

# MINUTES

## Caldwell Industrial Airport Commission

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208-459-9779

**Date:** June 1<sup>st</sup>, 2017

**Time:** 12:00 Noon – 1:00 PM

**Location:** Caldwell Industrial Airport – Hubler Terminal Conference Room

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**Commission Members Present:** Phil Fouts, Steve Kahn, Marty Koch, Al Rice, Greg Swanson, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

**Commission Members Absent:** Chris Allgood (City Council Rep.), Barry Everett, Jr., Rob Herndon

**Guests:** Brent Orton – Public Works Director, Toby Epler – JUB

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Chairman Phil Fouts called the meeting to order at 12:03 pm.

1. **Minutes of May 2017 Airport Commission Meeting**

Motion was made and seconded to accept the May 2017 Minutes. Motion passed.

2. **Topic of Absentee Commission Members – Phil Fouts**

Phil Fouts brought up the topic for discussion regarding persistently absent members and method of replacement.

It was suggested that perhaps there was a need for revision of the By-laws. Discussion followed, and the member will be contacted regarding intentions.

3. **Airport Improvement Program – Toby Epler**

AIP29, the runway paving project, will take place next summer. Toby Epler reiterated the phases of the project, as previously explained, presenting diagrams for a clearer understanding. He stated that for 40 days' duration during the project there will be no instrument approaches and no night fixed wing operations.

4. **Shared Electrical Sub-Committee – Phil Fouts**

Brent Orton and Greg Swanson presented progress that has been made by the Shared Electrical Sub-Committee and informed the Commission members of some issues that still need to be addressed.

Brent stated that City Attorney's office has been contacted, and some options were discussed. Brent listed some benefits, to hangar owners and those to the City, of bringing in separate meters, etc.

Greg envisions the City having a five-year payout, to include having the meters set, packs on the walls and conduits run. This cost would be attached as an assessment to each hangar's annual lease.

Greg suggested putting a package together, including prior input from all necessary City departments, etc., and then presenting this to affected hangar owners.

Questions and discussion ensued among Commission members. Action points were suggested for the sub-committee to pursue.

Greg added that it is important to look at this as a risk management issue, as well.

In response to the question from Steve Kahn – “What is the next step?” – Brent Orton stated that the next step will be to get cost estimates, formulate ideas, and find out the hangar owners’ level of interest. Then we can present a plan to the City Council. Brent will take the idea to City Council in an upcoming budget workshop.

5. **Lateral (Canal) Relocation Update – Brent Orton**

Mr. Orton had no new updates.

6. **Buildable Lots Update – Rob Oates**

Mr. Oates had no new updates

7. **Announcements – Rob Oates**

- Second notice - Meridian NDB is scheduled to leave service in October.
- A company has approached the City regarding putting on an aircraft (ground) show at Caldwell Airport on a weekend during the summer of 2019. This would involve about 100 aircraft, with the ultimate aim being to sell aircraft, much like a car show.

The meeting was adjourned at 1:05 pm.

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**Next Airport Commission Meeting:**

**August 3rd, 2017 - Noon**

**(NO JULY MEETING)**