

Type of Review Requested (check all that apply)

- Annexation
- Appeal/Amendment
- Comprehensive Plan Map Change
- De-Annexation
- Ordinance Amendment
- Rezone
- Special Use Permit
- Subdivision- Preliminary Plat
- Subdivision- Final Plat
- Subdivision- Short Plat
- Time Extension
- Variance
- Other _____

STAFF USE ONLY:

File number(s): OA-17-02

Project name: Caldwell Bicycle + Pedestrian Master Plan

Date filed: _____ Date complete: _____

Related files: _____

Subject Property Information

Address: 621 Cleveland Blvd. Parcel Number(s): _____

Subdivision: _____ Block: _____ Lot: _____ Acreage: _____ Zoning: _____

Prior Use of the Property: _____

Proposed Use of the Property: _____

Applicant Information:

Applicant Name: Brian Billingley City of Caldwell Phone: _____

Address: P+Z City: Caldwell State: ID Zip: 83605

Email: _____ Cell: _____

Owner Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Cell: _____

Agent Name: (e.g., architect, engineer, developer, representative) Brian Billingley

Address: 621 Cleveland Blvd City: Caldwell State: ID Zip: 83605

Email: _____ Cell: _____

Authorization

Print applicant name: Brian Billingley

Applicant Signature: _____ Date: 1/17/2017

APPLICATION FOR ORDINANCE AMENDMENT
City of Caldwell Planning and Zoning Department
621 E. Cleveland Blvd., Caldwell, ID 83605
Phone: (208) 455-3021

APPLICANT: City of Caldwell PHONE: 455-4666

ADDRESS, CITY, STATE, ZIP: 621 Cleveland Caldwell, ID 83605

* APPLICANT EMAIL: Bbillingsley@cityofcaldwell.org
(* Requested so we may email the applicant our Staff Report)

ATTACHMENT:

Copy of the proposed ordinance amendment
Caldwell Bicycle & Pedestrian Master Plan

I understand this application will not be considered complete (nor will a hearing date be scheduled) until all required information has been submitted and verified for due process consideration. All the information, statements, attachments, and exhibits transmitted with this application are true to the best of my knowledge.

SIGNATURE [Signature] DATE 6-17-17

FOR OFFICE USE ONLY				
FEES: \$ <u> </u>	Date Received: _____	Received by: _____	Verification of Completeness By: _____	Date: _____

**RECOMMENDATION
BY THE PLANNING & ZONING COMMISSION
CITY OF CALDWELL, IDAHO
PUBLIC HEARING HELD FEBRUARY 14, 2017**

SUBJECT: Case No. OA-17-02 (2040 Caldwell Bicycle and Pedestrian Master Plan)

TABLE OF CONTENTS:

- I. COURSE OF PROCEEDINGS
- II. GENERAL FACTS
- III. APPLICABLE LEGAL ANALYSIS
- IV. TESTIMONY
- V. COMPREHENSIVE PLAN ANALYSIS
- VI. RECOMMENDATION

I COURSE OF PROCEEDINGS

- 1.1 The Caldwell Planning and Zoning Department issued a notice of Public Hearing on application OA-17-02, to be held before the Caldwell Planning and Zoning Commission on February 14, 2017. Public notice requirements set forth in Idaho Code, Chapter 65, Local Planning Act, have been met. On January 29, 2017 notice was published in the Idaho Press Tribune. Notice was sent to all political subdivisions located within Caldwell's area of impact on January 20, 2017.
- 1.2 On February 14, 2017, the Caldwell Planning & Zoning Commission voted to recommend **approval** of the request.
- 1.3 Files and exhibits relative to this application are available for review in the Caldwell Planning and Zoning Department, 621 Cleveland Blvd., as well at all public hearings.

