

CALDWELL HISTORIC PRESERVATION COMMISSION MINUTES

Meeting of MARCH 28, 2018 @ 6:30 P.M. Caldwell Public Library – Idaho Room 1010 Dearborn, Caldwell, Idaho

- I. **Call to order.** Chairperson King called the meeting to order at approximately 6:43 p.m.

II. **Roll Call**

Members Present. Jacob King, Don Burwell and Megan Dixon.

Members Absent. Randy Lyons, Steve Maughan and Nicole Bradshaw.

Others Present. Brian Billingsley, Planning, Zoning Director and April Cabello, Planning Technician.

Others Absent. Rob Hopper, City Council Liaison.

III. **Approval of Minutes.**

MOTION TO APPROVE THE MINUTES OF FEBRUARY 28, 2018.

MOTION: Commissioner Dixon. **SECOND:** Commissioner Burwell, **MOTION PASSED.**

IV. **Certificate of Appropriateness Interviews.**

CA-18-01. Applicant: 1401 Cleveland Blvd., Evangeline Beechler. Request for approval to install handrails on the front porch.

Ms. Beechler stated that they would like to add wooden handrails because the front steps are extremely steep and would like to figure out a way to get people up the stairs safely. They have contacted a contractor who drew up the plans and they plan on keeping with the style of house so the rails will blend in with the house. Ms. Beechler explained that the railing would not go around the house only on the stairway.

Commissioner Dixon asked if they planned on painting or staining the railings.

Ms. Beechler responded that they planned to paint the railings the same color as the house.

Chairman King confirmed that the design of the railings would go on the inside of the stair casing.

Brian Billingsley, Planning Director confirmed that railings would not disturb the stair casing.

Chairman King explained that the commission can only approve the style and look of the railings and the Building Department will review the job for compliance.

Chairman King shared with the commission images of craftsman style homes with railings.

Commissioner Dixon stated that she is very comfortable with application.

Chairman King asked Ms. Beechler if the contractor has done any work on a historic property before.

Ms. Beechler responded that she was not sure.

Commissioner Dixon asked if the railing would have a metal grab bar.

Ms. Beechler responded that she would prefer not to have a metal grab bar.

Chairman King stated that he likes what was presented.

Motion to Approve Case Number CA-18-03.

MOTION: Commissioner Burwell **SECOND:** Commissioner Dixon **MOTION PASSED.**

V. Audience Participation.

None.

VI. Actions Since Last Meeting.

April Cabello reviewed the Certificates of Appropriateness that were issued by staff:

CA-18-03. Applicant: 1302 Blaine, Bo & Amanda Bahr. Staff Level C of A issued for a re-roof.

CA-18-04. Applicant: 1421 Blaine, John Manning. Staff Level C of A issued to replace 14 visible windows.

CA-18-05. Applicant: 1416 Blaine, Pillar Solutions Inc. / Alina Lunsford. Staff Level C of A issued for a re-roof.

CA-18-06. Applicant: 1608 Everett, Glen Day. Staff Level C of A issued for a re-roof.

VII. Old Business.

Continued discussion on contacting new Owners in the District:

Chairman King stated that at the last meeting with SHPO that Pete L'Orange of SHPO suggested to go the administrative route instead of legislative route to help notify new owners in the district. Chairman King stated that he thought he could help with getting the new owner names but that will not be the case, however it is public information and a public records request may be submitted to the County Assessor's

office. Brian Billingsley suggested submitting a quarterly public records request for the new owners in the district. Chairman King wondered about the appropriate request for the public records request. The County Assessors office cannot generate a mail list for the purpose of solicitation, even though this is for information not solicitation. Brian Billingsley stated that the public records request should come from him and will do it the 2nd week of the monthly, quarterly.

VIII. New Business.

None.

IX. Commission & Staff Reports.

Staff Report:

April Cabello shared that she had reached out to SHPO for the walk in May and they would love to come on another walk with the commission. SHPO will give us dates they are available.

April Cabello shared that new homeowners are reaching out and want to do everything correctly but want different types of fencing. Ms. Cabello stated that she explained to the homeowners that they would need to submit for a C of A. Brian Billingsley stated that he would look into updating the fencing code for the district.

April Cabello stated that the April 11, 2018 and April 25, 2018 meetings are cancelled.

Brian Billingsley shared that the dead line for comments on the signs along Indian Creek is this week.

Commission Report:

X. Meeting adjourned at approximately 7:30 p.m.

Respectfully submitted by April Cabello,

MINUTES APPROVED AND SIGNED BELOW BY CHAIRPERSON KING ON THE DATE NOTED BELOW.

Chairperson King

Date

ATTEST: Brian Billingsley, P&Z Director

Date

For detailed minutes, please request a copy of the digital recording.