

CALDWELL HISTORIC PRESERVATION COMMISSION MINUTES
Meeting of March 14, 2016 @ 6:00 P.M.
Caldwell Public Library – Idaho Room
1010 Dearborn, Caldwell, Idaho

I. **Call to order.** Chairperson Maughan called the meeting to order at approximately 6:00 p.m.

II. **Roll Call**

Members Present. Steve Maughan, Randy Lyons, Nicole Bradshaw, Jacob King and Don Burwell.

Members Absent. Megan Dixon.

Others Present. April Cabello, Planning Technician; and Brian Billingsley, Planning & Zoning Director.

Others Absent. Rob Hopper, City Council Liaison.

III. **Approval of Minutes.**

MOTION TO APPROVE THE MINUTES OF FEBRUARY 8, 2016.

MOTION: Don B. **SECOND:** Jacob K., **MOTION PASSED.**

IV. **Certificate of Appropriateness Interviews.**

Case Number CA-16-01 a request by Mark Means for Certificate of Appropriateness approval to remove and replace shutter, remove and replace gutters, remove and brick in 2 lower rear doors replacing with windows, remove and brick in 1 upper door replacing with a window, replace second story railings, remove and replace the cinder block wall along 16th Street and to discuss the requirements for building a garage in the rear yard. The site is located at 1601 Dearborn Street, Caldwell, ID 83605.

Testimony:

Mark Means, 1601 Dearborn Street, Caldwell, ID applicant signed in favor of the application and gave supporting testimony. Mr. Means reviewed all the changes that had already been done, not being aware he needed to obtain a Certificate of Appropriateness and reviewed all the changes / alterations that he would like approval to do.

Mr. Means expressed his desire to bring the home back to its glory and how much he liked the neighborhood.

Mr. Means asked for approval for the following:

1. Remove and replace shutters and gutters.
2. Install storm windows.
3. Remove and brick in 2 lower doors replacing with windows.
4. Remove and brick in 1 upper door replacing with a window.
5. Replace second story railing.
6. Remove and replace cinder block wall along 16th.

Thomas Means, 4014 Fawn Creek Drive, Kingwood, TX 77339 signed in favor of the application but did not wish to speak.

Link Porterfield, 1605 Dearborn Street, Caldwell, ID 83605 signed in favor of the application and came to support Mark Means in the rehabilitation of the house.

Terry Mazurak, 1602 Cleveland, Caldwell, ID 83605 signed in neutral of the application and stated the work Mark has been doing so far is first class and looks a lot better and really came to hear about where he would be placing the garage.

Chairman Maughan closed the public testimony.

Discussion was held between the commission and the applicant regarding the application requirements for new construction of a garage.

Motion was made to approve with the following conditions:

1. Remove and replace shutters and gutters.
2. Install storm windows.
3. Remove and brick in 2 lower doors replacing with windows.
4. Remove and brick in 1 upper door replacing with a window.
5. Replace second story railing.
6. Remove and replace cinder block wall along 16th.

Windows, Doors, Railings and fencing will need Staff Level Approval prior to installation.

MOTION TO CLOSE TESTIMONY: Chairman Maughan **Passed:** Unanimous roll call vote.

Findings of Fact for Case Number CA-16-01

MOTION: Chairman Maughan **Passed:** Unanimous roll call vote.

Conclusions of Law for Case Number CA-16-01

MOTION: Chairman Bradshaw SECOND: Commissioner Burwell **Passed:** Unanimous roll call vote.

Order of Decision for Case Number CA-16-01

MOTION: Commissioner Bradshaw SECOND: Commissioner Burwell. The motion for **Approval** was approved with unanimous vote.

V. Audience Participation. None.

VI. Actions Since Last Meeting.

- A. CA-16-01:** Applicant: Mark Means, 1601 Dearborn Street, Certificate of Appropriateness issued for a re-roof.
- B. CA-16-10A:** Applicant: Mark Means, 1601 Dearborn Street, Certificate of Appropriateness issued for Chimney repair.

VII. Old Business.

- A.** None.

VIII. New Business.

A. None.

IX. Commission & Staff Reports.

- A.** Brian B. reported that Rob Hopper the City Council Liaison for the Historic Preservation Commission also serves as Urban Renewal Board and they meet on Monday nights. Councilman Hopper asked the Historic Preservation Commission if possible to meet a different night of the week. Brian B. suggested meeting on the 2nd and or 4th Wednesday of the month. The commission also suggested moving the time to 6:30pm.
- B.** Commissioner Lyons wondered about publishing a news letter for the district. Commissioner Burwell suggested joining NextDoor social site. Brian B. suggested placing both items on the next agenda for further discussion.
- C.** April C. asked the commission to give her the approval for staff level approval for a storm door at 1223 Dearborn. The commission agreed on staff level approval.

X. Meeting adjourned at approximately 7:30 p.m.

Respectfully submitted by April Cabello,
MINUTES APPROVED AND SIGNED BELOW BY CHAIRPERSON STEVE MAUGHAN
ON THE DATE NOTED BELOW.

Chairperson Maughan

Date

ATTEST: Brian Billingsley, Planning Director

Date

For detailed minutes, please request a copy of the digital recording.