II GENERAL FACTS

- 2.1 APPLICANT: Brian Billingsley, AICP, Caldwell Planning and Zoning Director, 621 Cleveland Blvd., Caldwell, ID 83605
- 2.2 REQUEST: This is a proposal by the Planning and Zoning Director to retire the Pathways and Bike Routes Master Plan, also known "Appendix D" to the Caldwell Comprehensive Plan, and replace it with the 2040 Bicycle and Pedestrian Master Plan.
- 2.3 BACKGROUND: Caldwell adopted the Pathways and Bike Routes Master Plan on January 19, 2010. The Caldwell Pathways and Bike Routes Committee started work on updating the Master Plan in 2015. The committee decided to change the name of the plan to the 2040 Caldwell Bicycle and Pedestrian Master Plan.

The plan's main goal is to create a comprehensive pedestrian and bicycle plan that is based on the principles of continuity and minimal public economic impact while maximizing public accessibility and efficiency through non-motorized improvements. The plan focuses on building pathways in neighborhoods, establishing bicycle infrastructure on the city's street system, and upgrading sidewalks where they are most needed.

2.4 OVERVIEW OF THE PLAN:

- Chapter I is the introduction. This chapter explains the need for a master plan; mission statement; reasons why we need a plan; principles of pathway and bike route development; and definitions.
- Chapter II explains the existing condition of our pathway and bike route system. This section highlights featured destinations for the pathway system, current pathways and bike routes.
- Chapter III contains design standards. This section recommends how pathway, bike lanes and similar infrastructure should be built. This section also suggests amenities that should be provided to serve the users of the pathway system.
- Chapter IV is the plan for new pathways and bike routes. The plan recommends several improvements both within the city and in the city's area of impact.
- Chapter V deals with the implementation of the plan. Recommendations for development standards are given in this section. The plan also recommends the formation of a permanent city advisory committee who will make pathway and bike route recommendations to the city council.

III **APPLICABLE LEGAL STANDARDS**

- 3.1 City of Caldwell Zoning Ordinance, as amended.
- 3.2 City of Caldwell Comprehensive Plan, as amended.
- 3.3 Idaho Code, Title 67, Chapter 65, Local Planning Act

IV **TESTIMONY BEFORE THE PLANNING & ZONING COMMISSION**

- 4.1 Brian Billingsley, 621 Cleveland Blvd., Caldwell, ID 83605, Planning & Zoning Director, presented the staff report. Mr. Billingsley reviewed the 2040 Bicycle and Pedestrian Master Plan with the committee members.
- 4.2 Mr. Billingsley introduced Exhibit PZ-1000 – email comments from Mark Zirschky, Pioneer Irrigation; Andy Bishop, Riverside Irrigation District; Amanda Loman, Caldwell Irrigation District
- 4.3 Alyssa Chapman, 1020 Grant St., Caldwell, Idaho, testified her husband is a member of the Pathways and Bike Routes Committee. Her family uses the bike paths in City on an almost daily basis and in favor of the Caldwell Bicycle and Pedestrian Master Plan.
- 4.4 Paul Mann, 407 E. Spruce, Caldwell, Idaho testified he is a member of the Pathways and Bike Routes Committee and is a big supporter of the bike paths and he is in favor of the Caldwell Bicycle and Pedestrian Master Plan.

V **COMPREHENSIVE PLAN ANALYSIS**

The Planning and Zoning Commission accepted the Comprehensive Plan components listed below:

5.1 **CONSISTENT WITH THE COMPREHENSIVE PLAN:** The request is consistent with the following components of the Comprehensive Plan:

5.1.1 **Property Rights -**

GOAL 1: To ensure that land use policies, restrictions, conditions and fees do not violate private property rights, adversely impact property values or create unnecessary technical limitations on the use of the property.

Policy 1-1: To establish a sound basis for land use and environment regulations through comprehensive planning and adopted policies and ordinances.

5.1.2 **School Facilities & Transportation –**

GOAL 2: Strive for better connectivity, safer access, and pedestrian friendly transportation options to schools.

Policy 2-3: Encourage developers to include pedestrian/bike paths that interconnect with adjacent or planned school facilities when designing plats for subdivisions.

5.1.3 **Land Use –**

GOAL 1: Establish land-use management policies that protect property rights and the environment, maintain a high quality of life, provide adequate land for all types of development, and adequately buffer non-compatible uses.

