CALDWELL HISTORIC PRESERVATION COMMISSION MINUTES

Meeting of August 28, 2019 @ 6:30 P.M.
Caldwell Public Library – Idaho Room
1010 Dearborn, Caldwell, Idaho

I. Call to order. Chairperson King called the meeting to order at approximately 6:31 p.m.

II. Roll Call

Members Present. Jacob King, Randy Lyons, Nicole Bradshaw and Megan Dixon.

Members Absent. Steve Maughan.

Others Present. April Cabello, Planning Technician; Jerome Mapp, Planning, Zoning Director.

Others Absent. Rob Hopper, City Council Liaison; and Jarom Wagoner, Senior Planner.

III. Approval of Minutes.

MOTION TO APPROVE THE MINUTES OF JULY 10, 2019.

MOTION Commissioner Bradshaw SECOND: Commissioner Lyons, MOTION PASSED.

IV. Certificate of Appropriateness Interviews.

Action Item: Case Number CA-19-09 a request by Jake & Carmen Ives for approval of a 6ft solid cedar fence along the rear property line and next to the house with an arched gate, and a 4ft solid cedar fence along the sidewalk. This site is located at 1523 Dearborn Street.

The Commission discussed the application.

Chairman King stated that he likes the gate and confirmed with the applicant the tapering effect from a 6 ft fence and gate to a 4 ft fence along the sidewalk on 16th to the rear property line then a 6 ft fence along the back.

Commissioner Dixon shared with the applicant that she appreciated the site plan and that she had reviewed the fencing code and felt the application was in compliance with fencing code.

Chairman King shared that the fence is well done and it matches the ambiance of the district and expressed to the commission that he does not have a problem with the application and is happy the applicant came forward following the steps for the Historic District.
April Cabello, Planning Technician explained the applicant is seeking approval for a solid 4’ street side fence and a solid 6’ wing fence. If the fence were picket or wrought iron, the applicant would not have asked for approval.

Jake Ives, Applicant, 1523 Dearborn Street, gave testimony that he had his property surveyed and the fencing is placed upon his property. Mr. Ives asked what was the code change in 2015 and if the change was for new development, and being reapplied to a 100-year-old district. Mr. Ives stated that if you look around the district, fencing is on the sidewalk.

Ms. Cabello explained that the 6’ fencing along the sidewalks are old non-conforming fences.

Commissioner Dixon shared that she is comfortable with the proposal as it is and appreciates the applicant conforming to the lower height on the street side.

Mr. Ives responded that its tough, being on 16th they have a lot of people that like to park on their street side. He has four young kids and with a 6 ft fence his kids are safe but when the fence is lowered to 4 ft the peering eyes come back.

The commission stated they are sympathetic to the very real concern.

Commissioner Bradshaw stated that the fence looks nice and conforms with code.

Chairman King made the motion to approve the application as is.

**Motion to Approve Case Number CA-19-09:**

**MOTION:** Chairman King  **SECOND:** Commissioner Bradshaw  **MOTION PASSED WITH A UNANIMOUS VOTE.**

**V. Audience Participation.** None.

**VI. Actions Since Last Meeting.**

Chairman King reviewed the issued Certificates of Appropriateness

- **Discussion Item:** CA-19-07 Jesse Phillip Whitney, 1702 Everett St. Staff Level C of A issued for Re-Roof, remove current architectural style material; replace with architectural style material.
- **Discussion Item:** CA-19-08 Kathy Hedges, 1801 Cleveland Blvd. Staff Level C of A issued for Re-Roof on the garage and the home, remove current 2 layers of architectural style material and 1 lay of cedar shingles; replace with architectural style material.
- **Discussion Item:** CA-19-10 Andrew Gades, 1801 Dearborn. Staff Level C of A issued for window replacement, replace all main floor wood windows with like wood windows, all replacements are sash replacements with double paned wood windows with screens, color matched on all windows.

**VII. Old Business.**
**Action Item:**  Steunenberg Facebook page: Continued to the next meeting.

**Action Item:** Newsletter: April C. reported she has not received from the Mapping Department an updated mailing list and will have to follow up with Mapping. Continued to the next meeting.

**VIII. New Business.** None.

**IX. Commission & Staff Reports.**

**Staff Report:**

April C. reminded the commission of their report to City Council on October 21, 2019.

April C. reminded the commission of the SHPO training on September 11, 2019.

April C. reported that the September 25, 2019 meeting canceled.

Jerome M. discussed commissioners not going out to the site. The commission has to treat cases like a court; it has to be on the record so a commission member cannot go out to a site before it comes before the commission. Commissioner Dixon asked what if the commission member lives in the district and has to pass the house every day; also wondered if the commissioners have prior knowledge before the case submittal whether that was okay. Jerome M. confirmed that was okay but cannot go out and look at the site on purpose. Commissioner Bradshaw asked if they could look up the site on google maps. Jerome M. stated that would be a question for the City Attorney, but in his opinion it would be the same as going to the site and that would not be okay but the commission could look at google maps during the meeting / hearing when everyone is present.

Jerome M. thanked the commission for what they do and they have done a great job. Jerome M. also stated that we would figure out how to get more members.

**Commission Report:**

Commissioner Lyons reported that at a neighborhood picnic, someone asked him about re-shingling their house and he wondered if it was ok for a commissioner to tell the homeowner yes or no, or direct them to the city. April C. responded that it is best to tell the homeowner to call the city.

Commissioner Dixon expressed her appreciation for the homeowners at 601 S 13th Avenue. The homeowners are using the corner window, they preserved the window and did not cover it up.

Chairman King shared that he would like to showcase 1621 Fillmore.
Commissioner Lyon suggested contacting a select group of students moving into the District for a potential of help with the Facebook page. Commissioner Dixon stated that Commissioner Maughan might know students that have the particular aptitude that would work well for some historical recording, and she knows of a student that wants to do some research on the historical development around Indian Creek. Chairman King suggested having a student work on a story map. Commissioner Dixon has students that she wants to try building story maps this term but not sure what the overlap would be. Commissioner Dixon stated that she would reach out to Commissioner Maughan to follow up the Facebook page.

The commission discussed Code Enforcement. How to contact them and who to contact.

Commissioner Bradshaw requested to add on a regular basis to the agenda under old business, adding a commission member.

The commission discussed the current number of members, voting, and the process.

Commissioner Bradshaw updated the commission that she spoke to Kristy Roeder and she does not have time to sit on the commission but suggested contacting Kaycee Porter. Commissioner Dixon shared that Kaycee and her husband have lived in the district for a while and Kaycee’s husband grew up in Caldwell.

Commissioner Lyons shared that he wanted to find out the requirements to extend the boundary of the Steunenberg District. The commission discussed the idea with Jerome Mapp, the Planning Director.

X. Meeting adjourned at approximately 7:40 p.m.

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY CHAIRPERSON KING ON THE DATE NOTED BELOW.

Chairperson King

Date

ATTEST: Jerome Mapp, Planning Director

Date

For detailed minutes, please request a copy of the digital recording.