

MINUTES

Caldwell Industrial Airport Commission

4814 E. Linden Street

Caldwell, ID 83605

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208-459-9779

Date: January 4th, 2018

Time: 12:00 Noon – 1:00 PM

Location: Caldwell Industrial Airport – Hubler Terminal Conference Room

Commission Members Present: Chris Allgood (City Council Rep.), Phil Fouts, Rob Herndon, Steve Kahn, Marty Koch, Al Rice, Greg Swanson, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

Commission Members Absent: none

Guests: Toby Epler – JUB

Chairman Phil Fouts called the meeting to order at 12:02 pm.

1. **Minutes of December 2017 Airport Commission Meeting**

Motion was made and seconded to accept the December 2017 Minutes. Motion passed.

2. **Airport Improvement Program – Toby Epler**

Toby Epler reported that the AIP30 project is ready to bid, but we are waiting for FAA funding, which is contingent on Congressional action. If all goes well, bidding should be this Spring, with a hoped for construction start in September. Project total should be \$2.5 million, however, unknown contingencies could increase this total.

3. **Lateral (Canal) Relocation Update – Brent Orton**

Since Brent Orton was unable to attend this meeting, Rob Oates reported that the Smeed Parkway Extension Project is complete (other than some Spring landscaping). During this project, excavation & connection of a pipe under Linden was included, in preparation for the future canal relocation.

4. **Building Standards Review – Greg Swanson**

In reviewing and updating Caldwell Airport's building standards, other airport standards are being researched for possible direction. Greg Swanson suggested that, as a starting point, the Commission needs to develop a conceptual idea of what we'd like to see here at EUL in the next 10 to 15 years, and what would be appropriate recommendations. He suggested that perhaps a review committee could be formed to oversee this process. Rob Oates suggested a document be developed containing standards for the aesthetic aspects of hangars, but referring to the City Building Department for compliance with already existing building code. The resulting document could then be included in the Airport Rules & Regulations for approval by Caldwell City Council. Discussion ensued.

Rob Oates stated he would contact the City Building Department to discuss this issue, and will report at the Commission's next meeting. Greg stated he would work up a rough draft of guidelines for discussion at the next meeting. He is requesting any suggestions from other Commission members be emailed to him.

5. **Buildable Lots Update – Rob Oates**

Rob Oates reported there are no updates on this front.

6. **Announcements – Rob Oates**

- The airport's F150 pickup truck will be transferred to the City Parks Department, as the red Chevy Blazer transferred from the Fire Department is now fully operational.
- There was a recent theft in excess of 300 gallons of avgas from Silverhawk's fuel truck. Specific measures have been taken for future prevention, and video surveillance is currently being reviewed.
- The AWOS dial-in system has been malfunctioning again, and a ticket has again been entered for repair. More timely notice could help in addressing this issue, and new procedures have been put in place to hopefully become aware of any malfunction sooner.
- Airport Commission Chairman Phil Fouts will be addressing the Caldwell City Council on January 16th, in an annual update. All Airport Commission members are invited to attend.
- A 5010 inspection occurred at EUL over the holidays. The verbal debrief was positive; a written report is forthcoming.
- Request has been made to revisit the shared CTAF frequency issue, due to safety issues. Such request would need to be made to the FAA and FCC for any changes.

The meeting was adjourned at 1:16 pm.

Next Airport Commission Meeting:

February 1st, 2018 - Noon