

**CALDWELL RURAL FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
SPECIAL MEETING AND BUDGET HEARING NOTICE AND AGENDA**

DATE	TIME	LOCATION
August 17, 2020	10:00 A.M.	Notus Fire Station 707 Notus Road Notus, Idaho

Action Item	ACTION ITEM NOTATION INFORMATION: Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the “Action Item” in the left column of this Meeting Agenda posting.
Covid-19 Notice	The Meeting Room Occupancy Capacity because of social distancing protocol is 25. <ul style="list-style-type: none"> • Social Distancing will be enforced

1.	Call to Order: By Chairman
2.	ROLL CALL
3. Action Item	<p>Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform postings when maintained by the District:</p> <ul style="list-style-type: none"> • Receive the report of the posting of this meeting’s agenda notice. • Motion to Receive Agenda Notice Posting Report [sets the agenda] [Motion to Approve Agenda as last posted is needed only when there has been a posting of additional agenda items less than five (5) days before a regular quarterly meeting or less than twenty-four (24) hours before a special meeting.] <p>Procedure to follow to amend the Agenda after the Meeting is started: In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda, a motion must first be made stating:</p> <ul style="list-style-type: none"> • Why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. <p style="padding-left: 40px;">[An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage or loss, when the notice requirements of agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss.]</p> <ul style="list-style-type: none"> • The motion and the basis for this motion must be included in the minutes of the meeting.
4. Action Item	<p>Budget Hearing (10:00 A.M.)</p> <ol style="list-style-type: none"> 1) Open Public Hearing – Motion to open the Public Hearing on the proposed FY 2020-21 Budget 2) Staff Report – Receive report of Affidavit of Publication and the publication dates of the Notice of Public Hearing 3) Review proposed FY 2020-21 Budget 4) Public Input 5) Close Hearing – Motion to close the Public Hearing
5. Action Item	<p>Approval of Minutes:</p> <ul style="list-style-type: none"> • Consider approving the July 13th, 2020 Quarterly Meeting Minutes <ul style="list-style-type: none"> – Any changes should be made at this time. Approval for any and all open meeting minutes since the last meeting should be by separate board vote.
6.	Public Input and Special Presentations:
7. Action Items	<p>Financial Report</p> <ol style="list-style-type: none"> 1) Report by the authorized member of the Board of Commissioners of their review and initialing of all documents received in the reporting period, since the last Commissioner meeting to the present, related to District cash and cash equivalence.

<p>7. cont.</p>	<p>2) Treasurer report/ I.C. § 57-135 compliance submittal of written financial report which includes the amount of funds in the District’s treasury as such funds are deposited or invested as of the last day of the preceding month.</p> <ul style="list-style-type: none"> • Motion to receive & approve Financial Report <p>3) Recommendation for approval by the Board for authority to invest and continue the investment of certified funds on deposit, which are not needed for the payment of expenditures during the certified period as permitted by Idaho Code Section 67-1210.</p> <ul style="list-style-type: none"> • Motion to approve and authorize the investment of certified funds as set forth in the Financial Report submitted by the Treasurer. <p>4) Ordinary and necessary bills to be paid presented by the Treasurer</p> <ul style="list-style-type: none"> • Reviewed, by the Commissioners, of the Bills together with the assignment of a budget line item for each expenditure for approval as recommended by the Treasurer. • Discuss approval of invoice for the purchase of equipment as recommended by Chief Wendelsdorf. <p>Recommended motion to approve the Bills: <i>(“I move for the disbursement of funds from the District’s treasury for the payment of the bills in the total sum of <u>\$ 162,120.60</u> as presented by the Treasurer, be authorized and approved”)</i></p>
<p>8.</p>	<p>Staff Reports:</p> <ol style="list-style-type: none"> 1) Administrator Chief Wendelsdorf <ul style="list-style-type: none"> • Update on the Treasure Valley Cooperative Fire Authority Interagency and JPA 2) Secretary/ Communications 3) Attorney Report 4) Commissioners Reports
<p>9.</p>	<p>Committee Report: None</p>
<p>10.</p> <div data-bbox="94 1129 180 1182" style="border: 1px solid black; padding: 2px; width: fit-content;">Action Items</div>	<p>Unfinished/Tabled Business Scheduled for this Quarterly Meeting:</p> <ol style="list-style-type: none"> 1) Impact Fees – Update on where we are with Canyon County and City of Middleton <ol style="list-style-type: none"> a. Discuss and consider approving Resolution repealing Resolution No. 2020-06 which approved the Intergovernmental Agreement that failed to include references to area with the Cities of Notus and Greenleaf and the area within the City of Middleton south of the Boise River and the following: “the area within the boundaries of the City of Caldwell” b. Discuss and consider approving Resolution approving the “Canyon County / Caldwell Rural Fire Protection District / City of Caldwell / City of Middleton Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements First Amended and Reformed” <ul style="list-style-type: none"> • Sign the “Canyon County / Caldwell Rural Fire Protection District / City of Caldwell / City of Middleton Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements First Amended and Reformed” 2) Update on investigation of the process and logistics of an annexation of the City of Caldwell into the District.
<p>11.</p> <div data-bbox="94 1766 180 1818" style="border: 1px solid black; padding: 2px; width: fit-content;">Action Item</div>	<p>New Business:</p> <ol style="list-style-type: none"> 1) Discuss and consider approving Resolution to adopt the Fiscal Year 2020-2021 Budget. 2) Discuss and consider approving Resolution amending Title 11 of the District Policy Code by the addition of new Chapter 8 to provide for Public Records Requests.

12. <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px 0;">Action Item</div>	Set date, time and location for the next meeting <ul style="list-style-type: none"> • Consider motion to set the date of the next quarterly or special meeting • Fire District Board of Commissioners are required by I.C. § 31-1415 to hold quarterly meetings.
13.	Adjournment

Debbie Steiner, Secretary

I.C. § 74-204 (1)&(2) Regular Meeting: Post notice five (5) calendar days in advance of meeting; Special Meeting: Post agenda forty-eight (48) hours in advance of meeting.

Posting Report [original agenda]:

Notus Fire Station 707 Notus Road, Notus, Idaho 83656

By: _____ Date: _____ Time: _____

Caldwell Fire Administration Building, 403 Blaine Street, Caldwell, Idaho 83605

By: _____ Date: _____ Time: _____