

MINUTES

Caldwell Industrial Airport Commission

4814 E. Linden Street

Caldwell, ID 83605

Email: kschara@cityofcaldwell.org

208-459-9779

Date: September 7th, 2017

Time: 12:00 Noon – 1:00 PM

Location: Caldwell Industrial Airport – Hubler Terminal Conference Room

Commission Members Present: Phil Fouts, Rob Herndon, Steve Kahn, Marty Koch, Al Rice, Greg Swanson, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

Commission Members Absent: Chris Allgood (City Council Rep.), Barry Everett, Jr.

Guests: Toby Epler – JUB

Chairman Phil Fouts called the meeting to order at 12:04 pm.

1. **Minutes of August 2017 Airport Commission Meeting**

Motion was made and seconded to accept the August 2017 Minutes. Motion passed.

2. **Airport Improvement Program – Toby Epler**

Toby Epler reported that the AIP 29 runway project has been designed, submitted and approved by the FAA. The project will probably go to advertisement in January, 2018, open bid in February and construction will occur next summer. The projected cost of the project is \$2.5 million.

Rob Oates stated that the project's local matching funds are in the City's approved budget for this coming fiscal year, FY2018.

3. **Lateral (Canal) Relocation Update – Rob Oates**

As Brent Orton was unable to attend this meeting, Rob Oates reported that Linden Street is currently being cut in order to place dry pipe for the future canal diversion. No new information is available on the neighbor negotiations for the canal relocation.

4. **Buildable Lots Update – Rob Oates**

Rob Oates reported there is no additional news on buildable lots. During discussion, Greg Swanson suggested the Commission needs to consider our current building standards for possible updating. The current building standards will be emailed to the members for review and will be discussed at the next Commission meeting.

5. **By-Law Revision – Rob Oates**

The only comments sent in this last month for the current by-laws were received from Commission Member Steve Kahn. Since his changes were administrative in nature, copies of these changes were distributed to all members at the meeting.

Motion was made by Marty Koch to approve by-laws presented, incorporating the corrections made by Steve Kahn. Motion was seconded by Rob Herndon. Motion passed unanimously.

The By-Laws will be prepared, incorporating the corrections from Steve Kahn, and will be sent to the City Clerk for addition to the City Council agenda for approval.

6. **Announcements – Rob Oates**

- Letters will be sent out to airport tenants with inappropriately stored trucks and trailers, advising them on the need for removal of said items.
- A representative from Idaho Transportation Department (ITD) will be invited to a future meeting to present the State's Capital Improvement Plan (CIP), how their funds are derived and how matching funds are assigned. Commission members will have the opportunity to ask questions.

The meeting was adjourned at 1:04 pm.

Next Airport Commission Meeting: October 5th, 2017 - Noon *(No meeting in November)*