

MINUTES

Caldwell Industrial Airport Commission

4814 E. Linden Street

Caldwell, ID 83605

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208-459-9779

Date: May 3rd, 2018

Time: 12:00 Noon – 1:00 PM

Location: Caldwell Industrial Airport – Hubler Terminal Conference Room

Commission Members Present: Phil Fouts, Rob Herndon, Steve Kahn, Greg Swanson, Rob Oates – Airport Manager, Kathy Schara – Airport Administrative Secretary

Commission Members Absent: Chris Allgood (City Council Rep.), Marty Koch, Al Rice

Guests: Toby Epler – JUB

Chairman Phil Fouts called the meeting to order at 12:08 pm.

1. **Minutes of April 2018 Airport Commission Meeting**
Motion was made and seconded to accept the April 2018 Minutes. Motion passed.

2. **Airport Improvement Program – Toby Epler/Rob Oates**
Toby Epler provided the members a copy of the Bid Summary for the AIP 30 project. The bid for construction on the rehabilitation of Runway 12-30 & Connector Taxiways was awarded to Idaho Materials & Construction, Inc. Pending final go ahead from the FAA, construction will start this Fall. Further information will soon be forthcoming to the airport community, so that plans and preparations can be made accordingly.

3. **Lateral (Canal) Relocation Update – Brent Orton**
Brent Orton was not in attendance, but Rob Oates reported negotiations are still moving forward for a land purchase, which could help with the canal relocation project. Brent Orton, Public Works Director, has ordered an appraisal for some land adjacent to Hubler Terminal.

4. **Building Standards/Review of Draft – Greg Swanson**
Rob Oates suggested the previously provide draft document of building guidelines be reviewed line by line, to ensure this is what needs to be accomplished. As this process could be time-consuming, it was the consensus of the members that Rob Oates start an electronic process of the review, and will email his suggested red-lined changes to the Commission members for their comments, additions and deletions.

5. **Buildable Lots Update – Rob Oates**

In regards to buildable lots, Rob Oates reported the following:

- The Aviation Way lot nearest gate #6 is being processed for lease to build a 60' x 60' hangar. Plans have been submitted.
- Four lots, 100' x 25', on Dishman have been leased for new construction, but no plans have yet been submitted.
- A proposal has been made to build hangars on the west end of the front row of the 900 block.

6. **June Meeting? – Rob Oates**

Rob Oates informed the Commission that he will be unable to attend the June 3rd meeting, and requested the Commission's preference as to meet or not. Discussion ensued. Rob Herndon made motion to forego the June 2018 meeting, seconded by Steve Kahn. Motion passed unanimously.

Notice of the cancelled meeting will be sent out and posted to inform the public.

7. **Announcements – Rob Oates**

- Spring Cleanup – Rob will be notifying airport tenants/owners/users of objects on the airport grounds in violation of airport standards, and FAA grant assurances.
- The majority of cracks on Taxiway C and primary taxi-lanes will be filled this summer. This project will be funded by the City of Caldwell. This is not part of the AIP-30 Runway & Taxiway A Rehab, which will be funded by FAA, State and City monies.
- At the recent IAMA meeting in Sun Valley, Rob Oates was reelected President of IAMA for another term. This presence in IAMA provides Caldwell Airport with the benefit of high visibility throughout the state and to our FAA partners.

The meeting was adjourned at 1:01 pm.

Next Airport Commission Meeting: Thursday, August 2nd, 2018 - Noon