Policy 1-1: Guide the growth and development of land uses in such a way that the health, safety, and general welfare of residents will be protected.

GOAL 3: Create communities that are more livable, affordable, connectable and sustainable.

Policy 3-1: Create walkable neighborhoods with neighborhood commercial centers and good connectivity between neighborhoods.

5.1.4 **Public Services, Utilities, and Facilities –**

GOAL 1: Ensure that there are adequate public services and infrastructure to meet the needs of the public.

Policy 1-2: Provide for the orderly expansion of public services to meet the needs of population growth, and ensure that adequate infrastructure is in place to serve new development.

Policy 1-4: Maintain adequate levels of public facilities and services that will serve the diverse needs of the city.

5.1.5 **Transportation –**

GOAL 3: Create communities with more cohesive, interconnected and walkable neighborhoods.

Policy 3-1: Encourage new residential development to incorporate safe and interconnected bicycle and pedestrian ways in their platting efforts as an alternative mode of transportation.

Policy 3-2: Encourage new residential development to incorporate safe and interconnected bicycle and pedestrian ways in their platting efforts as alternatives to high vehicular volume arterials. Whenever appropriate, require new developments to interconnect with public school grounds and with other residential development through the use of bicycle and pedestrian ways.

GOAL 4: Promote healthy lifestyles including pathways as a means to enhance connectivity.

Policy 4-1: Strive to develop a system of transportation connectivity that integrates roads, pathways, and waterways to maximize biking, walking, and recreation pursuits.

5.1.6 **Recreation** –

GOAL 1: Develop and preserve parks, green belts, and recreational facilities to meet the diverse needs of a growing community.

Policy 1-1: To provide increased recreational facilities and opportunities for all citizens.

Policy 1-3: Develop a pathway system for non-motorized use that will provide linkages between other recreation sites and between residential neighborhoods and service areas.

GOAL 2: Support public and private parks and recreation systems that promote healthy lifestyles by offering active and passive recreational opportunities.

Policy 2-2: Require the development community to install pathways and bicycle facilities that are consistent with the recommendations of the Pathways and Bike Routes Master Plan.

POLICY 2-4: Promote the incorporation of bike paths into the construction and reconstruction of roadways, where feasible.

5.1.7 **Community Design** –

GOAL I: Foster growth and redevelopment in a manner that will enhance and improve the City's visual image.

Policy 1-1: Promote, encourage and maintain an aesthetically pleasing city.

VI PLANNING & ZONING COMMISSION'S RECOMMENDATION

- 6.1 Based on the Comprehensive Plan analysis and testimony provided, the Planning & Zoning Commission hereby recommends to the Mayor and City Council that Case No. OA-17-02, a request by the Planning and Zoning Director to amend Appendix D of the Caldwell Comprehensive Plan with the 2040 Caldwell Bicycle and Pedestrian Master Plan, be **approved** with no modifications.

CASE NUMBER OA-17-02 WAS HEARD BY THE PLANNING AND ZONING COMMISSION AT A PUBLIC HEARING HELD FEBRUARY 14, 2017.

THE FINDINGS OF FACT, CONCLUSIONS OF LAW AND RECOMMENDATION WERE ADMINISTRATIVELY APPROVED AND SIGNED BY THE PLANNING AND ZONING CHAIRMAN ON THE DATE NOTED BELOW.


Ed Doty-Pomoransky, Chairman

7 March 2017
Date

ATTEST:


Jarom Wagoner, AICP Senior Planner

CALDWELL PLANNING AND ZONING COMMISSION

MINUTES

February 14, 2017

Call to Order –Chairperson Doty-Pomoransky called the meeting to order at 7:00 p.m.

Roll Call –

Members Present: Ed Doty-Pomoransky, James Nelson, Roger Page

Members Absent: Dana Vance

Staff Present: Jarom Wagoner (Senior Planner); Brian Billingsley (Planning & Zoning Director), and Robb MacDonald (City Engineer), April Cabello (Planning Technician), Lori Colligan (Administrative Secretary)

Review of Proceedings – Chairperson Doty-Pomoransky announced the procedures for the public hearing.

