



SUBDIVISION & CIVIL DRAWINGS

SUBMITTAL CHECKLIST

PLEASE NOTE: Be sure to follow the submittal requirements when submitting your documents to the Engineering Department for review. Failure to do so will result in your submittal being returned to you and not accepted for placement in the Review Queue.

CONSTRUCTION DRAWING SUBMITTAL REQUIREMENTS

- All plan sheets uploaded in PDF format
- Each plan sheet uploaded individually
- Each plan sheet labeled to match the sheet index and include the subdivision/project name

SUBMITTALS

- Engineer of Record has completed an in-house review of the proposed drawings using the Engineering Department Plan Review Checklist (*Checklist provided below. A copy of this completed checklist is required to be uploaded as part of your submittal package.*)
- Stormwater Calculations that comply with the most recent edition of the Caldwell Stormwater Manual (available on the Engineering Department website) in a single PDF format
- Geotechnical Report* that complies with the most recent edition of the Caldwell Stormwater Manual (available on the Engineering Department website) in a single PDF format
**If your Stormwater Calculations are completed without the use of a Geotechnical Report and instead by soils classification, as outlined in the Caldwell Stormwater Manual, the Engineer of Record shall upload, in PDF format, a letter outlining such and providing a brief explanation of soils anticipated (how and why) and drainage rates used.*

PLAN REVIEW FEES

- Plan Review Fees Paid
Fees are calculated at \$585.00 base fee + \$19.50 per lot (including common lots). Please ensure you include all lots when calculating and paying for Plan Review Fees. You will receive an email from Citizenserve directing you to make payment once staff has reviewed and accepted your application.

Satisfied	Not Satisfied	N/A

ADA COMPLIANCE

Directional pedestrian ramps shown at all street crossings
 Detectible warning panels shown on all pedestrian ramps (yellow in color)
 Provide pedramp detail showing 5' approach, throat, walk arounds and truncated domes.
 Sidewalk details comply with ADA standards

Satisfied	Not Satisfied	N/A

STREET LIGHTS

Street lights on residential roadways are shown in necessary locations. 350' max. spacing. 1 light at each intersection.
 Street lights on classified roadways are shown in necessary locations. 350' max. spacing (lights on opposite side of roadway cannot be factored into the spacing). 1 light at each intersection.
 Street lights placed along interior residential roads shall be LED fixtures: ATB0-20LEDE70MVOLT-R3-DDB-P7
 Street lights placed along roads other than interior residential roads shall be LED fixtures: ATB2-60LEDE70MVOLT-R3-DDB-P7
 Plans clearly show location of all conduits, j-boxes, and other street lighting components.
 Power for street lights along classified roadways shall be run through an Idaho Power approved meter. Meter shall be shown on plans.
 Verify street lights are numbered in sequential order

Satisfied	Not Satisfied	N/A

NECESSARY DOCUMENTATION & APPROVALS

QLPE Letter from City to DEQ is completed and submitted to Developer & Engineer
 Approved storm drain calculations on file
 All necessary approval letters are received:
 - Highway District
 - Irrigation District (point of delivery, water right, encroachment agreements)
 - Bureau of Reclamation (Executed Consent Agreement, storm water discharge approval if applicable)
 Any Agreements on file (sewer upsizing, cost reimbursement, etc.)
 Fire Department approval
 Written approval from private property owner/s for any public utilities that extend across private property outside of the platted boundary.

