

# CALDWELL HISTORIC PRESERVATION COMMISSION MINUTES

**Meeting of June 28, 2017 @ 6:30 P.M.  
Caldwell Public Library – Idaho Room  
1010 Dearborn, Caldwell, Idaho**

- I. **Call to order.** Vice-Chairperson King called the meeting to order at approximately 6:31 p.m.

II. **Roll Call**

**Members Present.** Jacob King, Randy Lyons, Nicole Bradshaw, and Don Burwell.

**Members Absent.** Steve Maughan and Megan Dixon.

**Others Present.** Brian Billingsley, Planning & Zoning Director and April Cabello, Planning Technician.

**Others Absent.** Rob Hopper, City Council Liaison.

III. **Approval of Minutes.**

MOTION TO APPROVE THE MINUTES OF MARCH 22, 2017.

**MOTION:** Commissioner Bradshaw. **SECOND:** Commissioner Lyons, **MOTION PASSED.**

IV. **Certificate of Appropriateness Interviews.** None.

V. **Audience Participation.** None.

VI. **Actions Since Last Meeting.**

April Cabello reviewed the Certificates of Appropriateness that were issued by staff:

CA-17-03: Rick Sweaney, 516 S 13<sup>th</sup> Ave. Staff Level - Certificate of Appropriateness issued to replace south side siding with smooth Hardieplank siding, with no patterns and replace 5 windows with like vinyl windows.

CA-17-04: James Nelson, 1321 Blaine St. Staff Level – Certificate of Appropriateness issued to replace fire damaged vinyl siding with like vinyl siding.

CA-17-05: Jake and Carmen Ives, 1523 Dearborn St. Staff Level – Certificate of Appropriateness issued to reduce existing rear deck from 20' x 11' plus staircase to 7.6' x 11 plus staircase, non original to the house, and remove existing side staircase from the front porch, non original to the house.

CA-17-06: James Nelson, 1321 Blaine St. Staff Level – Certificate of Appropriateness issued to replace fire damaged windows with vinyl windows.

CA-17-07: Julie Granden, 1723 Fillmore St. Staff Level – Certificate of Appropriateness issued to replace 8 wood windows with 8 like vinyl windows.

**VII. Old Business.** None.

**VIII. New Business.**

SHPO Training: April Cabello asked the Commission to decide when to schedule the next training session with SHPO. The Commission agreed on the date of September 27, 2017. April Cabello stated that she will confirm the date with SHPO. The Commission stated that they would like to schedule a walk around the district with SHPO.

**IX. Commission & Staff Reports.**

Staff Report:

- Brian B. reported that the VanSlyke Museum will be open to the public on the 4<sup>th</sup> of July and the Commission is welcome to come.
- Brian B. reported that the 2017 Committee Report Presentation to City Council was moved from July 17, 2017 to November 20, 2017 and invited the Commission to attend the meeting to support Chairman Steve Maughan and the Caldwell Historic Preservation Commission. Vice-Chairman King volunteered to be an alternate if Chairman Maughan is unable to give the presentation.
- Vice-Chairman King shared his idea of an interactive map on the cities website and asked who to contact with his ideas. Brian B. suggested that the ideas should be kept and shared at the normal meetings; it will be an agenda item.
- The Commission and staff discussed the process for submitting a budget and the CLG Grant process. April C. will email information on the CLG process.
- Brian B. reported that Mr. Verdine, 1201 Cleveland Blvd., CA-17-01 did file an appeal to the City Council but has not been heard yet. Mr. Verdine has agreed to hold off on the appeal and see if the Commission and the City can help him with some kind of grant funding. Brian B. further shared that he had applied for a Home Depot Foundation grant on behalf of Mr. Verdine and it was not approved. Brian B. stated that he will talk to the Historical Society and SHPO for any ideas. Brian B. asked for feedback and ideas from the Commission on any ideas to help Mr. Verdine financially. April C. reported that she had reached out to SHPO to see if they had any programs or grants that this homeowner could apply for and SHPO has no programs or grants for this kind of situation. April C. will contact Idaho Preservation to see if they have any programs or grants. The Commission suggested contacting the local businesses for community support. Brian B. suggested that the Commission allow the Historical Society to be the fund raising organization and the Commission can reach out to the Historical Society.
- April C. reported that after the agenda was posted, staff issued CA-17-08 for replacing fire damaged doors at 1321 Blaine Street.
- April C. reported that 1722 Dearborn choose not to do a variance or staff level administrative determination but rather went with the City Code, 6 ft fence setback 5' from the sidewalk. April C. stated that she had been notified that the fence may not be setback 5' and will contact the homeowner to confirm the setback and ask that the original posts be cut down or removed.
- April C. reported on 424 S 20<sup>th</sup> fencing and stated that the homeowner had discussed going forward with the variance from City Council but as of yet, Planning and Zoning had not received the variance application. April C. stated that she will contact the homeowner for status.
- April C. reported that Code Enforcement sent a violation letter to 1822 Dearborn for accumulation of refuse in the adjacent alley.

- Commissioner Lyons reported that 614 S 20<sup>th</sup> had a popular tree with 12 dead limbs and a juniper bush in the vision triangle. April C. stated she would submit this information to Code Enforcement.

**X. Meeting adjourned at approximately 7:27 p.m.**

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY VICE-CHAIRPERSON KING ON THE DATE NOTED BELOW.

\_\_\_\_\_  
Vice-Chairperson King

\_\_\_\_\_  
Date

\_\_\_\_\_  
ATTEST: Brian Billingsley, P&Z Director

\_\_\_\_\_  
Date

**For detailed minutes, please request a copy of the digital recording.**