

PATHWAYS AND BIKE ROUTES COMMITTEE MINUTES

Meeting of January 15, 2013 @ 7:00 P.M.

Caldwell Airport Hubler Terminal – Community Room

I. **Call to Order.** Chairperson Molenaar called the meeting to order at 7:05 p.m.

Members Present. Ann Manning, Bill Buckendorf, Cindy Grover, Nick Molenaar, and Mark Pemble.

Members Absent. Bill Gigray III, and Paul Mann.

Others Present. Brian Billingsley, Planning & Zoning Director; April Cabello, Planning Technician; Ricardo Calderon, Associate Engineer; Rob Hopper, CC Liaison

Others Absent. Brent Orton, Public Works Director.

II. **Review and Approval of the Agenda.**

The committee verbally and unanimously approved the agenda as presented.

III. **Approval of Minutes.**

A. The minutes of August 21, 2012 were presented to the committee.

Motion to approve the minutes of August 21, 2012.

MOTION: Bill B., **SECOND:** Mark P., **MOTION PASSED.**

IV. **Audience Participation.** None.

V. **Communications.** None.

VI. **Old Business.**

A. **Indian Creek Festival Bike Helmet Give-Away.**

Brian B. reported he ordered 200 helmets which were gone by 2:00pm. Brian B. asked the committee for any feedback on what we can do to make it a better event.

Bill B. stated he liked the booth location being close to the bridge.

Ann M. stated that separating the booth by little and older kids worked great.

Brian B. suggested handing out flashing lights next year.

Ann M. suggested reflectors.

Chairman Molenaar stated that ACHD gives triangle reflectors, which are battery operated and cheap.

Rob H. suggested reflective tape, something to give everyone.

Chairman Molenaar noted that the smaller youth size not the toddler helmets ran out first and should change the amount and sizes of helmets ordered. Chairman Molenaar also wondered if Caldwell bike path brochures are at bike shops.

Brian B. responded that the Library and YMCA have bike path brochures.

B. Family Values Park and Pathway Update.

Ricardo C. reported the park is moving along but ran into a problem with the existing sewer running too shallow from the YMCA to extend to the restroom in the park. Engineering is working on a solution to hook up sewer to the new restroom at the future Family Values Park. One option is hooking up to the sewer on Larch, but to do that they will have to go through a farm field. Ricardo C. stated he would contact Jerry Bauman, the property owner of the field next to the YMCA and ask if he would sell to the city a 20-foot easement through his property. Ricardo C. explained this could take some time because of meeting with the property owner and the city getting an appraisal. He further explained the YMCA pathway would connect to the Family Values Park pathway and suggested the committee speak with Scott Curtis from the YMCA because he would like the park to be all-wheels down.

C. Montana Avenue Safe Routes to School Project.

Brian B. stated the sub-committee has met three times since the last PBR meeting and they made good progress. The consultant is preparing a report of improvements needed on Montana Ave, and frontage of Syringa Middle School and Washington Elementary School. Brian B. reported that the school officials seem pleased with the preliminary recommendations and he will forward the report to the PBR committee once it is complete. Brian B. stated he would like the committee's consent before he takes the report and recommendations to the Mayor and City Council.

Rob H. stated that council seems excited about the yellow cones in the middle of the road idea. Rob H. stated he would like to meet with Brent O. and Brian B. to discuss lighted crosswalks and visual crosswalks instead of traditional crosswalks.

Rob H. wondered if there are plans to keep expanding past Washington Elementary and Syringa Middle schools.

Brian B. responded there will be a plan but it is not part of this plan. Brian B. further stated he will put together a plan for all the schools but because the

school district is rezoning/redistricting all the elementary schools, he would wait and see how those zones turn out before he does anymore planning of crosswalks near schools.

Rob H. wanted to confirm the City of Caldwell would handle expanding the crosswalks to other schools.

Brian B. confirmed.

D. Thank You Cards.

Brian B. thanked the PBR committee members that came to the P & Z office to sign the thank you cards for the Streets Department and West Valley Medical Center and the congratulations card for Kristin Armstrong.

VII. New Business.

A. Update on Terms of Office.

Brian B. reported that Rod Garrett and Larry Evans chose not to be re-appointed to another term.

Brian B. confirmed the reappointment to a 3-year term ending 12-31-2015 of all remaining PBR committee members.

Brian B. informed the committee they only need four members present to establish a quorum.

