 200329590. The subject plat is located in the general vicinity of Smeed Parkway and Skyway Street in Caldwell, Idaho.
7. **ACTION ITEM:** Finance Report acceptance.
8. Council Reports.
9. Mayor's Comments.
10. Adjournment.

**Next Regular City Council Meeting is on Monday, October 7, 2019 at 7:00 p.m.** in the Community Room at the Caldwell Police Station at 110 South Fifth. Any person needing special accommodations to participate in the meeting should contact the City Clerk at 411 Blaine Street or call #455-4656 prior to the meeting. The entire agenda packet and minutes can be viewed on the City of Caldwell's website: [www.cityofcaldwell.com](http://www.cityofcaldwell.com). Cualquier persona que necesita arreglos especiales para participar en la reunión debe comunicarse con el Secretario de la Ciudad en 411 Blaine Street o llame al # 455 a 4656 antes de la reunion.