

# MINUTES

## Caldwell Industrial Airport Commission

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208-459-9779

**Date:** December 7<sup>th</sup>, 2017

**Time:** 12:00 Noon – 1:00 PM

**Location:** Caldwell Industrial Airport – Hubler Terminal Conference Room

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**Commission Members Present:** Phil Fouts, Rob Herndon, Steve Kahn, Al Rice, Greg Swanson, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

**Commission Members Absent:** Chris Allgood (City Council Rep.), Marty Koch

**Guests:** Toby Epler, Kent Atkin – JUB

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Chairman Phil Fouts called the meeting to order at 12:04 pm.

1. **Minutes of October 2017 Airport Commission Meeting**

Motion was made and seconded to accept the October 2017 Minutes. Motion passed.

2. **Airport Improvement Program – Toby Epler**

Toby Epler reported on the upcoming runway rehab project. He recently met with the FAA regarding this project, and discovered that we are unable to open bidding on it until all the funding from FAA is available. Hopes are to bid in January. In answer to a member's question, Toby stated that the total projected cost for this project will be about \$2.5 million.

3. **Building Standards Review – Rob Oates**

The Building Standards/Guidelines sheet that the Caldwell Airport currently uses was previously distributed to the Commission Members for review. Rob Oates stated that while the height requirements and meeting building codes are mandatory, other items on the sheet are guidelines. Discussion ensued. Greg Swanson suggested the document be reworked as firm guidelines, and we should check similar documents from other airports for possible guidance. He volunteered to do some research and bring a working draft to a future Commission meeting for further discussion.

4. **Re-appointment of Commission Member (Kahn) – Rob Oates**

Rob Oates reported that Steve Kahn has volunteered and his name will be submitted to the Mayor for reappointment to Caldwell Airport Commission.

5. **2018 Calendar – Rob Oates**

Rob presented the proposed meeting calendar for meetings during 2018. This proposed schedule is the same as 2017's, with meetings on the first Thursday of every month except March, July and November. Motion was made by Greg Swanson to adopt the 2018 schedule as presented, and was seconded by Al Rice. Motion passed.

6. **Buildable Lots Update – Rob Oates**

Rob Oates reported that four lots have recently been leased by Solid Rock, LLC, to build a 100' x 100' foot commercial hangar on Dishman.

7. **Hangar Break-Ins**

Greg Swanson brought up the subject of recent hangar break-ins. Greg suggested that airport tenants not allow people to follow them through gates, and should use common sense measures in securing their hangars. He stated that bolt cutters have been used on padlocks in some of these break-ins, and suggested use of a protective hood over the padlock to make it more difficult to use bolt cutters. Discussion ensued. Rob stated that plans are being made, if future budgets allow, to make upgrades to lighted gates with video surveillance.

8. **Announcements – Rob Oates**

- Mayor Nancolas has again requested presentations from all city committees and commissions. Airport Commission Chairman Phil Fouts will be presenting to City Council on January 17<sup>th</sup> at 7 pm, should any choose to attend.
- A surveyor, recently making use of the Airport's surveying monument for the I-84 Expansion Project, expressed appreciation for its exceptional accuracy.
- The I-84 Highway Expansion Project Manager has invited Rob Oates, as Airport Manager, and Brent Orton, Public Works Director, as well as any other interested parties, to attend upcoming meetings to discuss possible impact to Caldwell Airport.
- A Falcon 2000 jet visited the airport earlier this week, for a brief stopover.

The meeting was adjourned at 1:07 pm.

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**Next Airport Commission Meeting:**

**January 4<sup>th</sup>, 2018 - Noon**