Old Business: Approve minutes of October 11, 2016 regular meeting.

MOTION: Commissioner Page. **SECOND:** Commissioner Nelson. **Passed:** Unanimous roll call vote.

New Business:

A. Election of Chair and Vice-Chair for 2016.

Motion made by Commissioner Nelson to re-elect Commissioner Doty-Pomoransky as Chair for 2017. Second by Page. Approved unanimously roll call vote.

Motion made by Commissioner Page to appoint James Nelson as Vice Chair for 2017. Second by Commissioner Doty-Pomoransky. Approved unanimously roll call vote.

B. Case Number OA-17-01 a request by the City of Caldwell Planning & Zoning Department to update the official Zoning Map and Comprehensive Plan Map for the City of Caldwell.

Testimony:

- 1) Jarom Wagoner, 621 Cleveland Blvd., Caldwell, ID 83605, Senior Planner, presented the staff report.
- 2) Mr. Wagoner stated that both maps are being updated to reflect changes made by the City Council during the 2016 calendar year.

MOTION TO CLOSE TESTIMONY: Commissioner Page. SECOND: Commissioner Nelson. Passed: Unanimous roll call vote.

RECOMMENDATION: MOTION: Commissioner Page that Case Number OA-17-01 be approved with no modifications. SECOND: Commissioner Nelson. Passed: Unanimous roll call vote.

- C. Case Number OA-07-02** A request by the Caldwell Planning and Zoning Department to propose an ordinance amendment to update the Caldwell Bicycle and Pedestrian Master Plan.

Testimony:

- 1) Brian Billingsley, 621 Cleveland Blvd., Caldwell, ID 83605, Planning & Zoning Director, presented the staff report. Mr. Billingsley reviewed the 2040 Bicycle and Pedestrian Master Plan with the committee members.
- 2) Mr. Billingsley introduced Exhibit PZ-1000 – email comments from Mark Zirschky, Pioneer Irrigation; Andy Bishop, Riverside Irrigation District; Amanda Loman, Caldwell Irrigation District
- 3) Alyssa Chapman, 1020 Grant St., Caldwell, Idaho, testified her husband is a member of the Pathways and Bike Routes Committee. Her family uses the bike paths in City on an almost daily basis and in favor of the Caldwell Bicycle and Pedestrian Master Plan.
- 4) Paul Mann, 407 E. Spruce, Caldwell, Idaho testified he is a member of the Pathways and Bike Routes Committee and is a big supporter of the bike paths and he is in favor of the Caldwell Bicycle and Pedestrian Master Plan.

MOTION TO CLOSE TESTIMONY: Commissioner Page. SECOND: Commissioner Nelson. Passed: Unanimous roll call vote.

Comprehensive Plan Analysis:

The Caldwell Planning and Zoning Commission accepts the Comprehensive Plan components as listed in 5.1 through 6.2

Enter into MOTION: Commissioner Page SECOND: Commissioner Nelson. Passed: Passed: Unanimous roll call vote.

RECOMMENDATION: MOTION: Commissioner Page that Case Number OA-17-02 be approved with no modifications. **SECOND:** Commissioner Nelson. **APPROVED** by unanimous roll call vote.

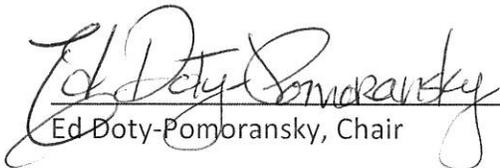
V. Planning Issues –

- A. The next regularly scheduled Planning and Zoning Commission hearing is April 11, 2017.
-

VI. Adjournment

The meeting was adjourned at approximately 7:49 p.m.

MINUTES APPROVED AND SIGNED BY CHAIRPERSON ED DOTY-POMORANSKY ON THE DATE NOTED BELOW:

 Ed Doty-Pomoransky, Chair 7 March 2017
Date

ATTEST:  JAW 3/17/17
Jarom Wagoner, AICP, Senior Planner

FOR DETAILED MINUTES, PLEASE REQUEST A COPY OF THE RECORDING.