

MINUTES

Caldwell Industrial Airport Commission

4814 E. Linden Street

Caldwell, ID 83605

Email: kschara@cityofcaldwell.org

208-459-9779

Date: June 2nd, 2016

Time: 12:00 Noon – 1:00 PM

Location: Caldwell Industrial Airport – Hubler Terminal Conference Room

Commission Members Present: Phil Fouts, Rob Herndon, Al Rice, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

Commission Members Absent: Chris Allgood (City Council Rep.), Barry Everett, Jr., Steve Kahn, Marty Koch, Greg Swanson

Guests: Toby Epler – JUB, Jim & Anita Shore

Chairman Phil Fouts called the meeting to order at 12:01 pm.

1. **Minutes of May 2016 Airport Commission Meeting**

Since a quorum was not present, approval of May 2016 Minutes will be postponed until the August 2016 meeting.

2. **Airport Improvement Program – Toby Epler**

Toby Epler reported that the electrical project portion of AIP28 is now complete. The apron rehab portion of AIP28 (hot ramp) starts June 13th. This will be done in two phases, starting with the west third followed by the other two-thirds. The 1st phase will take 16 days, and the second phase approximately 24 days, starting July 5th and running until the end of July or the first of August. Toby said the contractor is ready to go.

Toby stated that the fuel island will be available throughout both phases. Large aircraft will need to be directed to the north-side ramp, especially during this project.

NOTAMS will be posted and bulletins sent out to the airport community to facilitate smooth and safe operations during this project.

Toby also reported that the design of the runway rehab, AIP29, has begun. Surveyors will be out next Thursday or Friday, followed by a possible night-time closure for the purpose of boring samples. Notice will be sent out when time and date has been set.

3. **Taxiway C / Vehicular Road Question – Rob Oates**

In response to a question posed at last month's meeting, Rob reported on the request to extend Taxiway C in the Gate 5/Dauntless/Dishman area. After researching this with Toby Epler, it was ascertained that the existing buildings would be in the required safety area for a taxiway extension. However, Rob indicated that a wheeled-vehicle drive may be a possibility, perhaps using asphalt shavings from the hot ramp rehab. This will be presented to Public Works Director, Brent Orton for consideration.

4. **Canal Relocation Update – Brent Orton**

Brent Orton was not in attendance, and Rob Oates had no new information on this item.

5. **Wall of Fame Committee Report**

No one from the Wall of Fame committee was available to report at this time.

6. **Buildable Lots Update – Rob Oates**

Several changes of hangar ownership, with the corresponding new leases, have occurred recently. However, no new hangars are currently being built. Rob Oates did report that a builder is considering a new duplex at a future date.

Rob mentioned a visit he received from a vendor of shade covers. Rob thought these might be considered for private purchase, potentially using a row of our tie-down area. There was further discussion that possibly the space could be leased, and the individual would own the cover. This possibility would need to be researched and some policy changes may be needed.

7. **Announcements – Rob Oates**

- A powered-parachute user contacted Rob recently about possibly flying out of this airport. Rob stated that in the eyes of the FAA this is an appropriate use, with the user expected to follow typical guidelines and traffic patterns as ultra-lights. He recommended airport users keep an eye out for such use, as this could begin occurring here at Caldwell Airport.
- NOAA Weather recently contacted Rob about obtaining a Terminal Area Forecast here at Caldwell Airport. They suggested Rob send a formal request of same to them for approval. This would be offered by the Weather Service at no charge. They hope to use the cameras currently installed on the Hubler communications tower for verification of current weather. Further information will be forthcoming, should this come to fruition.
- During the upcoming ramp rehab project, anyone here at Caldwell Airport having anything to do with high performance aircraft flying into Caldwell, please direct them to the Hubler apron, and please give a call to the Airport office, so they will be expected.
- Chris Allgood has been appointed as the City Council liaison to the Caldwell Airport Commission, and his first Airport Commission meeting will be in August.

The meeting adjourned at 12:43 pm.

Next Airport Commission Meeting: August 4th, 2016 - Noon (NO MEETING IN JULY)