

# MINUTES

## Caldwell Industrial Airport Commission

4814 E. Linden Street

Caldwell, ID 83605

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208-459-9779

**Date:** August 4<sup>th</sup>, 2016

**Time:** 12:00 Noon – 1:00 PM

**Location:** Caldwell Industrial Airport – Hubler Terminal Conference Room

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**Commission Members Present:** Chris Allgood (City Council Rep.), Barry Everett, Jr., Phil Fouts, Rob Herndon, Marty Koch, Al Rice, Greg Swanson, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

**Commission Members Absent:** Steve Kahn

**Guests:** Brent Orton – Public Works Director, Toby Epler – JUB, Jim & Anita Shore, Steve Marshall – JUB, Mark Ferkin

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Chairman Phil Fouts called the meeting to order at 12:01 pm.

1. **Minutes of May 2016 and June 2016 Airport Commission Meetings**

Motion was made and seconded to accept both the May 2016 Minutes, and the June 2016 Minutes. Motion passed.

2. **Airport Improvement Program – Toby Epler**

Regarding AIP-28, Toby Epler reported that the ramp is now back open. The final painting will occur in approximately 30 days. A portion of the tie-down area will however remain barricaded for the concrete to cure until mid-week next week.

Toby reported that during the ramp repaving process, they found 112 buried tie-downs that had to be removed. This added to the time that was required for completion of this project.

Regarding, AIP-29, design of the rehabilitation of the runway, the survey has been done and Toby's preliminary report is that the aggregate looks good. The design will be wrapped up this Fall, with the actual project being slated for 2018. However, it will be ready for early funding if it becomes available.

3. **Canal Relocation Update – Brent Orton**

Brent reported that the canal will most likely be relocated this winter. URA will be requested to help with cost of canal relocation. Waiting for easement signatures.

4. **Wall of Fame Committee Report**

Barry Everett Jr. stated that he had nothing to report at this time.

5. **Buildable Lots Update – Rob Oates**

Rob Oates stated there is still some interest being expressed in new hangar buildings. He expects there will be a dramatic increase in interest upon canal relocation.

At the request of a member, a presentation explaining development of land occurring in the area Northeast of the airport will be presented at the next meeting.

6. **Announcements – Rob Oates**

- Rob reported that he has found two small hawks on the runway recently.
- The Wildlife Hazard Mitigation Plan has been completed and is currently being reviewed by Rob Oates. One recommendation of the report would be that future fencing have 3-4 feet of angled skirt included, which would increase fencing cost dramatically.
- Gary Gates, our FAA Engineer from Helena will be visiting the airport in the next few weeks for a project inspection. An email advisory will be sent out prior to that visit.
- A compromised gate code recently resulted in removal of that gate code from all gates. In an effort to improve security on the airport, all gate codes will soon be removed from the gate controllers. Short-term, temporary codes will be issued as applicable.
- Discussions have begun with Enterprise Car Rentals, endeavoring to facilitate rental car drop-off & return at Hubler Terminal.
- Rob reported numerous large aircraft that have visited Hubler Terminal recently.
- Rob reported the recent addition of a pull-cart and a bellman's cart to be available for use by visitors to Hubler Terminal.
- Updated Code of Federal Regulations, recently published, will be referenced regarding future grants and on-going operations.

The meeting was adjourned at 1:02 pm.

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**Next Airport Commission Meeting:**

**September 1<sup>st</sup>, 2016 - Noon**