

PATHWAYS AND BIKE ROUTES COMMITTEE MINUTES

Meeting of June 18, 2013 @ 7:00 P.M.

Caldwell Airport Hubler Terminal – Community Room

I. **Call to Order.** Chairperson Buckendorf called the meeting to order at 7:02 p.m.

Members Present. Bill Buckendorf, Ann Manning, Bill Gigray III, Nick Molenaar, Paul Mann and Mark Pemble.

Members Absent. Cindy Grover.

Others Present. Brian Billingsley, Planning & Zoning Director; and April Cabello, Planning Technician; and Ricardo Calderon, Associate Engineer.

Others Absent. Brent Orton, Public Works Director; and Rob Hopper, City Council Liaison.

II. **Review and Approval of the Agenda.**

III. **Approval of Minutes.**

A. The minutes of May 21, 2013 were presented to the committee.

Motion to approve the minutes of May 21, 2013.

MOTION: Ann M., **SECOND:** Cindy G., **MOTION PASSED.**

IV. **Audience Participation.**

The following scouts and scoutmasters from troop #221 attended the meeting:

- Steven Wright
- Brandon Batt
- Christen Banta
- Bill Morrow
- Taylor Kline
- Carl Christensen

V. **Communications.**

A. Brian B. shared with the committee that he had one communication from the City Clerk, Debbie Geyer, to the City Council dated Monday, May 20th. Debbie Geyer requested that that City Council Agenda be amended to add under executive session the discussion of real estate acquisition. The City Council held a discussion on 4-acre parcel of land just north of the greenbelt and came out of executive session to approve the purchase of the property. Brian explained the long-term goal for the greenbelt is to extend a pathway

to Curtis Park and the purchase of this property will help the City obtain the goal. Brian mentioned that the City Council is using park impact fees to purchase the land for \$100,000.

VI. Old Business.

- A. Fund Balance.** Brian B. reported that after the cost of the greenbelt-repaving project the fund balance is \$11,000.
- B. Family Values Park and Pathway Update.** Brian B. reported that Ricardo C. could not attend tonight's meeting. Brian B. provided a site plan of the Family Values Park at the YMCA.
- C. Greenbelt Repairs and Improvements.** Brian B. reported that it cost \$34,000.00 to widen and repave the greenbelt on the east side of the river by Plymouth Street, from I-84 to the Silver Bridge. Brian B. wondered what other recommendations the committee would have for improvements to the greenbelt and suggested the following items:
- signage stating no motorized vehicles
 - signage stating bicyclist yield to pedestrians
 - yellow striping

The committee suggested:

- picnic tables and benches
- bicycle racks

Ann M. made the motion to add signage, yellow striping, picnic tables, benches and bicycle racks to the budget request.

MOTION: Ann M., **SECOND:** Cindy G., **MOTION PASSED.**

Paul M. wondered who could help make the bicycle racks.

Brian B. suggested that Caldwell High School might be able to help.

Chairman Buckendorf volunteered to contact Caldwell High School.

Brian B. reported that the Idaho Press Tribune wants to write an article on the greenbelt improvements, and is requesting a photo opportunity with the PBR committee. Brian B. suggested meeting at the white bridge on the greenbelt, Wednesday, May 29, 2013 at 5:30 p.m.

- D. Greenbelt Clean-Up Day.** Brian B. reported that approximately 110 people helped with the clean-up and felt it was a success.
- E. Pathway Mileage Marker System.** Brian B. stated last year he brought up the topic of mileage markers but nothing has been done as of yet. The

Caldwell Fire Department is requesting placement of mileage markers on the pathways so anyone calling 911 for assistance will have a reference point. The Fire Department recommended forming a committee, consisting of a PBR member, Fire, Police and Brian B. The mileage markers will be painted on the greenbelt and the new pathways behind Syringa Middle School and the YMCA.

F. FACTS Update. Continued to the next PBR meeting.

G. Safe Routes to School Update. Brian B. reported that the city installed a new rapid flashing beacon in front of Jefferson Middle School. The light is user activated and works really well. Brian B. further reported that the city also purchased some portable crosswalk signs that the school places out on Linden by Syringa Middle School.

Brian B. reported that Mark P. and staff conduct twice-a-year ped counts in May and October, counting students and adults, biking and walking near all the schools. Brian B. further stated some of the schools have high counts and other schools have low counts. Brian B. stated that he felt Sacajawea has a low count because there are no sidewalks.

VII. New Business.

A. Lake Lowell Bike and Pedestrian Plan. Brian B. stated that Canyon Highway District #4 submitted on May 1, 2013 a grant application for FLAP funding (Federal Land Access Program) to develop a plan to build a bike route or pathway around Lake Lowell. They are requesting \$157,000 and the local match would be \$12,500. They are waiting to see if the application is accepted. Brian B. suggested that the PBR committee should set aside money in the 2014 budget to help with the local match. Canyon Highway District #4 is hoping to see the City of Nampa, City of Caldwell and Nampa Highway District #1 work together on this project.

Paul M. suggested that the PBR Committee invite the Highway District to the next PBR meeting.

Brian B. stated he would invite the Highway District to the next PBR meeting.

B. 2014 Budget Recommendations. Brian B. reviewed last year's 2013 budget recommendation and stated that the main project of repaving the east side of the greenbelt is complete.

Brian B. asked the committee to consider for the 2014 budget recommendation, a continuation of the paving of the greenbelt starting at the silver bridge to the freeway and estimated the cost would be about \$25,000. Brian B. recapped the current fund balance of \$11,000. Brian B. stated he expects to receive another \$30,000 during the 2014 fiscal year. **Budget Request: \$27,000**

Brian B. stated that Bill B. wondered at the last meeting about putting bicycle racks in downtown Caldwell and that he would prefer professionally-designed bicycle racks. Brian B. estimated the cost for each bicycle rack would be around \$300.00 to \$400.00. If the committee purchased 10 bicycle racks, it would cost around \$3,000.00 to \$4,000.00. The committee discussed where in downtown to place the bike racks and if they should ask local businesses to help with the cost. **Budget Request: \$4,500.00.**

Brian B. suggested that the committee should consider helping with the funding for the local match on the bike route around Lake Lowell grant application. Brian B. estimated \$2,500.00 should be more than enough. **Budget Request: \$2,500.**

Ann M. suggested purchasing coloring books for the younger children who attend the Indian Creek Festival.

Paul M. suggested publishing bike maps for Caldwell bike routes / pathway system. Brian B. suggested putting directional maps on the actual pathway system.

Brian B. stated he would put together a draft 2014 budget and move the bike routes from the 2013 budget to the 2014 budget.

- C. 2013 Indian Creek Festival.** Brian B. stated that the Indian Creek Festival is on September 21, 2013 and that the PBR Committee has handed out bike helmets at the festival for the last few years. Last year West Valley Medical Center purchased the helmets. Brian B. asked the committee if they wanted help from West Valley Medical again this year. The committee requested Brian B. to contact West Valley Medical Center for a donation towards purchasing the helmets.

VIII. Committee and Staff Reports.

None.

- IX. Adjourn.** Meeting adjourned at approximately 8:00 p.m.

Motion to adjourn meeting.

MOTION: Cindy G., **SECOND:** Ann M., **MOTION PASSED.**

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY CHAIRPERSON BILL BUCKENDORF
ON THE DATE NOTED BELOW.

Bill Buckendorf, Chair

Date

ATTEST: Brian Billingsley, P&Z Director

Date