

PATHWAYS AND BIKE ROUTES COMMITTEE MINUTES

Meeting of May 15, 2012 @ 7:00 P.M.

Caldwell Airport Hubler Terminal – Community Room

- I. **Call to Order.** Vice-Chairperson Buckendorf called the meeting to order at 7:05 p.m.

Members Present. Ann Manning, Bill Buckendorf, Bill Gigray III, Larry Evans, Paul Mann, Mark Pemble, and Rod Garrett.

Members Absent. Cindy Grover, Nick Molenaar.

Others Present. Brian Billingsley, Planning & Zoning Director; April Cabello, Planning Technician; Ricardo Calderon, Associate Engineer.

Others Absent. Rob Hopper, CC Liaison; Brent Orton, Public Works Director.

- II. **Review and Approval of the Agenda.**

The Committee verbally and unanimously approved the agenda as presented.

- III. **Approval of Minutes.**

- A. The minutes of April 24, 2012 were presented to the committee.

Motion to approve the minutes of April 24, 2012.

MOTION: Bill G., **SECOND:** Larry E., **MOTION PASSED.**

- IV. **Audience Participation.** None.

- V. **Communications.** None.

- VI. **Old Business.**

- A. **FY 2013 Budget Recommendations.** Brian B. stated that at the previous meeting, the committee discussed the priorities for the 2013 budget and he took the committee's recommendations and prioritized the projects based on the proposed schedule of roads to be chip sealed. Brian B. reviewed with the committee the first draft of the budget request.

Bill G. confirmed with Brian B. the improvements for the overpass pathway will be completed using this fiscal year's budget. Brian B. confirmed the project would be complete this summer.

Brian B. asked Ricardo C. for the estimated cost to extend the YMCA pathway to Ustick Road. Ricardo C. responded that the cost for a very basic plan would be around \$37,000.00 but could increase if building a rail or anything else over the A-Drain. Bill G. suggested requesting \$40,000.00 for the project and asked Ricardo C. if it were a possibility that some of this work would continue in the following fiscal year. Ricardo C. responded it would be possible to complete the project within the next fiscal year. Ricardo C. further stated that \$40,000.00 could cover the cost if city crews did the work, but the cost would increase thirty percent if contracted out. Brian B. said he spoke with the Streets Department Supervisor and was told the Streets Department staff would do the work if staff has the time.

Ricardo C. fielded questions from the committee about the 20/26, 21st and Ustick projects.

Brian B. continued reviewing the anticipated needs for FY 2014, FY 2015, FY 2016, FY 2017, and the committee's wish list.

Bill G. said he would move that the 2013 Budget Report Recommendation and Request be adopted by the committee and submitted to the department heads and the Mayor as outlined.

MOTION: Bill G., **SECOND:** Ann M., **MOTION PASSED.**

VII. New Business.

- A. Indian Creek Festival Bike Helmet Give-Away.** Brian B. stated that last year at the Indian Creek Festival, they had a successful turn out and they handed out the 100 helmets within a few hours. Brian B. suggested ordering 200 helmets this year, and presented a chart to the committee showing the breakdown costs for the helmets. Brian B. stated that West Valley Medical Center was a major sponsor last year and has indicated they are interested in helping again this year. Brian B. said if the committee orders 200 helmets, they would need 3 donors at \$330.00 each to cover the cost or Brian B. said he could ask West Valley Medical Center if they would like to be the sole sponsor at \$990.00. The committee agreed to order 200 helmets and have Brian B. contact West Valley Medical Center.
- B. Family Values Park Proposal.** Ricardo C. reported that Scott Curtis, the YMCA director, called and is ready to start the park committee again and scheduled a meeting for Friday, May 18th. Ricardo C. showed the committee the plans for the Family Values Park and stated he would ask the park committee if they would incorporate the 8ft pathway around the park to connect with the PBR's YMCA pathway. Ricardo C. will report with an update at the next PBR meeting.
- C. Pathway Mileage Markers.** Brian B. reported that the PBR master plan recommends establishing a mileage marker system on the pathways and none are in place at this time. Brian B. asked the committee for suggestions

on setting up some kind of a system for emergency response. Brian B. asked if the committee would like to proceed and needed a committee member to volunteer working with police and fire to make recommendations for a marker system. Bill B. stated he would volunteer and Rod G. stated he had an eagle scout that would also volunteer. Brian B. will talk to the police and fire chiefs and schedule a meeting sometime this summer. Brian B. will inform the committee once they schedule the meeting.

VIII. Committee and Staff Reports.

- A.** Bill B. thanked the committee members and staff that participated in the Community Pride Day pathway clean-up. Ann M. suggested for next year to post signs on the pathway a week ahead to inform pathway users of the upcoming clean-up and invite everyone to participate with the pathway clean-up. Brian B. reported that City Hall received a complaint of puncture weeds on the YMCA portion of the pathway and forwarded the complaint to the parks department. Brian B. further reported that the Mayor thanked everyone that helped with the pathway clean-up.
- B.** Paul M. reported that he is on the Treasure Valley Clean Cities Coalition Board and at a meeting Compass came and talked to them about a program called Communities in Motion for 2040. Brian B. and Paul M. served on the committee and he was disappointed because the bicycle portion was not high on the Compass agenda and received a very small part of the discussion. Paul M. asked the committee to contact Compass and have the committee's voice heard about bicycles and bike path concept. Also, the federal government is voting on funding for traffic bills and highway bills, and if they want bicycle money included, the committee needs to advocate for it. Paul M. will forward the web link to the PBR committee members. Rod G. suggested having the Mayor send a letter to Compass. Brian B. said the Mayor is a voting member of the Compass Board. Rod G. made the motion to have the Mayor send a letter to the Compass Board.

MOTION: Rod G. **SECOND:** Paul M., **MOTION PASSED.**

- C.** Brian B. reported that part of the Safe Routes to School study is conducting bike and pedestrian counts near all the schools in Caldwell, same as last fall. Brian B. stated he needs a volunteer to assist with the counts. Brian B. stated that Paul M. helped with some of the counts last Friday. Mark P. stated that he would help with the counts.

IX. Adjourn. Meeting adjourned at approximately 8:30 p.m.

Motion to adjourn meeting.

MOTION: Rod G., **SECOND:** Larry E., **MOTION PASSED.**

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY VICE-CHAIRPERSON BILL BUCKENDORF ON THE DATE NOTED BELOW.

Bill Buckendorf, Vice-Chair

Date

ATTEST: Brian Billingsley, P&Z Director

Date