B. Election of Officers 2013 - Chair and Vice-Chair.

Cindy G. nominated Bill Buckendorf as Chair.

Mark P. nominated Ann Manning as Vice-Chair.

MOTION: Cindy G. **SECOND:** Mark P., **MOTION PASSED.**

C. Fund Balance Update.

Brian B. reported the fund balance is \$45,000 per the Public Works Director.

Brian B. stated the fund balance would pay for the 2013 PBR major project, improvements and upgrades to the greenbelt.

D. Greenbelt Repairs and Improvements.

Brian B. reported that staff walked the entire greenbelt, took pictures and noted the locations needing the most repair. Brian B. submitted the photographs and information to Ricardo C. to review the information and give recommendations. Brian B. asked Ricardo C. to schedule and start repairs in 2013. Brian B. stated the greenbelt work would be in stages over a couple of years.

Ricardo C. wondered what part of the greenbelt that staff felt needed repair and that he thought the east side of the greenbelt needed the most repairs starting from the underpass all the way to the silver bridge. Ricardo C. estimated that section to be almost 28,000 feet and if the city crews do the work, he estimates the repair to cost roughly \$25,000.00 for materials. If a contractor is hired it would cost roughly an additional \$15,000.00.

Brian B. suggested cleaning up the greenbelt as the the PBR community cleanup project in April.

Brian B. suggested meeting with Ricardo C., Katie P., April C. and himself to discuss a greenbelt repair plan of action.

Ann M. wondered about posting of signs advertizing and inviting the public for the upcoming PBR community clean up day.

Chairman Molenaar wondered who would handle the advertizing of the community clean up day.

Brian B. stated that staff would take care of posting and or publishing the PBR community clean up day advertisement.

E. Joint Meeting with Nampa Bike/Ped Group.

Brian B. reported on behalf of Paul M. who has been talking with a private Bike/Ped group in Nampa. Paul M. had stated he thought it would be beneficial for the Caldwell PBR committee to meet with the Nampa Bike/Ped groups once a year and wondered when and where to meet.

The commission agreed that the regularly scheduled PBR meeting on March 19, 2013 at the Caldwell Airport would be a good date for the joint meeting with Nampa Bike/Ped group.

Brian B. will invite the Nampa Bike/Ped group to the PBR March meeting.

F. FLAP Program.

Brian B. explained that FLAP stands for "Federal Lands Access Program" and the people who run the Deer Flat Refuge called to inform him they have cash available in the State of Idaho for access to national lands. Brian B. called the Department of Transportation who informed him that the state of Idaho is due to get \$17 million a year over the next five years for this program. Department of Transportation also stated to keep in mind that one third of the State is federal land.

Brian B. further stated he spoke with Brent O. the Public Works Director and he supports either bike lanes or a pathway adjacent to 10th Avenue and Orchard Avenue to help get people to Lake Lowell and the refuge. Brian B. confirmed this access plan would be eligible for the grant and the local match is 7.5%.

The committee held a discussion regarding what agency to contact that has jurisdiction over 10th and Orchard. The committee decided that the agency to contact is Canyon Highway District.

Ricardo C. stated that Canyon Highway District called the City of Caldwell Engineering Department two weeks ago stating that they are going to improve Orchard Avenue and asked if the city would like a deceleration lane in front of Mallard Park, which Ricardo C. confirmed.

Ricardo C. confirmed with Brian B. the proposed route of the pathway would start at Homedale and 10th Avenue; follow along 10th Avenue, across Karcher Road, down to Orchard Avenue over to Indiana Avenue and out to Lake Lowell.

Brian B. stated the deadline to submit the application is February.

G. 2013 Meeting Calendar.

Brian B. presented the 2013 meeting calendar to the committee.

The committee approved the 2013 meeting calendar as written.

VIII. Committee and Staff Reports.

A. Chairman Molenaar stated the I-84 pedestrian overpass is snow covered; kids are walking but cannot bike across the bridge, also the sidewalks going across the 10th Street Bridge covered in snow.

B. Brian B. reported the city installed two streetlights at the new pathway pedestrian crosswalk on Linden.

IX. Adjourn. Meeting adjourned at approximately 8:15 p.m.

Motion to adjourn meeting.

MOTION: Bill B., **SECOND:** Cindy G., **MOTION PASSED.**

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY CHAIRPERSON BILL BUCKENDORF ON THE DATE NOTED BELOW.

Bill Buckendorf, Chair

Date

ATTEST: Brian Billingsley, P&Z Director

Date